



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Board Meeting Agenda
Posted Thursday, June 2, 2022

Date: Tuesday, June 7, 2022
Location: 955 Inspiration Place, Redding
Community Room
Open Session 5:45pm

ZOOM Information

Meeting ID: 898 0011 6299

Passcode: kJB3iD

Zoom Link: <https://us02web.zoom.us/j/89800116299?pwd=WjQxNFNXU1ZPeWxNOFVFN0R6bIA1QT09>

Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 253 215 8782 US (Tacoma)
- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)

Meeting ID: 898 0011 6299

Passcode: 433368

To join the Zoom meeting, from your computer, follow this link or type this into your browser:

Join Zoom Meeting

<https://us02web.zoom.us/j/89800116299?pwd=WjQxNFNXU1ZPeWxNOFVFN0R6bIA1QT09>

Follow all prompts to run the Zoom software. We recommend you begin this process at least 15 minutes prior to the start of the Board meeting. Once you have successfully joined the meeting, you will be in the waiting room until the meeting begins.

The Rules for Conduct remain intact. If, after reviewing the agenda, you have any questions or comments, you may email your questions/concerns to rsartsboardmembers@gmail.com. Your email will be reviewed by the Governing Board as part of the board correspondence.

If during the meeting you wish to comment, you will need to raise your hand and wait to be recognized. At that time, your microphone will be unmuted and you will be permitted to address the Board.

Meeting called to order by Presiding Officer

Roll Call/Establish Quorum:

Jean Hatch, President	_____	Heather Wright, Vice President	_____
Lisa Stewart, Treasurer	_____	Jonathan Sheldon, Secretary	_____
Andrew McCurdy, Community Member	_____	Daria O'Brian, Community Member	_____

Additional Non-Voting Participants:

Lane Carlson, Executive Director	_____	Margaret Johnson, Outgoing Executive Director	_____
Carol Wahl, Principal	_____	Wendy Sanders, Special Ed Director	_____
Sophia Zaniroli, Staff Liaison	_____	Business Service Provider	_____

- Presentations: Local Control Accountability Plans (20 Min)
- 2021/2022 Local Control & Accountability Plan Federal Addendum
 - 2021/2022 Local Performance Indicators Self-Reflection
 - 2021/2022 LCFF Budget Overview for Parents
 - 2021/2022 Local Control & Accountability Plan – 1st Read
 - 2021/2022 Supplement to Annual Update for LCAP

- Director Report: (5 Min)
 Principal Report: (5 Min)
 Staff Liaison Report: (5 Min)
 Governing Board Report: (10 Min)
 Governing Board Correspondence: (5 Min)

Public Hearing

- Discussion: Local Control Accountability Plans (10 Min)
- 2021/2022 Local Control & Accountability Plan Federal Addendum
 - 2021/2022 Local Performance Indicators Self-Reflection
 - 2021/2022 LCFF Budget Overview for Parents
 - 2021/2022 Local Control & Accountability Plan – 1st Read
 - 2021/2022 Supplement to Annual Update for LCAP

Public Forum:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 5/10/2022 Board Minutes
- 1.2 Approve May 2022 Warrants
- 1.3 Approve Disposal of Library/Middle School Books
- 1.4 Approve 2022-2025 Columbia/RSA Business Services MOU (3 yrs)
- 1.5 Approve 2022/2023 Columbia/RSA Food Service Contract

REGULAR AGENDA

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

Discussion/Action Agenda

Financial Reporting

- 2.1 Discussion: Finance Committee Meeting Update (10 Min)
- 2.2 Discussion/Action: 2022/23 Salary Schedules – 2nd Read (10 Min)
 - 2.2.1 Administrative/MTSS Salary Schedule Proposals – 2nd Read
 - 2.2.2 Certificated/MTSS Salary Schedule Proposals – 2nd Read
 - 2.2.3 High School Counselor Salary Schedule Proposal – 2nd Read
 - 2.2.4 Classified/MTSS Salary Schedule Proposals – 2nd Read

- 2.3 Discussion: 2022/23 Annual Budget & MYP – 1st Read (10 Min)
- 2.4 Discussion/Action: High School Portables Purchase & Sale Agreements (5 Min)
 - 2.4.1 Millville Elementary School District Agreement
 - 2.4.2 Columbia Elementary School District Agreement
- 2.5 Discussion/Action: Approve Authorized Signers for All RSA Warrants & Fund Transfers through the County Treasury (5 Min)

General Reporting

- 2.6 Discussion/Action: 2021/22 Title IX Reporting (5 Min)
- 2.7 Discussion: CSDC Governing Board Self-Audit & Composition Table (10 Min)
- 2.8 Discussion/Action: Set Aug 2022 Board Meeting Date (5 Min)

Policy Review & Amendments

- 2.9 Discussion: Policy Review – 1st Reads (10 Min)
 - 2.9.1 2022/23 High School Family Handbook
- 2.10 Discussion/Action: Policy Amendments (10 Min)
 - 2.10.1 Home School / Independent Study Policy
 - 2.10.2 Conflict of Interest Code
 - 2.10.3 Conflict of Interest Policy

Personnel Reporting

- 2.11 Discussion/Action: Personnel Updates (10 Min)
 - Resignations:
 - o Casey Colwell – 5/31/2022 Middle School Teacher
 - o Catherine Daly – 5/31/2022 Speech Language Pathologist
 - o Jamie Guido – 5/27/2022 Paraprofessional
 - o Huang Li – 5/26/2022 Paraprofessional
 - Release from Employment:
 - o Lisa Archer – 5/31/2022 Home School Teacher
 - New Hires:
 - o Na Luo – 8/10/2022 Kindergarten Mandarin Teacher
 - o Cassandra Plummer – 8/10/2022 Middle School Art Teacher

Meeting Adjournment:

Next Special Meeting:

Date: Tuesday, June 21, 2022
 Time: 5:45 p.m.
 Location: Redding School of the Arts/Community Room
 955 Inspiration Place
 Redding, CA 96003

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Main Office at 530-247-6933 for assistance. Notification at least 48 hours before the meeting will enable the school to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Public Hearing

SUBJECT: Local Control Accountability Plans

- 2021/2022 Local Control & Accountability Plan Federal Addendum
- 2021/2022 Local Performance Indicators Self-Reflection
- 2021/2022 LCFF Budget Overview for Parents
- 2021/2022 Local Control & Accountability Plan – 1st Read
- 2021/2022 Supplement to Annual Update for LCAP

PREPARER: Margaret Johnson

RECOMMENDATION: Discussion Only

BACKGROUND:

Members of the public will have the opportunity to address the Board on the Local Control Accountability Plans following the presentation. Individual speakers will be allowed three (3) minutes to address the Board.

LCAP Documents will be made available during the meeting and are also available upon request.

REFERENCE:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Item 1.1 – May 10, 2022 Board Minutes

PREPARER: Adel Morfin

RECOMMENDATION: Motion to Approve Minutes.

BACKGROUND:

See Attached Minutes

REFERENCE:



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Un-Adopted Board Meeting Minutes

Tuesday, May 10, 2022

Open Session: 5:30 p.m.

Meeting called to order by Presiding Officer Heather Wright at 5:35 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u> X (via video conference)</u>
Heather Wright, Vice President	<u> X</u>
Lisa Stewart, Treasurer	<u> X (arrived 5:38 p.m.)</u>
Jonathan Sheldon, Secretary	<u> X</u>
Andrew McCurdy, Community Member	<u> X</u>
Daria O'Brien, Community Member	<u> X (arrived 5:36 p.m.)</u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u> X</u>
Margaret Johnson, Outgoing Exec Director	<u> X</u>
Wendy Sanders, Special Ed Director	<u> X</u>
Carol Wahl, Principal	<u> X</u>
Cathleen Serna, Business Serv Provider	<u> AB</u>
Robyn Stamm, Business Serv Provider	<u> X (via video conference)</u>
Sophia Zaniroli, Staff Liaison	<u> X</u>

Board Recorder: Adel Morfin

Onsite Guests: Elizabeth Brown and Tiffany Blasingame

Zoom Video Guests: Dawn Cappolo, Jean Hatch, Linda Schexnayder, Robyn Stamm, Katie Swartz, Lissa Uhleman, and Erica Warmington

PUBLIC FORUM for NON-AGENDIZED ITEMS & CLOSED SESSION:

Hearing of persons desiring to address the Board on closed session item or a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

Adjourn to Close Session at 5:36 p.m.

- Conference with Legal Counsel – Existing Litigation; pursuant to Government Code Section 54956.9 (d)(1)
 - Case Name Unspecified: Disclosure would jeopardize existing settlement negotiations

Resume Open Session at 6:02 p.m.

Report Out on Closed Session:

- Board member, Lisa Stewart, joined the board in closed session.
- No action was taken by the board.

PRESENTATIONS:

- **Art Presentation – Shasta County Arts Council, Middle School Juried Art Show 2022**
Elizabeth Brown and Erica Warmington presented awards to the recipients of the SCAC Middle School Juried Art competition. Award recipients included:

- Best of Show Award 2D – “The Wonders of Animals” by Hayden Tucker
- Excellence Award – “Hero Grid Portrait” by Elliot Roach
- Excellence Award – “The Ghost in the Way” by Roemoni’ Moore
- Award of Excellence – “Coco’s Mugshot” by Raine Zimmer
- Award of Merit – “Highland Cow” by Bella Allen
- Award of Merit – “Deam House” by Lucy Carter
- Award of Merit – “Elefont” by Theodore Horwath

- **Retiree Recognition**

Administration and the Governing Board recognized Elizabeth Brown for her 15 years of service to RSA.

DIRECTORS REPORT:

- **Lane Carlson:**

Reported there’s a lot of inner workings to RSA and he’s been learning a lot over the past several months. He thanked RSA staff for their support and guidance, especially Margaret Johnson. Throughout the transition Margaret has been a great support and mentor.

Lane reported May has been the month of finance. He’s been working with Adel Morfin and Margaret to wrap up the end of the current fiscal year and plan for the next.

PRINCIPAL REPORT:

- **Carol Wahl:**

Reported there are only 13 days of school left. The 4/27 – 428 Application Validation parent meetings went well and helped RSA recruit more families for the coming school year. Administration has been working on classroom composition. RSA plans to have two full classes of kindergarteners and 1st graders.

Staff Appreciation Week is in full swing with lots of food and treats for RSA staff on behalf of PTC.

CASSP testing has been concluded. Carol reported 0 opt-out parent requests were received. Dean Teig finished helping administer make-up testing today.

Middle school teachers are busy planning for upcoming 8th grade activities and promotion ceremony.

5th Grade Growth & Development information is slated for May 18th. Notifications have been sent to all parents inviting them to preview the curriculum.

Carol reported PTC voted in new officers for the 2022/23 school year. Tiffany Blasingame will serve as the PTC Representative for the RSA Governing Board.

5/24 is the PTC sponsored RSA Family Water Works Night and 5/27 is Fun in the Sun Day.

STAFF LIAISON REPORT:

- **Sophia Zaniroli:**

K-2nd graders completed NWEA testing in conjunction with 3rd-8th students CASSP Testing.

The middle school teachers are planning a “Welcome to 5th Grade” assembly for upcoming 5th grader students in hopes of getting them excited about middle school next year.

Theme Day Planning for the 2022/23 Africa/Asia Theme and Renaissance Theme.

5/27 is school wide Fun in the Sun.

Teachers are conducting Social Emotional Learning surveys for their home room students to track where they are now compared to the start of the year.

Aladdin Musical is going on now. Last shows are scheduled for Friday and Saturday this week. Everyone is encouraged to attend.

5/19 is the upcoming Spring Recital.

GOVERNING BOARD REPORT:

- **Heather Wright:** Thanked the board for allowing her to serve for the last five years. She welcomed Tiffany Blasingame as the new PTC Representative.
- **Daria O’Brien:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Andrew McCurdy:** Nothing to report at this time

- **Jean Hatch:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time

GOVERNING BOARD CORRESPONDANCE:

- The board acknowledged having received and reviewed all board correspondence.

PUBLIC HEARING:

Discussion: 2021/22 LCAP Update

Administration presented the board with a Power Point presentation on the 2021/22 LCAP Update. The update was a review of RSA’s LCAP goals and actions for the academic year. Admin also discussed the January 2022 parent survey results and comments.

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 4/19/2022 Board Minutes
- 1.2 Approve April 2022 Warrants
- 1.3 Approve 2022/23 RSA/Columbia MOU – 2nd Read
- 1.4 Approve Vice Principal Job Description – 2nd Read
- 1.5 Approve 2022/23 High School Personnel Calendars – 2nd Read
 - 1.5.1 2022/23 High School Certificated Calendar
 - 1.5.2 2022/23 High School Counselor

Jonathan Sheldon moved to approve the consent agenda as listed, seconded by Lisa Stewart. Vote 6 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion/Action: Additional Directions to the Finance Committee for Annual Budget Development

Lane Carlson reported on the additional Directions to the Finance Committee for Annual Budget Development since board approval in March. Changes include reviewing anticipated department budgets, high school building costs, and other anticipated costs. Administration recommends board approval of the changes for annual budget development.

Andrew McCurdy moved to approve the Additional Directions to the Finance Committee for Annual Budget Development as recommended, seconded by Daria O’Brien. Vote 6 Ayes: 0 Nays.

2.2 Discussion: High School Building Update

Lane Carlson reported on the increased cost of building materials and supplies, not to mention interest rates. RSA received a financing proposal from Corner Stone Bank, unfortunately the monthly payments are substantially high. The Building Committee discussed looking into other financing options, including applying for funding through the Office of Public School Construction.

Andrew McCurdy presented the timelines for the high school construction project based on the different funding models. 1) If RSA maintains the same private financing model and design/build, the estimated project completion date would be around

December 15, 2023. 2) If awarded the OPSC Charter School Construction Grant, the current design/build model would have an estimated completion date of July 19, 2024. 3) If RSA is awarded the OPSC Charter School Construction Grant, and must go to a "Design - Bid Build" model, the estimated completion date would be around December 20, 2024.

The board discussed the information presented. The current immediate plan is to continue the effort to carry the process through the planning department with the City of Redding, but hold on further design and building permit applications.

Based on the timeline changes, the Building Committee recommends purchasing four portable buildings next school year. The original plan was to purchase two, but there could be a potential need for four. Overall it would be cost effective to move and set up all four at the same time. The associated cost for the purchase and installation of the portables will be included in the 2022/23 Annual Budget and MYP.

2.3 Discussion/Action: Office of Public School Construction Funding Resolution No. 2021-22-02

Lane Carlson reported RSA is proposing to apply for funding through the Office of Public School Construction (OPSC) for the purpose of funding the high school expansion and potential TK program. The proposed resolution designates Lane Carlson as the board designee authorizing him to sign and submit applications on behalf of Redding School of the Arts. The application window closes on 6/3 and requires two separate applications, one for the high school expansion and a separate one for a TK program.

If approved RSA could receive up to 50% in funding for the cost of the high school expansion. RSA also has the option to apply for financing, through OPSC, for the remaining balance at a low rate of 2.5%.

If approved, the TK funding application would allow RSA to tie the plans to the existing construction project and potentially offer a TK program at RSA.

Final OPSC approval will be announced in the fall.

Daria O'Brien moved to approve Office of Public School Construction Funding Resolution No. 2021-22-02 as written, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays. Andrew McCurdy abstained from the discussion and vote.

2.4 Discussion/Action: 2022-23 Shara Presidio/RSA Service Agreement

Lane Carlson reported reaching out to Shasta Union High School District for technical support in setting up the new high school model in Aeries Student Information System. He stated the amount of work involved is very extensive. SUHSD recommended RSA reach out to Shara Presidio who currently provides consulting services related to Aeries.

The proposed contract will begin on 5/15/2022 and will remain in full force and effect until 06/30/2023 and shall not exceed \$5000.

Andrew McCurdy moved to approve the 2022-23 Shara Presidio/RSA Service Agreement as written, seconded by Jonathan Sheldon. Vote 6 Ayes: 0 Nays.

2.5 Discussion: 2021/22 LCAP Update

The 2021/22 LCAP update was presented and open to stakeholders & community members for questions and/or comments.

2.6 Discussion: 2021/22 Review of Governing Board Goals

Margaret Johnson reviewed the Governing Board Goals for 2021/22 and ongoing progress.

2.7 Discussion: 2022/23 Governing Board Openings

Margaret Johnson reviewed the list of current board members and their corresponding terms. Heather Wright and Daria O'Brien's terms are scheduled to conclude on 6/30/2021.

Heather Wright will be replaced by Tiffany Blasingame as the newly appointed PTC Representative. Daria O'Brien was given the opportunity to renew her Community Member term for a period of one year (formally held by Steven Riley) or renew for a two-year term. She stated she is happy to stay on the board and see the high school expansion project through.

Remaining board members Andrew McCurdy, Jonathan Sheldon, and Lisa Stewart will resume their current terms for one more year.

Margaret provided the board with a Board Composition Table and asked them to identify their range of experience, characteristics, and diversity. The information collected is intended to help identify the boards strengths and limitations as they start reviewing board member applications for the coming school year. The Governing Board has two community member vacancies available. Interested members of the community are encouraged to apply.

2.8 Discussion/Action: Personnel Updates

Retirement:

- o Elizabeth Brown – 6/1/2022 Middle School Art Teacher

Resignations:

- o Lacy Schmall – 5/27/2022 Paraprofessional
- o Zhen Wang – 6/30/2022 Mandarin Teacher - K

New Hires:

- o Carolyn - Diskin – 8/10/2022 High School English Teacher
- o Joshua Freeman – 8/10/2022 Math Teacher
- o Sarah Spaschak – 8/1/2022 High School Counselor
- o Caitlyn Spina – 8/10/2022 School Psychologist
- o Vanessa Thomas – 8/10/2022 Social Science Teacher

Lisa Stewart moved to approve the Personnel Updates as listed, seconded by Andrew McCurdy. Vote 6 Ayes: 0 Nays.

ADJOURNMENT:

Meeting adjourned at 7:47 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, June 7, 2022
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

Jonathan Sheldon
RSA Governing Board Secretary

Board Approval Date

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.2 – May 2022 Warrants

PREPARER: Adel Morfin

RECOMMENDATION: Motion to Approve Warrants

BACKGROUND:

REFERENCE:

See Attached Warrant Summary Report (ReqPay12C)

Checks Dated 05/01/2022 through 05/31/2022

Board Meeting Date June 7, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010919281	05/05/2022	Amazon, Inc	62-4310	Bookmark Sleeves	22.49	
				Elective Art Supplies	250.77	
				General Art Mosaic Supplies	73.18	
				Graduation Certificate Covers	147.92	
				K-5th Cum Folder Labels	60.94	
				Plastic Envelopes & Folders	42.87	
				Sensory Room Supplies	61.08	
				SPED/MTSS SUPPLIES	55.68	
				UNO Card Game	43.41	
			62-4320	Ping Pong Balls for Sch Lottery	120.28	
			62-4510	SPED/MTSS SUPPLIES	43.41	922.03
9010919282	05/05/2022	Batteries Plus Bulbs	62-4510	AA Batteries		145.17
9010919283	05/05/2022	California Dance Company	62-5880	Apr 2022 Ballet Lessons	59.00	
				Apr 2022 Dance Lessons	100.30	
				Apr 2022 Tumbling Lessons & Member Fee	98.00	257.30
9010919284	05/05/2022	Charter Schools Development Ce	62-5200	2022 Leadership Intensive App Deposit		250.00
9010919285	05/05/2022	Evapco, Inc.	62-5890	Apr - Jun 2022 Evapco Cooling Tower Service		795.75
9010919286	05/05/2022	iGym, Inc	62-5880	Apr 2022 Gymnastics Lessons		50.00
9010919287	05/05/2022	Jocelyn C. Olson Studio 1 on 1	62-5880	Nov - May Piano Lessons		75.00
9010919288	05/05/2022	Linda A. Clares	62-5860	Notary Serv for SAM Entity Reg		25.00
9010919289	05/05/2022	Mary Homicz's Equine Services	62-5880	April 2022 Horseback Riding Lessons		340.00
9010919290	05/05/2022	Mendes Supply Company	62-4515	Toilet Paper		283.42
9010919291	05/05/2022	NorCal Elite Gymnastics	62-5880	Feb - May Gymnastic Lessons	124.00	
				Mar - May Gymnastics Lessons	207.00	331.00
9010919292	05/05/2022	Pitney Bowes Global Financial Services LLC	62-5930	Postage Machine Ink	176.93	
				Unpaid Sales Tax	.80-	176.13
9010919293	05/05/2022	Savvas Learning Company LLC	62-4100	K-2 Envision Math - Mandarin		5,727.86
9010919294	05/05/2022	SCOTT, DONNA G	62-4310	Classroom Supplies & Books	90.14	
				E-Card Subscription for Students	20.00	110.14
9010919295	05/05/2022	Tehama Co. Department of Ed. Attn: Business Services Dept.	62-5200	2021/22 Tehama Teacher Induction Program Reg		21,000.00
9010919296	05/05/2022	WARMINGTON, ERIKA A	62-4310	Mat Board & Hooks for Art Show		43.04
9010920003	05/12/2022	Amazon, Inc	62-4310	Earbuds for Testing	60.01	
			62-4320	Wahl Laptop Memory & Battery	143.68	203.69
9010920004	05/12/2022	California Safety Company, Inc	62-5630	May 2022 Alarm Monitoring Fees		135.00
9010920005	05/12/2022	Charter Communications	62-5920	May 2022 Telephone/Internet Charges		2,191.29

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 4

Checks Dated 05/01/2022 through 05/31/2022

Board Meeting Date June 7, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010920006	05/12/2022	City of Redding Utilities Acct 0210456-0	62-5517	Apr 2022 Garbage Utility Services		517.86
9010920007	05/12/2022	Edwards, Stevens & Tucker LLP	62-5810	Apr 2022 Legal Fees		816.75
9010920008	05/12/2022	EMPLOYMENT DEVELOPEMENT DEPT	62-3502	01/22 - 03/22 SEF Local Exp Charge		334.50
9010920009	05/12/2022	Kenji Kato Drum & Piano Studio Kenji Kato	62-5880	Apr 2022 Piano Lessons		120.00
9010920010	05/12/2022	Larrabee Albi Coker LLP	62-5810	Legal Fees - Wang, Y		90.00
9010920011	05/12/2022	Mission Linen & Uniform Serv	62-5530	5/5 Laundry Service		142.07
9010920012	05/12/2022	MORFIN, AUDELIA	62-5211	Apr 2022 Mileage Reimb		34.75
9010920013	05/12/2022	Ninja Coalition HQ, Inc.	62-5880	Apr 2022 Ninja Training Lessons		178.00
9010920014	05/12/2022	Office Depot	62-4310	Classroom Supplies	165.30	
			62-4510	Office Supplies	285.10	450.40
9010920015	05/12/2022	PAVONE, CORY M	62-4310	Classroom Supplies		119.71
9010920016	05/12/2022	Prime Foundations Kaitlin Groennings	62-5880	Apr 2022 Horseback Riding Lessons		640.00
9010920017	05/12/2022	Ray Morgan Company LLC	62-5620	5/22-7/22 Copier Lease/Usage 2/22-4/22		4,757.71
9010920018	05/12/2022	Shasta Gymnastics Academy	62-5880	Apr 2022 Trampoline Classes		185.00
9010920019	05/12/2022	Trinity Dance & Fitness Studio Timbre Beck	62-5880	Apr 2022 Dance & Karate Lessons		72.00
9010920020	05/12/2022	TSA Consulting Group, Inc. Attn: Participant Transaction	62-5860	Apr 2022 Plan Admin & Compliance Fee		15.00
9010920021	05/12/2022	WARMINGTON, ERIKA A	62-5211	Apr 2022 Elective Mileage		22.17
9010921005	05/19/2022	Amazon, Inc	62-4320	Colored Toner for Printer	352.20	
				Return Red Ping Pong Balls for Sch Lottery	34.42-	
				Return White Ping Pong Balls for Sch Lottery	25.72-	292.06
9010921006	05/19/2022	Batteries Plus Bulbs	62-4510	AA Batteries		57.59
9010921007	05/19/2022	Blick Art Materials LLC	62-4310	Elective Art Supplies	899.38	
				General Art Supplies	916.05	1,815.43
9010921008	05/19/2022	Canon Financial Services, Inc.	62-5620	Jun 2022 SPED Copier Lease & Maint Serv		472.73
9010921009	05/19/2022	Linda A. Clares	62-5860	Notary Serv for SAM Entity Reg		35.00
9010921010	05/19/2022	ODP Business Solutions, LLC	62-4310	Classroom Supplies	41.81	
				Elective Art Supplies	129.58	
				Home Sch Supplies	21.77	
				Intervention Classroom Supplies	122.25	
				Intervention Supplies	62.76	
			62-4320	Office Supplies	54.12	432.29
9010921011	05/19/2022	Redding Area Bus Authority	62-5806	Apr 2022 Youth Bus Passes		29.00
9010921012	05/19/2022	Redding Performing Arts Center Kenneth B. Baumann	62-5880	Apr 2022 Piano Lessons		120.00
9010921013	05/19/2022	Save Mart Supermarket	62-4310	4/6 - 4/26 Cooking Elective Groceries		160.40
9010921014	05/19/2022	Shar Music Shar Products Company	62-4350	3/4 Violin String Sets	40.08	
				Violin Case & Bows	215.86	255.94
9010921015	05/19/2022	WANG, YIXING	62-4310	Classroom Supplies	33.06	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 4

Checks Dated 05/01/2022 through 05/31/2022

Board Meeting Date June 7, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010921015	05/19/2022	WANG, YIXING	62-4310	Classroom Treats	24.48	
				Donuts for Dojo Party	33.00	90.54
9010921016	05/19/2022	WYLIE, BYRON K	62-4310	Presidents Award Certificate Jackets	75.04	
				Unpaid Sales Tax	5.07-	69.97
9010921017	05/19/2022	ZUIDEMA, HUI SHU S	62-4310	Chocolate Kisses	71.41	
				Pilot Pens	24.71	
				Willy Goat Series Teacher Guide & Materials	189.99	286.11
9010921871	05/26/2022	Amazon, Inc	62-4310	Clas of 2022 Promotion Party Supplies	134.41	
				Picture Frames for Musical Posters	35.38	
			62-4540	Tri-Flow Lubricant	203.24	373.03
9010921872	05/26/2022	AT&T Payment Center 530-223-1951 397 4	62-5910	5/17/22 - 6/16/22 Telephone Serv		3,593.41
9010921873	05/26/2022	Blick Art Materials LLC	62-4310	Credit for Missing Canvas Panel	35.50-	
				General Art Supply		
				Replacement Canvas Panel	35.50	260.49
9010921874	05/26/2022	BROWN, ELIZABETH L	62-4310	Grout for Mixed Media		19.27
9010921875	05/26/2022	CARCAMO, ELSA G	62-5211	Apr 2022 Sch Nurse Mileage Reimb		29.19
9010921876	05/26/2022	CREW, RACHEL J	62-4310	Band-Aids and Classroom Supplies	39.23	
			62-4535	Band-Aids and Classroom Supplies	8.57	47.80
9010921877	05/26/2022	DALY, CATHERINE	62-5211	Apr 2022 SLP Mileage Reimb		276.12
9010921878	05/26/2022	Growing Healthy Children Therapy Services, Inc.	62-5100	Apr 2022 OT Services		1,673.75
9010921879	05/26/2022	Linda A. Clares	62-5860	Notary Serv for SAM Entity Reg		15.00
9010921880	05/26/2022	Mission Linen & Uniform Serv	62-5530	5/19 Laundry Service		142.07
9010921881	05/26/2022	ODP Business Solutions, LLC	62-4310	General Art Supplies	196.95	
				Pencil Sharpner	31.82	228.77
9010921882	05/26/2022	Redding Dance Centre, Inc	62-5880	Apr 2022 Ballet Lessons		140.00
9010921883	05/26/2022	Scholastic Book Fairs-10	62-4200	Scholastic Spring Book Fair 5/9-5/13		652.20
9010921884	05/26/2022	Shar Music Shar Products Company	62-4310	Shar Pinkyhold & Violin Tailpiece		77.10
9010921885	05/26/2022	Shasta - Trinity Schools Insurance Group - Dental	62-3702	Jun 2022 Dental Premiums	113.33	
			62-9551	Jun 2022 Dental Premiums	5,666.50	5,779.83
9010921886	05/26/2022	Shasta - Trinity Schools Insurance Group - Vision	62-3702	Jun 2022 Vision Premiums	22.50	
			62-9552	Jun 2022 Vision Premiums	1,125.00	1,147.50
9010921887	05/26/2022	Shasta -Trinity Schools Insurance Group - Medical	62-3702	Jun 2022 Medical Premiums	994.00	
			62-9550	Jun 2022 Medical Premiums	41,955.00	42,949.00
9010921888	05/26/2022	Sheet Music Plus Attn: Accounts Receivable	62-4310	Sheet Music		246.92
9010921889	05/26/2022	TEIG, DEAN E	62-4310	Education.Com Annual License		59.94
9010921890	05/26/2022	WARMINGTON, ERIKA A	62-5211	May 2022 Elective Mileage		9.42

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ESCAPE ONLINE

Page 3 of 4

Checks Dated 05/01/2022 through 05/31/2022

Board Meeting Date June 7, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Total Number of Checks					68	103,395.61

Fund Summary

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
62	CharterSchoolsEnterprise	68	103,401.48
	Total Number of Checks	68	103,401.48
	Less Unpaid Sales Tax Liability		5.87
	Net (Check Amount)		103,395.61

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 4 of 4

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.3–Approve Disposal of Library/Middle School Books

PREPARER: Bridgette Jacobsen/Laura Dunaj

RECOMMENDATION: Motion to Approve

BACKGROUND:

RSA is seeking to dispose of outdated/deleted library books and middle school novels that are outdated/damaged and no longer in use.

- See Attached List of Books for Disposal

REFERENCE:

Sale & Disposal of Books, Equipment, and Supplies Policy

**Middle School Materials and Supplies for Disposal
4/19/2022 Board Meeting**

Title	Materials/Supplies	Quantity	Reason for Discard	Estimated Value	Total Value
<i>The Odyssey</i>	Books	28	Small print, low interest, poor condition	\$0.00	\$0.00
<i>Robinson Crusoe</i>	Books	28	Small print, low interest, poor condition	\$0.00	\$0.00
<i>The Golden Goblet</i>	Books	57	Small print, low interest, poor condition	\$0.00	\$0.00
<i>The Thief</i>	Books	16	Small print, low interest, poor condition	\$0.00	\$0.00
<i>The Pharaoh's Daughter</i>	Books	32	Small print, low interest, poor condition	\$0.00	\$0.00
<i>The Cat of Bubastes</i>	Books	29	Small print, low interest, poor condition	\$0.00	\$0.00
The Bronze Bow	Books	72	Small print, low interest, poor condition	\$0.00	\$0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
REASONS TO DISCARD ITEMS FROM RSA LIBRARY				
M = Misleading—factually inaccurate				
U = Ugly – worn beyond mending or rebinding				
S = Superseded – by a new edition of/or by a much better book on the subject				
T = Trivial – of no discernible literary or scientific merit				
I = Irrelevant to the needs and interests of the library’s community				
E = Elsewhere – the material is easily obtainable from another library				
12/20/2021	1000 Facts on Space	Farndon, John.	1	0.00
9/27/2021	101 Dalmations	Walt Disney.	1	0.00
3/4/2022	4000 Things You Should Know	4000 Things You Should Know.	2	0.00
9/27/2021	A book about pandas	Gross, Ruth Belov.	1	0.00
5/28/2021	A Caterpillar's Wish	Sheperd School.	1	0.00
12/10/2021	A Christmas carol	Dickens, Charles, 1812-1870.	4	0.00
4/8/2022	A field guide to western birds : a completely new guide to field marks of all species found in North America west of the 100th meridian and north of M	Peterson, Roger Tory, 1908-1996.	1	0.00
6/28/2021	A friend for Frances	Wills, Geoffrey.	1	0.00
9/27/2021	A Goofy Movie	A Goofy Movie.	1	0.00
7/18/2021	A Home For Jessie	A Home For Jessie.	1	0.00
12/9/2021	A night in Santa's great big bag	Kladstrup, Kristin.	1	0.00
7/9/2021	A summer without horses	Bryant, Bonnie.	1	0.00
7/12/2021	A swiftly tilting planet	L'Engle, Madeleine.	1	0.00
11/30/2021	A Winter Wish	Chapman, Linda.	1	0.00
7/30/2021	Abel's island	Steig, William, 1907-2003.	1	0.00
12/7/2021	Abigail Adams : girl of colonial days	Wagoner, Jean Brown, 1896-	2	0.00
5/20/2022	Abiyoyo : based on a South African lullaby and folk story	Seeger, Pete, 1919-	2	0.00
3/17/2022	Abyssians Cool Cats	Felix, Rebecca.	1	0.00
1/31/2022	Aesop's Fables	398.2 MAH.	1	0.00
9/27/2021	After the dinosaurs : the story of prehistoric mammals and man	Shooter, James C.	1	0.00
7/16/2021	Afternoon of the elves	Lisle, Janet Taylor.	1	0.00
5/25/2021	After-school monster	Moss, Marissa.	1	0.00
9/27/2021	Aladdin	Walt Disney.	1	0.00
9/27/2021	Aladdin Monkey Business	Disney, Walt.	1	0.00
9/27/2021	Aladdin The Genies Tale	Disney, Walt.	1	0.00
9/27/2021	All About Koalas	World wildlife.	1	0.00
4/5/2022	Alligators and other crocodilians	Gross, Ruth Belov.	1	0.00
4/5/2022	Amazing frogs & toads	Clarke, Barry.	1	0.00
12/20/2021	Amazing space facts	Moche, Dinah L., 1936-	1	0.00
12/9/2021	Amelia Bedelia	Parish, Peggy.	3	0.00
3/1/2022	America Land Of Wildlife	National Wlldlife Federation.	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
12/7/2021	American Christmas	Better Homes and Gardens.	1	0.00
7/11/2021	Among the Hidden	Haddix, Margaret.	1	0.00
9/27/2021	Anastasia Anastasia.	Disney, Walt.	1	0.00
9/27/2021	Anastasia, Home is Where You Are	Hughes, Francine.	1	0.00
8/25/2021	Ancient Egypt	Hart, George, 1945-	4	0.00
5/27/2021	Ancient Romans , The #1-141	Shuter, Jane.	1	0.00
3/14/2022	Animals in Danger	Goaman, Karen.	1	0.00
3/3/2022	Animals that live in trees	McCauley, Jane R., 1947-	1	0.00
6/29/2021	Animorphs: The Message	Applegate K. A.	1	0.00
9/27/2021	Ankylosaurus	Goecke, Michael P., 1968-	1	0.00
5/21/2021	Anna's act of love ; Elsa's icy magic	Marsoli, Lisa Ann, 1958-	1	0.00
10/25/2021	Anna's best friends	Webster, Christy.	1	0.00
5/24/2021	Anne of Green Gables : and, Anne of Avonlea	Maud), 1874-1942.	2	0.00
8/20/2021	Anne of Green Gables : and, The story girl	Maud), 1874-1942.	1	0.00
9/27/2021	Are you there God? It's me, Margaret	Blume, Judy.	1	0.00
7/11/2021	Ark Angel	Horowitz, Anthony.	1	0.00
7/9/2021	Ashleigh's diary	Campbell, Joanna.	1	0.00
7/18/2021	At home in North Branch	Richardson, Arleta.	1	0.00
7/30/2021	Austere Academy, The #5	Snicket, Lemony.	1	0.00
5/25/2021	Baby Strawberry Shortcake	Poskanzer, Susan Cornell.	1	0.00
3/18/2022	Backyard Insects	Selsam, Millicent E.	1	0.00
7/30/2021	Bad beginning, The #1	Snicket, Lemony.	2	0.00
7/9/2021	Bad kitty	Bruel, Nick.	1	0.00
9/27/2021	Bad kitty gets a bath	Bruel, Nick.	3	0.00
2/3/2022	Ballet stories	illustrated by Sally Holmes.	1	0.00
8/20/2021	Bambi : a life in the woods	Salten, Felix, 1869-1945.	1	0.00
5/28/2021	Barbapapa's ark	Tison, Annette.	1	0.00
12/22/2021	Barbie : on your toes	Jordan, Apple.	1	0.00
9/27/2021	Barbie princess charm school	Homberg, Ruth.	1	0.00
9/27/2021	Barbie: A Magical adventure Story	Books.	1	0.00
5/20/2021	Be careful, Little Antelope	Jensen, Patricia.	1	0.00
11/16/2021	Bear snores on	Wilson, Karma.	1	0.00
5/28/2021	Bear's Magic	Stevens, Carla.	1	0.00
3/15/2022	Bears, Big and Little Bears	Pfeffer, Pierre.	1	0.00
9/27/2021	Beauty and the Beast.	Walt Disney.	1	0.00
5/20/2021	Bedtime for Frances	Hoban, Russell.	1	0.00
11/19/2021	Beezus and Ramona	Beverly, Cleary.	1	0.00
9/27/2021	Before card-jitsu : the ninja quest	West, Tracey, 1965-	1	0.00
2/8/2022	Bella / : The Puppy Place	Miles, Ellen.	1	0.00
5/28/2021	Bella Goes to the Doctor	Silver, Carol.	1	0.00
5/5/2022	Bicycle mystery	1890-1979.	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
11/4/2021	Big cats : and amazing jungle animals	Hilton, Samantha.	1	0.00
5/24/2021	Big Frank's Fire Truck Big Frank's Fire Truck.	McGuire, Leslie.	1	0.00
3/25/2022	Big Itch, The- level 2	Inches, Alison.	1	0.00
11/30/2021	Big Nate : Great minds think alike	Peirce, Lincoln,	1	0.00
11/30/2021	Big Nate strikes again	Peirce, Lincoln.	2	0.00
2/1/2022	Big snowman, little snowman	Rabe, Tish,	1	0.00
5/28/2021	Big Thoughts for Little People	Taylor, Kenneth.	1	0.00
5/28/2021	Big top Scooby-Doo! : movie reader	Sander, Sonia.	1	0.00
5/20/2021	Billy and Blaze	Anderson, Andrew.	3	0.00
4/8/2022	Birds Are Animals Birds Are Animals.	Holloway, Judith.	1	0.00
4/8/2022	Birds of the world	Short, Lester L.	1	0.00
8/20/2021	Black Beauty	Sewell, Anna, 1820-1878.	3	0.00
4/6/2022	Boa constrictors	Bargar, Sherie, 1944-	1	0.00
10/25/2021	Bolt : a read-aloud storybook	Marsoli, Lisa Ann, 1958-	1	0.00
12/22/2021	Bone: Quest for the Spark	Smith, Jeff.	2	0.00
8/23/2021	Boy of the painted cave	Denzel, Justin F.	4	0.00
9/27/2021	Brachiosaurus	Oliver, Rupert.	1	0.00
12/8/2021	Polka Dots.	Dadey, Debbie.	1	0.00
7/11/2021	Buddy Dog Diaries 2	Klimo, Kate.	1	0.00
5/26/2021	Bugs Bunny's space carrot	Reit, Seymour.	1	0.00
9/27/2021	Build for Speed	Disney.	1	0.00
4/8/2022	Bunnies in the bathroom / : Animal Ark	Baglio, Ben M.	2	0.00
5/24/2021	Bunnies Love	McCue, Lisa.	1	0.00
5/20/2021	Busy Ballet School	Sollinger, Emily.	2	0.00
5/20/2021	Buzzing Bees	Irons, Rosemary.	1	0.00
8/20/2021	Caddie Woodlawn	1981.	1	0.00
7/30/2021	Callie for president	Wasserman, Robin.	1	0.00
5/13/2021	Captain Underpants and the perilous plot of Professor Poopypants : the fourth epic novel	Pilkey, Dav, 1966-	1	0.00
1/19/2022	Captain Underpants and the revolting revenge of the Radioactive Robo-Boxers : the tenth epic novel	Pilkey, Dav, 1966-	1	0.00
1/19/2022	Captain Underpants and the terrifying return of Tippy Tinkletrousers : the ninth epic novel	Pilkey, Dav, 1966-	1	0.00
5/19/2021	Carefree play summer day	Hendrickson, Julie.	1	0.00
7/30/2021	Carnivorous Carnival, The #9	Snicket, Lemony.	1	0.00
11/19/2021	Catching fire	Collins, Suzanne.	1	0.00
1/18/2022	Celebrate Chinese New Year / : National Geographic Kids	Otto, Carolyn.	1	0.00
9/27/2021	Champions of the force	Anderson, Kevin J.	1	0.00
5/20/2022	Chang's paper pony	Coerr, Eleanor.	14	0.00
11/19/2021	Character education ideas and activities for the classroom	al] ; illustrator, George Ling].	1	0.00
7/11/2021	Cheaper by the dozen	Bunker), 1911-2001.	1	0.00
6/28/2021	Cheltenham's party	Wahl, Jan.	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
12/8/2021	Chicken Soup for the Kid's Soul	Canfield, Jack.	1	0.00
12/8/2021	Chicken soup for the teenage soul on love & friendship	Canfield, Jack, 1944-	1	0.00
8/16/2021	China (Postcards from)	Dawson, Zoe.	1	0.00
7/30/2021	Christina's dancing angel	Weyn, Suzanne.	1	0.00
12/7/2021	Christmas Treasury Christmas Treasury.	Family circle.	1	0.00
9/27/2021	Cinderella	Walt Disney.	3	0.00
5/21/2021	City Sounds City Sounds.	Marzollo, Jean.	1	0.00
10/19/2021	Claudia and Mean Janine The Baby-Sitters Club: Graphic Novel.	M. Martin Ann.	1	0.00
9/27/2021	Club Penguin : Shadow Guy and Gamma Gal : heroes unite	Kaplan, Arie.	2	0.00
9/27/2021	Club Penguin comics. Volume 1.		2	0.00
4/7/2022	Cocoa	Miles, Ellen.	1	0.00
7/18/2021	Cold fire	Pierce, Tamora.	1	0.00
8/25/2021	Coloring on real Egyptian Paper		1	0.00
4/8/2022	Conures Conures.	Silva, Tony.	1	0.00
4/6/2022	Copperheads	Bargar, Sherie.	1	0.00
4/6/2022	Cottonmouths	Bargar, Sherie, 1944-	1	0.00
3/16/2022	Courageous Canine!		1	0.00
3/21/2022	Creepy crawlies	Kilpatrick, Cathy.	1	0.00
12/7/2021	Crispus Attucks : Black leader of colonial patriots	Millender, Dharathula H.	2	0.00
7/11/2021	Crocodile tears	Horowitz, Anthony, 1955-	1	0.00
5/26/2021	Curious George At The Beach Curious George At The Beach.	Rey, H.A.	1	0.00
7/11/2021	D2, The Mighty Ducks D2, The Mighty Ducks.	Horowitz, Jordan.	1	0.00
5/20/2021	Daddy's Surprise Christmas	Karnovsky, Susan.	1	0.00
12/7/2021	Daniel in the lions' den : Daniel 6 for children	Latourette, Jane.	1	0.00
7/30/2021	Dark Mage Web of Magic.		1	0.00
7/18/2021	Darkling	Peyton, K. M.	1	0.00
12/20/2021	Destination, space	Salzano, Tammi J.	1	0.00
8/24/2021	Detectives in togas	Winterfeld, Henry.	53	0.00
9/27/2021	Dinosaur : the Dinosaur National Monument quarry	West, Linda.	2	0.00
9/27/2021	Dinosaur time	Parish, Peggy.	1	0.00
9/27/2021	Dinosaurs	Daly, Kathleen.	1	0.00
9/27/2021	Dinosaurs	Zallinger, Peter.	1	0.00
8/13/2021	Dinosaurs	Harris, Nicholas, 1956-	2	0.00
9/15/2021	Dinosaurs (Golden Guides)	Gaffney, Eugene.	1	0.00
5/25/2021	Dinosaurs : a nonfiction companion to Dinosaurs before dark	Osborne, Will.	1	0.00
9/27/2021	Dinosaurs : giants of the past	Daly, Eileen.	1	0.00
9/27/2021	Dinosaurs and Prehistoric Creatures	Modern Publishing.	2	0.00
8/16/2021	Dinosaurs before dark	Osborne, Mary Pope.	14	0.00
9/27/2021	Dinosaurs Dinosaurs.	Packard, Mary.	1	0.00
9/27/2021	Dinosaurs Dinosaurs.	Time-Life books.	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
9/27/2021	Dinosaurs Dinosaurs.	Cohen, Dan.	1	0.00
9/27/2021	Diplodocus	Wilson, Ron, 1941-	2	0.00
3/25/2022	Discovering Marine Mammals Discovering Marine Mammals.	Field, Nancy.	1	0.00
4/6/2022	Discovering Reptiles and Amphibians	Cailin, Stephen.	1	0.00
12/16/2021	Disney Cars: The Essential Guide	Disney.	1	0.00
3/16/2022	Dog finds Lost Dolphins and more True Stories of Amazing Animal Heroes	National Geographic Kids-Chapter Books.	2	0.00
3/14/2022	Dogs and puppies	Hill, Rose.	1	0.00
3/14/2022	Dogs working for people	Foster, Joanna.	1	0.00
5/20/2021	Dora loves Boots	Inches, Alison.	1	0.00
2/3/2022	Diaries	Russell, Rachel Renée,	1	0.00
9/22/2021	Double Fudge	Blume, Judy.	1	0.00
12/9/2021	DR. Matthews' Family Christmas: a story based on apple variety names	Thorup, Bryce.	1	0.00
9/2/2021	Dragon Ball Z: volume 1. Vol. 1	Toriyama, Akira, 1955-	1	0.00
5/19/2022	Dragon of the red dawn	Osborne, Mary Pope.	1	0.00
5/26/2022	Dragonwings	Yep, Laurence, 1948-	5	0.00
7/9/2021	Driving team.	Bryant, Bonnie.	1	0.00
9/27/2021	Dumbo Dumbo.	Walt Disney.	1	0.00
12/20/2021	Earth and Space Usborne Starting Point Science.	Usborne.	1	0.00
8/16/2021	Egypt	Krensky, Stephen.	11	0.00
7/12/2021	Ella enchanted	Levine, Gail Carson.	1	0.00
12/8/2021	Ellis Island	Marcovitz, Hal.	1	0.00
9/27/2021	Enjoy Your Gerbils, Rats and Mice Enjoy Your Gerbils, Rats and Mice.	Perley, Helen.	1	0.00
7/16/2021	Escape from Mr. Lemoncello's library	Grabenstein, Chris.	1	0.00
8/20/2021	Farewell to Manzanar	Houston, Jeanne Wakatsuki.	2	0.00
7/16/2021	Fifth grade, here comes trouble	O'Shaughnessy.	1	0.00
9/27/2021	Finding Out About Dinosaurs Finding Out About Dinosaurs.	Petty, Kate.	1	0.00
6/28/2021	Fireman Small-in rm 10	Yee, Wong Herbert.	1	0.00
3/23/2022	Fish do the strangest things	Hornblow, Leonora, 1920-	1	0.00
5/26/2021	Flops Pretends Flops Pretends.	Rose, Eve.	1	0.00
3/18/2022	Fly	Hawcock, David.	1	0.00
9/27/2021	Flying dragons : ancient reptiles that ruled the air	Eldridge, David.	1	0.00
5/25/2021	Follow that flea!	Mooser, Stephen.	1	0.00
7/16/2021	Fourth grade is a jinx	O'Shaughnessy.	1	0.00
5/20/2021	Free Willy : talking to animals	Levin, Nancy E.	1	0.00
5/20/2021	Free Willy 3 The Rescue Free Willy 3 The Rescue.	Mattson, John.	1	0.00
12/9/2021	Frosty the snowman	Bedford, Annie North.	1	0.00
9/27/2021	Frozen: A Frozen Heart	Disney.	1	0.00
7/9/2021	Fudge-a-mania	Blume, Judy.	1	0.00
7/9/2021	Full House Stephanie Full House Stephanie.	Simon, Lisa.	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
10/25/2021	Garfield, bigger than life	Davis, Jim.	1	0.00
8/21/2021	Geronimo Stilton : the journey through time : pyramid puzzle	Chiavini; Lidia Morson	1	0.00
8/19/2021	Get to work, Hercules!	McMullan, Kate.	1	0.00
11/30/2021	Ghost of the Jedi	Whitman, John.	1	0.00
3/23/2022	Giant Octopuses Giant Octopuses.	Zuchora-walske, Christine.	1	0.00
7/9/2021	Gift horse	Bryant, Bonnie.	1	0.00
12/7/2021	God, I Gotta Talk to you...Again! Prayers for Children.	Carr, Dan and Paquet, John.	1	0.00
7/18/2021	Going for the big one	Petersen, P. J.	1	0.00
3/23/2022	Going on a whale watch	McMillan, Bruce.	1	0.00
7/11/2021	Gold medal summer	Freitas, Donna.	1	0.00
7/11/2021	Gold Summer		1	0.00
7/11/2021	Gone-Away Lake	1968.	1	0.00
7/16/2021	Good night, Mr. Tom	Magorian, Michelle.	1	0.00
5/28/2021	Goose eggs	Taylor, E. J.	1	0.00
3/23/2022	Great White Sharks Great White Sharks.	Price, Christine.	1	0.00
3/15/2022	Grizzly Bear Grows Up Grizzly Bear Grows Up.	Wolf, Pearl.	1	0.00
12/16/2021	Grumpy Cat - A Grumpy Book - Disgruntled Tips and Activities to Put a Frown on Your Face	Scholatic.	1	0.00
9/27/2021	guinness World Records 2011	Glenday,Craig.	1	0.00
12/7/2021	Guinness World Records, 2003	Folkard].	1	0.00
12/7/2021	Guinness World Records, 2012	Glenday].	2	0.00
12/7/2021	Guinness World Records, 2012 : gamer's edition	Glenday].	1	0.00
9/27/2021	Guinness World Records, 2014. Gamer's edition	Glenday.	1	0.00
7/11/2021	Hank The Cowdog	Erickson, John.	1	0.00
7/11/2021	Day.	Erickson, John.	1	0.00
7/11/2021	Hank The Cowdog: Further Adventures of Hank the Cowdog	Erickson, John.	2	0.00
7/11/2021	Hank The Cowdog - It's a Dog Life It's a Dog Life.	Erickson, John.	1	0.00
7/11/2021	Hank The Cowdog - Murder in the Middle Pasture Murder	Erickson, John.	1	0.00
7/11/2021	Hank The Cowdog - Original Adventures	Erickson, John.	2	0.00
7/9/2021	Happy birthday Bad Kitty	Bruel, Nick.	1	0.00
5/28/2021	Have you seen my duckling?	Tafari, Nancy.	1	0.00
5/24/2021	Healthkins exercise!	Moncure, Jane Belk.	1	0.00
7/11/2021	Heart of a dolphin	Hapka, Cathy.	1	0.00
5/26/2021	Heathcliff In Outer Space Heathcliff In Outer Space.	Rose, Laura.	1	0.00
5/28/2021	Hector the Accordion-Nosed Dog.	Stadler, John.	1	0.00
7/16/2021	Hello, Mrs. Piggle Wiggle Hello, Mrs. Piggle Wiggle.	MacDonald, Betty.	1	0.00
9/27/2021	Hercules Hercules.	Disney, Walt.	1	0.00
10/5/2021	Heroes of Greece and Troy, retold from the ancient authors	Green, Roger Lancelyn.	1	0.00
3/8/2022	Hiawatha Hiawatha.	Longfellow, Henry.	1	0.00
7/16/2021	Hideaway	McGraw, Eloise Jarvis.	1	0.00
12/9/2021	Hobo Dog's Christmas tree	Hurd, Thacher.	1	0.00
9/3/2021	Holes	Sachar, Louis, 1954-	5	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
5/28/2021	Hooray for pig!	Stevens, Carla.	1	0.00
3/15/2022	Horse and rider	Thorne, Jean Wright.	1	0.00
7/9/2021	Horse crazy	Bryant, Bonnie.	1	0.00
7/9/2021	Horse games	Bryant, Bonnie.	1	0.00
4/8/2022	Horse in the House	Baglio, Ben.	1	0.00
7/9/2021	Horse power	Bryant, Bonnie.	1	0.00
7/9/2021	Horse sense	Bryant, Bonnie.	1	0.00
7/9/2021	Horse shy	Bryant, Bonnie.	1	0.00
3/15/2022	Horses and ponies	Hansen, Rosanna.	1	0.00
5/28/2021	Horses and Ponies	Torroll, Beth.	1	0.00
9/7/2021	Houseboat mystery	1890-1979.	1	0.00
9/27/2021	How Big Is A Brachiosaurus How Big Is A Brachiosaurus.	Marvin, Frederic.	1	0.00
3/3/2022	How come?	Wollard, Kathy.	2	0.00
9/10/2021	How to be a pirate	Cowell, Cressida.	1	0.00
12/3/2021	How to Draw Angry Birds	Burr, Kristina.	1	0.00
3/18/2022	I Can Read About Bees & Wasps	Eastman, David.	1	0.00
5/19/2021	I Can Read About Horses I Can Read About Horses.	Harris, Richard.	1	0.00
5/20/2021	I can write! : a book by me, myself	LeSieg, Theo., 1904-	1	0.00
11/18/2021	I Spy The Great History Search.	Khanduri,Kamini.	1	0.00
5/25/2021	I want to be a teacher	Muntean, Michaela.	1	0.00
7/9/2021	I was a sixth grade alien	Coville, Bruce.	1	0.00
5/28/2021	I wish that I had duck feet	LeSieg, Theo., 1904-1991.	1	0.00
3/21/2022	I wonder where butterflies go in winter : and other neat facts about insects	Marr, Molly.	1	0.00
12/20/2021	I wonder why stars twinkle and other questions about space	Stott, Carole.	1	0.00
5/20/2021	Ice Cream Soup- level 1.1 Ice Cream Soup.	Herman, Gail.	1	0.00
5/25/2021	If You Glve a Moose a Muffin If You Glve a Moose a Muffin.	Numeroff, Laura.	1	0.00
5/25/2021	If You Give a Mouse a Cookie If You Give a Mouse a Cookie.	Numeroff, Laura.	2	0.00
12/20/2021	If you were an astronaut	Moche, Dinah L.	2	0.00
9/27/2021	Iggie's house	Blume, Judy.	1	0.00
5/28/2021	I'm glad I'm me	Stone, Elberta H.	1	0.00
12/8/2021	Ingri and Edgar Parin D'Aulaire's book of Greek myths.	D'Aulaire, Ingri, 1904-1980.	1	0.00
3/21/2022	Insects Insects.	Crenson, Victoria.	1	0.00
5/21/2021	Inside a Hurricane Inside a Hurricane.	Cole, Joanna.	1	0.00
6/29/2021	Into the Blue (Dolphin Diaries #1)	Baglio, Ben M.	1	0.00
12/16/2021	Ironman	Lente, Fred.	1	0.00
7/18/2021	It's a dog's life	Balaban, Bob.	1	0.00
8/16/2021	It's all Greek to me	Scieszka, Jon.	6	0.00
12/15/2021	It's the Great Pumpkin, Charlie Brown	Schulz, Charles.	1	0.00
11/30/2021	Jedi Apprentice The Hidden Past Jedi Apprentice	Watson, Jude.	1	0.00
7/9/2021	Jeremy Thatcher, dragon hatcher	Coville, Bruce.	1	0.00
1/27/2022	Jonah and a very Big Fish	Griffin, Sunny.	1	0.00

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5-27-2022**

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5/27/2021	Julie of the Wolves	George,Jean.	12	0.00
5/27/2021	Julius Caesar	1616.	1	0.00
8/26/2021	Karen's witch	Martin, Ann M., 1955-	2	0.00
4/8/2022	Kittens in the kitchen	Baglio, Ben M.	1	0.00
5/28/2021	Kitty-- a cat's diary	Supraner, Robyn.	1	0.00
5/20/2022	Knights	Steele, Philip, 1948-	1	0.00
8/23/2021	Knights and castles : a nonfiction companion to The knight at dawn	Osborne, Will.	67	0.00
5/19/2022	KNIGHTS OF THE ROUND TABLE		3	0.00
6/29/2021	Labrador on the Lawn	Baglio, Ben M.	1	0.00
9/21/2021	Lard Vader's villains	Amos, Ruth.	1	0.00
7/9/2021	Leah's song	Clifford, Eth.	1	0.00
3/1/2022	Lifetime of Animals	Rice, David.	1	0.00
5/19/2022	Lions at lunchtime	Osborne, Mary Pope.	1	0.00
7/16/2021	Little house on Rocky Ridge	1995.	1	0.00
6/28/2021	Little Star Dora The Explorer.	Wilson, Sarah.	1	0.00
12/2/2021	Littlest Pet Shop	Hedgehog, David.	1	0.00
5/26/2021	Living in Roman Times		1	0.00
7/11/2021	Lone Wolf Lone Wolf.	Franklin, Kristine.	2	0.00
5/21/2021	Looking for Liz Looking for Liz.	Cole, Joanna.	1	0.00
5/27/2021	Lord of the flies #19	Golding, William.	1	0.00
8/23/2021	Lord of the flies : a novel	Golding, William, 1911-1993.	19	0.00
9/14/2021	Love You Forever	Munsch, Robert.	2	0.00
7/9/2021	Lucky horse	Bryant, Bonnie.	1	0.00
10/8/2021	M&M'S fun stuff cookbook.		1	0.00
12/9/2021	Madeline's Christmas	1962.	1	0.00
12/3/2021	Magical mermaids!	"Mermaid Mayhem" by Brian	1	0.00
12/13/2021	Magical Movie Handbook	Kogge, Michael.	1	0.00
5/20/2021	Magicians do amazing things	Kraske, Robert.	1	0.00
5/28/2021	Makali Finds her Place	Silver, Carol.	1	0.00
8/25/2021	Make this Egyptian Temple		1	0.00
7/9/2021	Makuta's revenge	Hapka, Cathy.	1	0.00
4/6/2022	Mambas	Bargar, Sherie, 1944-	2	0.00
8/20/2021	Maniac Magee	Spinelli, Jerry.	1	0.00
5/20/2021	Map in the mystery machine	Herman, Gail, 1959-	1	0.00
11/30/2021	Mariel of Redwall	Jacques, Brian.	1	0.00
8/19/2021	Maroo of the winter caves	Turnbull, Ann.	6	0.00
5/20/2021	Master of all masters	Jacobs, Joseph, 1854-1916.	1	0.00
3/29/2022	Meet Shimmer and Shine! 2.2		1	0.00
5/27/2021	Meet the Little Charmers		1	0.00
12/9/2021	Merry Christmas mom and dad	Mayer, Mercer, 1943-	2	0.00

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5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
12/9/2021	Merry Christmas, Miss McConnell!	O'Shaughnessy.	1	0.00
1/27/2022	Midnight / : Warriors, the new prophecy ;	Hunter, Erin.	1	0.00
5/24/2021	Midnight on the moon	Osborne, Mary Pope.	1	0.00
5/20/2022	Ming Lo moves the mountain	Lobel, Arnold.	1	0.00
5/24/2021	Mirette On The High Wire	McCully, Emily Arnold.	2	0.00
7/30/2021	Miss Know It All	York, Carol Beach.	1	0.00
11/30/2021	Mission from Mount Yoda	Davids, Paul.	1	0.00
6/28/2021	Monster madness!	Wrecks, Billy.	1	0.00
11/30/2021	Mossflower	Jacques, Brian.	1	0.00
7/30/2021	Mountain of fire	Thomsen, Paul, 1938-	1	0.00
5/21/2021	Mr. Meeker Heads West	Mason, Miriam.	1	0.00
6/29/2021	Mr. Popper's Penguins	Florence.	3	0.00
5/19/2021	Mrs. Moon and her friends	Harwood, Pearl Augusta.	1	0.00
7/16/2021	Mrs. Piggle Wiggle	MacDonald, Betty.	1	0.00
7/16/2021	Mrs. Piggle-Wiggle's farm	MacDonald, Betty.	1	0.00
5/28/2021	Mrs. Wigglesworth's secret	Supraner, Robyn.	1	0.00
5/21/2021	MSB - At the Waterworks At the Waterworks.	Cole, Joanna.	1	0.00
5/21/2021	MSB - In the Time of Dinosaurs	Cole, Joanna.	1	0.00
5/21/2021	MSB - Inside the Human Body	Cole, Joanna.	1	0.00
8/13/2021	MTH - Dinosaurs Dinosaurs.	Osborne, Will.	1	0.00
5/26/2021	MTH - Hour of the Olympics	Osborne, Mary Pope.	5	0.00
8/19/2021	MTH - Knights and Castles Knights and Castles.	Osborne, Will.	5	0.00
5/24/2021	MTH - Midnight on the Moon	Osborne, Mary Pope.	10	0.00
5/24/2021	MTH - Mummies in the Morning.	Osborne, Mary Pope.	6	0.00
9/22/2021	MTH - Stage Fright on a Summer Night	Osborne, Mary Pope.	1	0.00
5/24/2021	MTH - Sunset of the Sabertooth.	Osborne, Mary Pope.	3	0.00
5/26/2021	MTh - Vacation Under The Volcano	Osborne, Mary Pope.	2	0.00
8/16/2021	Mummies	Milton, Joyce.	12	0.00
8/16/2021	Mummies	Kunhardt, Edith.	13	0.00
8/16/2021	Mummies in the morning	Osborne, Will.	1	0.00
5/24/2021	Mummies and Pyramids	Osborne, Mary Pope.	1	0.00
8/25/2021	Mummy	Putnam, James.	1	0.00
12/3/2021	My big fat zombie goldfish boxed set	O'Hara, Mo.	1	0.00
4/8/2022	My Book of Birds My Book of Birds.	Gergely, Tibor.	1	0.00
7/11/2021	My brother Louis measures worms : and other Louis stories	Robinson, Barbara, 1927-	1	0.00
12/2/2021	My little pony : friendship is magic	Cook, Katie, 1981-	3	0.00
12/2/2021	My Little Pony: Pony Tales	Kesel, Barbara.	1	0.00
7/11/2021	My Secret Valentine My Secret Valentine.	Hermes, Patricia.	1	0.00
7/9/2021	My teacher is an alien	Coville, Bruce.	1	0.00
5/25/2021	My Treasury of Stories and Rhymes	Parragon.	1	0.00
9/27/2021	National Geographic Kids almanac 2012.		2	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
9/27/2021	National Geographic Kids almanac 2014.		1	0.00
3/16/2022	National Geographic Kids: Apes Escapes	Chapter Books.	1	0.00
3/16/2022	National Geographic: Animal Superstars	Chapter Books.	1	0.00
12/8/2021	National Kids Myths Busted	National Geographic.	1	0.00
7/11/2021	Naylor	Green, Jade.	1	0.00
5/26/2021	Night and day	Ripley, Catherine.	1	0.00
12/15/2021	Night in Werewolf woods	Stine, R. L.	1	0.00
7/11/2021	Night Noises	Johnston, Tony.	1	0.00
4/8/2022	Now I Know Birds Now I Know Birds.	Kuchalla, Susan.	1	0.00
7/11/2021	Now you see me--	Mason, Jane B.	1	0.00
3/25/2022	Ocean and sea	Parker, Steve, 1952-	1	0.00
3/24/2022	Oceans & seas	Hynes, Margaret, 1970-	1	0.00
7/9/2021	Oh. my. gods.	Childs, Tera Lynn.	1	0.00
7/11/2021	Old Yeller	Gipson, Fred, 1908-1973.	1	0.00
2/10/2022	One Small Square Woods	Silver, Donald M.	1	0.00
12/6/2021	Origami Fun: Aircraft	Jessica.	1	0.00
12/6/2021	Origami Fun: Birds		1	0.00
12/6/2021	Origami Fun: Dinosaurs		1	0.00
12/6/2021	Origami Fun: Holidays		1	0.00
12/8/2021	Origami Fun: Pets		1	0.00
12/6/2021	Origami Origami.	Tanase, Satoni.	1	0.00
12/6/2021	Origami Suncatchers		1	0.00
12/8/2021	Origami: Ocean Animals		1	0.00
12/20/2021	Other worlds : a beginner's guide to planets and moons	Dickinson, Terence.	1	0.00
7/9/2021	Otherwise known as Sheila the Great	Blume, Judy.	2	0.00
12/20/2021	Our solar system	Simon, Seymour.	1	0.00
12/20/2021	Outer Space Adventures Outer Space Adventures.	Arboleda, Alba.	1	0.00
3/14/2022	Penguins	Scholastic.	1	0.00
5/20/2021	Pet Friends Forever!	Sanchez, Andrea.	1	0.00
6/30/2021	Peter Pan : including Peter Pan in Kensington Gardens ; & Peter and Wendy	Barrie, J. M. (James Matthew), 1860-1937.	1	0.00
7/11/2021	Phantom Stallion This Horse is Wild at Heart.	Farley, Steven.	1	0.00
5/26/2021	Pharaohs and Pyramids		1	0.00
5/27/2022	Pharaoh's daughter : a novel of ancient Egypt	Lester, Julius.	33	0.00
9/27/2021	Pinocchio	Walt Disney.	1	0.00
5/26/2021	Pizza	Romay, Saturnino.	1	0.00
12/20/2021	Planets	Hasbroouck, Ellen.	1	0.00
7/18/2021	Please Save Jessie	Pullein-Thompson, Christine.	1	0.00
9/27/2021	Pocahontas	Walt Disney.	4	0.00
5/20/2021	Pocahontas Storybook	Landoll's.	1	0.00
9/3/2021	Pokemon adventures: 8,. Gold & silver	Kusaka, Hidenori.	1	0.00

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5-27-2022**

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9/3/2021	Pokemon Diamond and Pearl Adventures #8	Ihara, Shigekatsu.	1	0.00
12/7/2021	Pokemon: Haunted!	West, Tracey, 1965-	1	0.00
2/1/2022	Pokemon: Now you see it	Scholastic Inc.	1	0.00
3/22/2022	Pond & river	Parker, Steve, 1952-	1	0.00
3/22/2022	Predicting with plants	Podendorf, Illa.	1	0.00
9/27/2021	Prehistoric animals	Zallinger, Peter.	1	0.00
9/27/2021	Monsters Do The Strangest Things.	Hornblow, Leonora.	1	0.00
7/11/2021	Princess Academy	Hale, Shannon.	1	0.00
5/25/2021	Professor Possum's great adventure	Pellowski, Michael.	1	0.00
12/7/2021	Projects for Christmas	Green, Mary.	1	0.00
5/26/2021	Psalty in Alaska	Rettino, Ernie, 1949-	1	0.00
5/21/2021	Puppies and kittens	Manushkin, Fran.	1	0.00
6/29/2021	Puppies in the pantry	Baglio, Ben M.	1	0.00
7/9/2021	Purebred	Bryant, Bonnie.	1	0.00
5/25/2021	Puss in boots	Perrault, Charles, 1628-1703.	3	0.00
5/28/2021	Puss In Boots	Stortz, Diane.	1	0.00
5/26/2021	Put On A Play	Rosa, Helena.	1	0.00
5/26/2021	Pyramids	Anne Millard.	1	0.00
4/6/2022	Pythons	Bargar, Sherie, 1944-	1	0.00
7/18/2021	Racing the sun	Pitts, Paul.	1	0.00
2/10/2022	Rain Forests	Richardson, Adele D.	1	0.00
5/24/2021	Rainbow Brite and the big color mix-up	McGuire, Leslie.	1	0.00
11/19/2021	Ralph S. Mouse	Cleary, Beverly.	1	0.00
9/27/2021	Raptors! : the nastiest dinosaurs	Lessem, Don.	1	0.00
4/6/2022	Rattlesnakes	Bargar, Sherie, 1944-	1	0.00
5/26/2021	Red pyramid , The #1-80	Riordan, Rick.	1	0.00
11/30/2021	Redwall	Jacques, Brian.	1	0.00
4/6/2022	Reptiles are animals (Concept science)	Holloway, Judith.	1	0.00
4/6/2022	Reptiles Are Animals	Holloway, Judith.	3	0.00
11/30/2021	Return of the Jedi : the storybook based on the movie.	Vinge, Joan D.	1	0.00
7/9/2021	Riding class	Bryant, Bonnie.	1	0.00
5/18/2022	Robin Hood Robin Hood.	Pyle, Howard.	4	0.00
7/11/2021	Robin Hood, Prince of Thieves	Green, Simon.	1	0.00
8/20/2021	Robinson Cruesoe	Defoe, Daniel.	1	0.00
5/27/2022	Robinson Crusoe / : Puffin classics	Defoe, Daniel, 1661?-1731.	1	0.00
12/9/2021	Rock star Santa	Krause, Gayle C.	1	0.00
12/9/2021	Rudolph the Red-Nosed Reindeer	May, Robert.	1	0.00
6/28/2021	Rugrats Vacation Rugrats.	Wigand, Molly.	1	0.00
5/25/2022	Sadako	Coerr, Eleanor.	1	0.00
7/9/2021	Saddle Club Pack Trip.	Bryant, Bonnie.	1	0.00

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5-27-2022**

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12/9/2021	Santa Has the Sniffles	Stortz, Diane.	1	0.00
12/9/2021	Santa Paws 2. The Santa pups	Hapka, Cathy.	1	0.00
12/9/2021	Santa's Toy Shop : Christmas Story Book.	Landoll's.	1	0.00
9/27/2021	Scholastic 2013 book of world records	Morse, Jenifer Corr.	1	0.00
9/27/2021	Scholastic Book of World Records 2014	Scholastic.	2	0.00
9/27/2021	Scholastic book of world records, 2011.		1	0.00
9/27/2021	Scholastic book of world records, 2012	Morse, Jenifer Corr.	4	0.00
10/26/2021	Scholastic Student Thesaurus		1	0.00
12/8/2021	School smarts : all the right answers to homework, teachers, popularity, and more!	Whitney, Brooks.	1	0.00
7/30/2021	Schooled	Stoudemire, Amar'e.	1	0.00
3/4/2022	Science Encyclopedia	Gallagher, Belinda.	1	0.00
3/3/2022	Science experiments you can eat	Cobb, Vicki.	2	0.00
5/28/2021	Scooby-Doo! and the fantastic puppet factory	McCann, Jesse Leon.	1	0.00
5/24/2021	Scooter Computer & Mr. Chips : the computer in the candy store	McGuire, Leslie.	1	0.00
3/25/2022	Sea Creatures Sea Creatures.	Green, Jen.	2	0.00
3/25/2022	Sea creatures.		1	0.00
3/25/2022	Sea Life	Science Safari.	1	0.00
3/23/2022	Seal	Hoffman, Mary, 1945-	1	0.00
3/24/2022	Seashells	Abbott, R. Tucker.	1	0.00
3/25/2022	Seaworld	Seaworld.	1	0.00
12/9/2021	Claus Caper.	Christian, Mary Blount.	1	0.00
5/26/2022	Secret of the Andes	Clark, Ann Nolan, 1898-	3	0.00
5/26/2021	Secret of the haunted chimney	Robert, Adrian.	1	0.00
3/18/2022	See how it grows	Graves, Kimberlee.	1	0.00
7/9/2021	Seirra's Steeplechase	Campbell, Joanna.	2	0.00
3/28/2022	Shark Attack	Scholastic.	1	0.00
3/28/2022	Sharks	Sheikh-Miller, Jonathan.	1	0.00
3/28/2022	Sharks	McGovern, Ann.	1	0.00
3/23/2022	Sharks	Scholastic.	1	0.00
10/1/2021	Sharks	Simon, Seymour.	1	0.00
3/28/2022	Sharks and Underwater Monsters	Scholastic.	1	0.00
3/23/2022	Sharks Photo Fact Collection	Kids Books.	1	0.00
10/7/2021	Shiloh	Naylor, Phyllis Reynolds.	2	0.00
10/7/2021	Shiloh Season	Naylor, Phyllis.	1	0.00
7/11/2021	Shipwrecked : a novel	Hiller, B. B.	1	0.00
12/2/2021	Shopkins: Updated Ultimate Collector's Guide	Scholastic,.	1	0.00
5/24/2021	Silent Knight	McNally, Julie.	1	0.00
5/26/2021	Sirens and sea monsters	Osborne, Mary Pope.	1	0.00
8/16/2021	Sisters Graphic Novel.	Telgermeier.	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
12/8/2021	Sleeping Beauty	Hirata, Shogo.	1	0.00
5/24/2021	Small Rabbit	Miles, Mishka.	1	0.00
4/5/2022	Snakes Alive!	Lambert, Janet.	1	0.00
5/27/2021	Snoopy's a little help from my friend	Monroe), 1922-2000.	1	0.00
7/16/2021	Snow bound	Mazer, Harry.	1	0.00
9/27/2021	Seven Dwarfs.	Walt Disney.	1	0.00
5/17/2021	Snowbound mystery	1890-1979.	1	0.00
10/1/2021	Solar system	Vogt, Gregory.	1	0.00
5/24/2021	Something New To Do	Ski Michaels.	1	0.00
12/20/2021	Space	Denne, Ben.	1	0.00
12/20/2021	Space & planets.		1	0.00
5/26/2021	Space : a nonfiction companion to Midnight on the moon	Osborne, Will.	1	0.00
2/3/2022	Space Stars, Planets and Spacecraft	Becklake, Sue.	2	0.00
12/20/2021	Space: Stars-Planets-And Spacecraft	Windows on the World.	1	0.00
3/18/2022	Spiders Are Animals	Holloway, Judith.	1	0.00
7/18/2021	Squire	Pierce, Tamora.	1	0.00
11/30/2021	Star wars : revenge of the Sith	Stover, Matthew Woodring.	1	0.00
11/30/2021	Star wars : the Chewbacca story	Harper, Benjamin,	1	0.00
11/30/2021	Star Wars : The Clone Wars : Battle at Teth	Mayer, Kirsten.	1	0.00
2/9/2022	Star Wars, the clone wars : warriors of the deep	Valois, Rob.	1	0.00
11/30/2021	Star Wars: Folded Flyers and Paper Airplanes	Klutz.	1	0.00
6/28/2021	Star Wars: Return of the Jedi	Random House.	1	0.00
2/3/2022	Starlight / : Warriors, the new prophecy #4	Hunter, Erin.	1	0.00
12/20/2021	Stars & planets	Levy.	1	0.00
7/9/2021	Starting gate	Bryant, Bonnie.	1	0.00
5/20/2022	Stone soup : an old tale	Brown, Marcia.	1	0.00
12/8/2021	Stories From Around the World	Amery, Heather.	1	0.00
9/27/2021	Story of dinosaurs	Eastman, David.	1	0.00
12/20/2021	Sun, stars & planets	Stacy, Tom.	1	0.00
5/21/2021	Sunrise Over the Harbor	Ace.	1	0.00
5/24/2021	Sunset of the sabertooth	Osborne, Mary Pope.	3	0.00
6/28/2021	Super-completely and totally the messiest	Viorst, Judith.	1	0.00
9/22/2021	Superfudge	Blume, Judy.	2	0.00
9/27/2021	Swan Lake	North, Mary.	1	0.00
8/20/2021	Swiss Family Robinson	Wyss, Jonann.	1	0.00
10/20/2021	Tales from a not-so-happily ever after	Russell, Rachel Renée.	1	0.00
10/20/2021	Tales from a not-so-talented-pop-star	Russell, Rachel Renee.	1	0.00
8/19/2021	Tales from the Odyssey : PART 1. Part one	Osborne, Mary Pope.	57	0.00
5/27/2021	Tales of the Greek Heroes #1-33	Green, Roger.	33	0.00
5/27/2021	Tales of the Greek Heroes Tales of the Greek Heroes.	Green, Roger Langelyn.	6	0.00
7/9/2021	Tangerine	Bloor, Edward, 1950-	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
5/19/2021	Ten little ballerinas	Lewis, Wendy Cheyette.	2	0.00
5/25/2021	That's not fair!	Murphy, Elspeth Campbell.	1	0.00
7/18/2021	The adventures of Captain Underpants : The First Epic Novel	Pilkey, Dav, 1966-	1	0.00
8/20/2021	The adventures of Huckleberry Finn	Twain, Mark, 1835-1910.	2	0.00
8/20/2021	The adventures of Reddy Fox	Kliros, Thea.	1	0.00
8/20/2021	The adventures of Robinson Crusoe	Defoe, Daniel, 1661?-1731.	1	0.00
6/29/2021	The Adventures of Shirley Holmes: The Case of the Blazing Star and The Case of the King of Hearts.	Angell, Judie.	1	0.00
8/20/2021	The adventures of Tom Sawyer	Twain, Mark, 1835-1910.	3	0.00
7/30/2021	The Amulet of Samarkand	Stroud, Jonathan.	1	0.00
8/24/2021	The ancient Egyptians	Marston, Elsa.	1	0.00
5/27/2021	The ancient Egyptians	Shuter, Jane.	3	0.00
5/27/2021	The Ancient Egyptians (History Opens Windows)	Shuter, Jane.	2	0.00
5/27/2021	The ancient Greeks	Taylor, Pat, 1948-	1	0.00
8/24/2021	The Ancient Romans	Shuter, Jane.	8	0.00
3/9/2022	The Ant and the Grasshopper Book 2	Windmill.	1	0.00
9/27/2021	The Aristocats	Walt Disney.	1	0.00
9/27/2021	The awesome official guide to Disney Club Penguin	Noll, Katherine.	1	0.00
10/19/2021	The Baby-sitters Club #7 Claudia and Mean Janine.	Ann M. Martin.	1	0.00
5/24/2021	The baseball bat	Michaels, Ski.	1	0.00
12/9/2021	The best Christmas pageant ever	Robinson, Barbara, 1927-	2	0.00
12/9/2021	The Best Thing About Christmas	Tangvald, Christine.	1	0.00
4/8/2022	The birds	Peterson, Roger Tory, 1908-	1	0.00
12/9/2021	The Birds' Christmas Carol	Wiggin, Kate Douglas.	1	0.00
7/16/2021	The black pearl	O'Dell, Scott.	1	0.00
7/18/2021	The blood of Olympus	Riordan, Rick,	1	0.00
7/16/2021	The blue sword	McKinley, Robin.	1	0.00
1/26/2022	The Borrowers	Norton, Mary.	3	0.00
5/27/2022	The Bronze Bow	Speare, Elizabeth George.	112	0.00
5/26/2021	The California Raisins in Motion	Raycroft, Eileen.	1	0.00
8/20/2021	The call of the wild.	London, Jack, 1876-1916.	2	0.00
5/26/2022	The Captive	Hansen, Joyce.	29	0.00
9/27/2021	The Card-Jitsu handbook	Noll, Katherine.	1	0.00
5/28/2021	The Cat In the Hat The Cat In the Hat.	Seuss, Dr.	1	0.00
5/27/2022	The Cat of Bubastes a tale of ancient Egypt	(George Alfred)	33	0.00
5/27/2021	The Cay	Theodore Taylor.	3	0.00
11/17/2021	The children's Homer : the adventures of Odysseus and the tale of Troy	Colum, Padraic, 1881-1972.	31	0.00
12/9/2021	The Christmas Sonata	Paulsen, Gary.	1	0.00
12/10/2021	The Christmas Story	Morehead, Ruth.	2	0.00
5/26/2021	The class trip from the Black Lagoon	Thaler, Mike, 1936-	1	0.00
12/8/2021	The Constitution	Prolman, Marilyn.	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
9/22/2021	The Constitution: Government in Action	Osborne, Mary Pope.	1	0.00
9/16/2021	The copper gauntlet	Black, Holly,	1	0.00
11/30/2021	The courtship of Princess Leia	Wolverton, Dave.	1	0.00
5/20/2021	The Crystalling		1	0.00
6/28/2021	The day the frogs came to lunch	Weyn, Suzanne.	1	0.00
2/16/2022	The Dinosaur Encyclopedia	Benton, Jim.	1	0.00
9/27/2021	The Dinosaur Hunter's Handbook		1	0.00
5/24/2022	The door in the wall	De Angeli, Marguerite.	5	0.00
12/22/2021	The Egypt Game	Snyder, Zilpha Keatley.	6	0.00
8/25/2021	The Egyptian News	Steedman, Scott.	5	0.00
5/28/2021	The Enchanted Unicorn	Smith, Kathie.	1	0.00
9/22/2021	The encounter	Applegate, K. A.	1	0.00
8/23/2021	The Enormous Egg	Butterworth, Oliver.	45	0.00
5/25/2021	The Enormous Watermelon	Parkes, Brenda.	1	0.00
7/30/2021	The Erstatz Elevator	Snicket, Lemony.	1	0.00
6/29/2021	The escape	Applegate, Katherine.	1	0.00
5/26/2022	The fall of Fergal, or, Not so dingly in the Dell	Ardagh, Philip.	1	0.00
7/16/2021	The false prince	Nielsen, Jennifer A.	1	0.00
12/9/2021	The fight to survive	Bisson, Terry.	2	0.00
8/20/2021	The fighting ground	Avi, 1937-	1	0.00
9/20/2021	The final warning	Patterson, James, 1947-	1	0.00
12/10/2021	The First Christmas	Parachute Publishing.	1	0.00
9/1/2021	The first dog	Brett, Jan, 1949-	1	0.00
7/12/2021	The fledgling	Langton, Jane.	1	0.00
9/27/2021	The Fox and the Hound Fox and the Hound, The.	Disney, Walt.	1	0.00
5/28/2021	The fox went out on a chilly night	Spier, Peter, 1927-2017.	1	0.00
6/29/2021	The ghost inside the monitor	1931-	1	0.00
11/8/2021	The ghost show	Wyeth, Sharon Dennis.	1	0.00
9/27/2021	The Giant Book of Dinosaurs	Pipe, Jim.	1	0.00
5/25/2021	The gigantic balloon	Park, Ruth.	1	0.00
7/11/2021	The Giraffe abd the Pelly and Me	Dahl, Roald.	1	0.00
7/30/2021	The girl in the window	Yeo, Wilma.	1	0.00
5/27/2021	The Golden Fleece : and the heroes who lived before Achilles	Colum, Padraic, 1881-1972.	3	0.00
5/27/2022	The Golden Goblet	McGraw, Eloise Jarvis.	69	0.00
2/14/2022	The Great Cow Race #2 : BONE. [1], Out from Boneville	Smith, Jeff, 1960 Feb. 27-	2	0.00
11/18/2021	The Great Dinosaur Search	Heywood, Rosie.	1	0.00
9/27/2021	The Great Mouse Detective	Disney, Walt.	1	0.00
9/27/2021	The great puffle switch	West, Tracey, 1965-	1	0.00
3/28/2022	The Great Whale	Zim, Herbert Spencer,.	1	0.00
7/12/2021	The Guardians of Ga'Hoole: The Capture	Kinney, Jeff.	1	0.00
3/8/2022	The handmade alphabet	Rankin, Laura.	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
5/24/2021	The Healthkin food train	Moncure, Jane Belk.	1	0.00
9/13/2021	The Hobbit	Tolkien, J.R.R.	1	0.00
7/30/2021	The hobbit, or, There and back again	Reuel), 1892-1973.	2	0.00
7/11/2021	The Hound of The Blackervilles	Doyle, A.Conan.	3	0.00
12/7/2021	The hour of magic : the eighth adventure in the kingdom of fantasy	Stilton, Geronimo,	1	0.00
7/18/2021	The house of Hades	Riordan, Rick,	1	0.00
9/27/2021	The Hunchback of Notre Dame.	Walt Disney.	2	0.00
11/19/2021	The Hunger Games	Collins, Suzanne.	2	0.00
9/27/2021	The inventor's apprentice	West, Tracey, 1965-	2	0.00
11/8/2021	The jack-o'-lantern that ate my brother	Marney, Dean, 1952-	1	0.00
7/16/2021	The Kid Who Ran For President The Kid Who Ran For President.	Morris, Judy.	1	0.00
7/18/2021	The Kingdom keepers. Disney after dark	Pearson, Ridley.	1	0.00
3/25/2022	The Kingfisher young people's book of oceans	Lambert, David, 1932-	1	0.00
7/16/2021	The Land Lost The Land Lost.	Nhuong, Huynh.	1	0.00
7/30/2021	The lark and the laurel	Willard, Barbara.	1	0.00
7/9/2021	The lifeguard	Cusick, Richie Tankersley.	1	0.00
7/18/2021	The light in the forest	Richter, Conrad, 1890-1968.	1	0.00
9/27/2021	The lighthouse mystery	1890-1979.	1	0.00
12/9/2021	The little drummer boy	Keats, Ezra Jack.	1	0.00
5/25/2021	The little engine that could	Piper, Watty, pseud.	2	0.00
9/27/2021	The Little Mermaid	Walt Disney.	3	0.00
6/28/2021	The Little Puppy's Bad Day	West, Cathy.	1	0.00
5/28/2021	The littlest angel	Tazewell, Charles.	1	0.00
8/25/2021	The Lost Diary of Tutankhumnun's Mummy	Dickenson, Clive.	2	0.00
5/27/2021	The lost hero	Riordan, Rick.	4	0.00
12/8/2021	The Lucky Pocket Spelling Dictionary		4	0.00
6/28/2021	The lucky runner	Wiseman, Bernard.	1	0.00
5/21/2021	The magic school bus inside a hurricane	Cole, Joanna.	1	0.00
5/21/2021	The magic school bus inside Ralphie : a book about germs	The magic school bus TV	1	0.00
5/21/2021	The magic school bus lost in the solar system	Cole, Joanna.	3	0.00
7/9/2021	The maze of bones	Riordan, Rick.	1	0.00
7/16/2021	The merchant of death	MacHale, D. J.	1	0.00
5/26/2021	The midnight fairies	Randall, Ronne.	1	0.00
7/30/2021	The mystery of the ark : the dangerous journey to Mount Ararat	Thomsen, Paul, 1938-	1	0.00
6/29/2021	The mystery of the stuttering parrot	Arthur, Robert.	1	0.00
12/8/2021	The New 50 Simple Things Kids can do to Save the Earth	Bodger, Loraine.	2	0.00
7/12/2021	The new girl	Leppard, Lois Gladys.	2	0.00
11/30/2021	The new rebellion	Rusch, Kristine Kathryn.	1	0.00
7/11/2021	The next karate kid : a novel	Hiller, B. B.	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
12/9/2021	The Night Before Christmas	Moore, Clement C.	2	0.00
7/11/2021	The night room	Goldman, E. M.	1	0.00
12/9/2021	The Nutcracker	Ohad, Michael.	1	0.00
5/27/2022	The Odyssey : the story of Odysseus	Homer.	28	0.00
9/3/2021	The Official Adventure Guide	Whitehill, Simcha.	1	0.00
9/22/2021	The One and Onlly Ivan	Applegate, K.A.	1	0.00
5/20/2021	The Opossum's Table	Hinckley, Helen.	1	0.00
5/25/2021	The paperboy	Pilkey, Dav, 1966-	1	0.00
11/30/2021	The Phantom Menace	Wrede. Patricia C.	1	0.00
12/20/2021	The planets	Nicolson, Cynthia Pratt.	1	0.00
12/20/2021	The planets	Gibbons, Gail.	1	0.00
7/16/2021	The plant that ate dirty socks	McArthur, Nancy.	1	0.00
9/17/2021	The poison jungle	Sutherland, Tui, 1978-	1	0.00
7/16/2021	The princess and the goblin	1905.	1	0.00
7/9/2021	The rascals from Haskell's gym	Bonham, Frank.	1	0.00
8/25/2021	The Reader's Theatre Mythology Plays	Gilfond, Henry.	4	0.00
7/18/2021	The Red Pyramid	Riordan, Rick.	4	0.00
5/26/2021	The Red Pyramid: A Graphic Novel	Riordan, Rick.	1	0.00
7/30/2021	The reptile room	Snicket, Lemony.	1	0.00
9/27/2021	The Rescues	Walt Disney.	1	0.00
9/13/2021	The Return of the King	Tolkien, J.R.R.	1	0.00
7/9/2021	The revenge of the incredible Dr. Rancid and his youthful assistant, Jeffrey	Conford, Ellen.	1	0.00
9/27/2021	The rise and fall of the dinosaur	Wallace, Joseph E.	1	0.00
7/30/2021	The road to Balinor	Stanton, Mary.	2	0.00
6/28/2021	The Rugrats movie storybook	Willson, Sarah.	1	0.00
12/9/2021	The runaway Christmas toy	Hayward, Linda.	1	0.00
7/16/2021	The secret of NIMH	O'Brien, Robert C.	2	0.00
6/29/2021	The secret of Terror Castle	Arthur, Robert.	1	0.00
7/30/2021	The secret window	Wright, Betty Ren.	1	0.00
6/29/2021	The Sickness #29	Applegate, K.A.	1	0.00
7/30/2021	The sign of the beaver	Speare, Elizabeth George.	2	0.00
12/20/2021	The Solar System	McLeod, Beatrice.	1	0.00
12/10/2021	The Story of the First Christmas	Johnson, Pamela.	1	0.00
12/10/2021	The story of the Nativity	Winthrop, Elizabeth.	1	0.00
12/9/2021	The story of the Nutcracker Ballet	Hautzig, Deborah.	1	0.00
7/9/2021	The summer of the swans	Byars, Betsy Cromer.	1	0.00
12/20/2021	The Sun, the Moon, and the stars	Freeman, Mae Blacker, 1907-	1	0.00
8/20/2021	The Swiss family Robinson, simplified : based on The Swiss family Robinson by Johann Wyss.		1	0.00
5/19/2022	THE SWORD IN THE STONE		1	0.00
7/18/2021	The sword of summer	Riordan, Rick,	1	0.00

**Library Books for Disposal
5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
5/26/2021	The Tail of Peter Rabbit	Potter, Beatrix.	3	0.00
5/26/2021	The tale of Peter Rabbit and other stories	Potter, Beatrix, 1866-1943.	1	0.00
5/27/2022	The Thief	Turner, Megan Whalen.	28	0.00
7/11/2021	The thunder-pup	Hickman, Janet.	1	0.00
7/18/2021	The Titan's curse	Riordan, Rick.	1	0.00
7/11/2021	The Treasure of Skeleton Lake	Strickland, Brad.	1	0.00
11/30/2021	The truce at Bakura	Tyers, Kathy.	1	0.00
3/25/2022	The true story of Corky the blind seal	Irvine, Georgeanne.	1	0.00
12/10/2021	The Twelve Days of Christmas	Modern Publishing.	1	0.00
9/13/2021	The Two Towers	Tolkian, J.R.R.	1	0.00
9/27/2021	The ultimate official guide to Disney Club Penguin	Noll, Katherine.	1	0.00
12/20/2021	The universe	Farndon, John.	1	0.00
12/20/2021	The Usborne book of space facts	Reid, Struan.	1	0.00
12/20/2021	The Usborne complete book of astronomy & space	Miles, Lisa.	3	0.00
2/2/2022	The Usborne first thousand words in Japanese	Amery, Heather.	1	0.00
6/28/2021	The veggiecational book	Vischer, Phil.	1	0.00
10/21/2021	The Velveteen Rabbit	Williams, Margery.	1	0.00
1/20/2022	The Very Hungry Caterpillar	Carle, Eric.	1	0.00
3/15/2022	The wild ponies of Assateague Island	Grosvenor, Donna K.	1	0.00
3/15/2022	The Wild Ponies	Grosvenor, Donna K.	1	0.00
7/18/2021	The winter room	Paulsen, Gary.	1	0.00
8/23/2021	The witch of Blackbird Pond	Speare, Elizabeth George.	3	0.00
7/11/2021	The witches of Hopper Street	Gondosch, Linda.	1	0.00
11/2/2021	The Wizard of Oz	Frank), 1856-1919.	1	0.00
9/27/2021	The wonderful wedding	Waricha, Jean.	1	0.00
9/2/2021	The World's Greatest Team : Dragon Ball Z; VOLUME 1	Toriyama, Akira, 1955-,	2	0.00
7/16/2021	The X Files Darkness Falls	Martin, Les.	1	0.00
9/27/2021	Then again, maybe I won't	Blume, Judy.	1	0.00
7/30/2021	There's a girl in my hammerlock	Spinelli, Jerry.	1	0.00
5/26/2021	Thief, The #1-27	Turner, Megan Whalen.	27	0.00
7/9/2021	Thoroughbred Pride's Challenge.	Campbell, Joanna.	2	0.00
5/24/2021	Winnie the Pooh.	Milne, A.A.	1	0.00
5/28/2021	Stars and Night Skies.	Turnbull, Ann.	1	0.00
3/16/2022	Tiger in Trouble and more True Stories of amazing Animal Rescues.	Halls, Kelly.	1	0.00
3/28/2022	Tippy Tail The Gentle Gray Whale Tippy Tail The Gentle Gray Whale.	Gibson, Wynne.	1	0.00
7/30/2021	To race a dream	Savage, Deborah.	2	0.00
7/16/2021	Too Many Murphys	McKenna, Colleen.	1	0.00
4/1/2022	Transformers Attack of the Insecicons	Beach, Lynn.	1	0.00
7/9/2021	Trapped in a Video Game		1	0.00
8/20/2021	Treasure Island	1850-1894.	1	0.00

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5-27-2022**

Discarded Date	Title	Author	Qty	Est. Value
12/7/2021	Treasury of Christmas	Better Homes and Gardens.	1	0.00
9/27/2021	Triceratops	Royston, Angela.	1	0.00
3/23/2022	Tricks and Traps Octopus.	Evans, Lynette.	1	0.00
3/3/2022	True tales of animal heroes	Zullo, Allan.	2	0.00
11/29/2021	Tusk the mighty mammoth	Blade, Adam.	1	0.00
5/24/2021	Tut, tut	Scieszka, Jon.	1	0.00
5/24/2021	Tut's Mummy Lost and Found	Judy Donnelly.	16	0.00
8/16/2021	Tut's Mummy Lost...And Found- level 3.1	Donnelly, Judy.	2	0.00
2/3/2022	Two-Thirds of the Earth	Reed, W. Maxwell.	1	0.00
9/27/2021	Tyrannosaurus	Royston, Angela.	1	0.00
9/27/2021	Ultimate Bug Rumble Who Would Win?	Pallotta, Jerry.	1	0.00
3/25/2022	Undersea Undersea.	Pick, Christopher.	2	0.00
8/16/2021	Vacation under the volcano	Osborne, Mary Pope.	4	0.00
5/28/2021	Valarie: Becomes a Star	Silver, Carol.	1	0.00
7/16/2021	Vertical limit : a novelization	Odom, Mel.	1	0.00
9/27/2021	Waddle lot of laughs	McCarthy, Rebecca.	3	0.00
3/23/2022	Walrus: Wild Animal Baby Dec/Jan 2004 Walrus We're Going swimming. Ready, set, go!	National Wlldlife Federation.	1	0.00
9/27/2021	Walt Disney : conversations	Disney, Walt, 1901-1966.	6	0.00
9/27/2021	Walt Disney Brer Rabbit and the Tar Baby.	Walt Disney.	1	0.00
9/27/2021	Walt Disney.	Walt Disney.	1	0.00
12/9/2021	Warriors, a vision of shadows : the complete fifth series	Hunter, Erin.	1	0.00
1/18/2022	Warriors: Rising storm	Hunter, Erin.	1	0.00
4/8/2022	Water birds of California	Cogswell, Howard L.	1	0.00
9/27/2021	Whale and dolphin	Serventy, Vincent.	2	0.00
5/24/2021	What you see is what you get	McLenighan, Valjean.	1	0.00
9/27/2021	When dinosaurs ruled the earth	Morss, Martha.	1	0.00
5/21/2021	When I grow up	Mayer, Mercer, 1943-	1	0.00
5/26/2021	Where did my mother go?	Preston, Edna Mitchell.	1	0.00
7/18/2021	Where the red fern grows : the story of two dogs and a boy	Rawls, Wilson.	1	0.00
5/28/2021	Where the wild things are	Sendak, Maurice.	2	0.00
4/28/2022	Where's Wendy?	Tallarico, Tony.	1	0.00
5/21/2021	Who Ate the Cookies?	Macias, J. L.	1	0.00
7/16/2021	Who Let The Girls In The Boys' Locker Room	Moore, Elaine.	1	0.00
12/22/2021	Who was Dr. Seuss?	Pascal, Janet B.	1	0.00
7/16/2021	Who were the Vikings?	Chisholm, Jane.	1	0.00
5/20/2021	Why mosquitoes buzz in people's ears : a West African tale	Aardema, Verna.	1	0.00
3/14/2022	Why? Q and A Encyclopedia)	Bedoyere, De La.	1	0.00
7/30/2021	Wide Window, The #3	Snicket, Lemony.	1	0.00
3/14/2022	Wild Animal Baby	National Wlldlife Federation.	1	0.00
3/1/2022	Wild animal families	Davidson, Margaret, 1936-	1	0.00

Library Books for Disposal
5-27-2022

Discarded Date	Title	Author	Qty	Est. Value
10/14/2021	Wild Safari	Sammon, Rick.	1	0.00
11/30/2021	Wild Spirit	Hapka, Catherine.	1	0.00
5/24/2021	William's Dog William's Dog.	Martin, Patricia.	6	0.00
9/17/2021	Wings of Fire Book Five: The Brightest Night	Tui T. Sutherland.	1	0.00
8/26/2021	Wings of Fire: The Lost Heir #2	Sutherland, Tui,.	1	0.00
6/28/2021	Winnie the Pooh and the Honey Tree	Walt Disney.	1	0.00
9/27/2021	Winnie The Pooh And Very Big Bear	Phillips, Joan.	1	0.00
3/14/2022	Wonders of tigers	Lavine, Sigmund A.	1	0.00
4/1/2022	X-Men Second Genesis.	Mantell, Paul.	1	0.00
4/1/2022	X-Men The Xavier Files.	Korman,Justine.	2	0.00
11/30/2021	X-Wing Solo Command X-Wing Solo Command.	Allston, Aaron.	1	0.00
6/28/2021	Yok-Yok The Caterpillar Yok-Yok The Caterpillar.	Van Der Essen, Anne.	1	0.00
7/16/2021	Young Indiana Jones and the plantation treasure	McCay, William.	1	0.00
7/16/2021	Young Indiana Jones and the Princess of Peril	Martin, Les, 1934-	1	0.00
8/17/2021	Your mother was a Neanderthal	Scieszka, Jon.	5	0.00
12/15/2021	You've got a Friend, Charlie Brown	Schulz, Charles.	1	0.00

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.4 – Approve 2022-2025 Columbia/RSA
Business Services MOU (3 yrs)

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve MOU

BACKGROUND:

The Governing Board will renew the MOU with Columbia ESD for the purposes of providing business services to RSA. The MOU will be renewed for a three year term and includes outsourcing aspects of business services to Columbia.

- See Attached Columbia MOU

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget

**AGREEMENT BETWEEN
COLUMBIA ELEMENTARY SCHOOL DISTRICT
and
REDDING SCHOOL OF THE ARTS CHARTER SCHOOL**

The Redding School of the Arts agrees to contract with the Columbia Elementary School District for business services for a three (3) year term for the 2022/23, 2023/24 and 2024/25 fiscal years as summarized on the attached. Services will primarily be provided at the Columbia Elementary School District Office.

Term of Agreement: This agreement will begin on July 1, 2022 and terminate on June 30, 2025. The agreement may be renewed upon approval of both parties. Should any party choose to permanently change the agreement or discontinue this service agreement for the following year notification must be provided by **February 1st** of the current academic year.

Costs: Services as outlined on the attached will be provided for a fee.

Fee schedule as follows:

Business Services (excluding AR/HR)

2022/23 = \$87,396 _____

2023/24 = \$90,018 _____

2024/25 = \$92,718 _____

CESD will invoice Redding School of the Arts quarterly during the terms of this agreement.

Any additional services required by the District will be negotiated and agreed to separately. Any overtime required will be first discussed and approved by the Redding School of the Arts Administrator. Overtime work will be billed at the rate of \$75.00 per hour.

RSA will notify CESD if they feel that the services provided by the CESD Business Department are not satisfactory, and allow CESD to take corrective action.

During the term of this agreement, and any extension hereof, and for a period of one (1) year following the termination of this Agreement, RSA shall not without written consent from CESD, attempt to cause any CESD employee to terminate its relationship with CESD. In addition, during the term of this agreement, and any extension hereof, and for a period of one (1) year following the termination of this Agreement, CESD employees shall not without written consent from CESD, terminate its relationship with CESD with the sole purpose of seeking employment at RSA.

Modification of Agreement: This agreement may be modified at any time during the school year with mutual consent of both parties.

Unilateral Modification: Either party may choose to permanently change the agreement for the following academic year by providing written notice to the other party by **February 1st** of the current academic year.

Mutual Termination of Agreement: This agreement may be terminated at any time during the final school year of this agreement upon written mutual consent of both parties.

Termination of Agreement For Cause: Either party may terminate this Agreement upon fourteen (14) days prior written notice to the other party of a material breach of this agreement, and a failure to cure

within that time period. A written notice of termination shall be delivered to the breaching party following the fourteen (14) day notice period unless otherwise agreed to by written mutual consent of both parties.

Notices: Any notices required to be given pursuant to the terms and provisions of this agreement shall be submitted in writing and sent to:

Columbia Elementary School District
Clay Ross, Superintendent
14140 Old Oregon Trail
Redding, CA 96003

Indemnification: Both parties shall defend, indemnify, and hold harmless the other party and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of either party, their respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform the party's obligations under this Agreement, including, but not limited to the party's use of the site, the party's performance of the Services, the party's breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph.

Governing Law; Venue: This Agreement shall be governed by the laws of the State of California. The venue for all litigation relative to this Agreement shall be the County of Shasta, State of California.

Severability: In the event any term or provision of this Agreement is declared to be invalid or illegal for any reason, this Agreement will remain in full force and effect and will be interpreted as though such invalid or illegal provision were not a part of this Agreement. The remaining provisions will be construed to preserve the intent and purpose of this Agreement and the parties will negotiate in good faith to modify any invalidated provisions to preserve each party's anticipated benefits.

Entire Agreement: This Agreement contains the entire Agreement between the Parties and supersedes all other oral or written provisions.

Execution in Counterparts: This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

COLUMBIA ELEMENTARY
SCHOOL DISTRICT



Clay Ross, Superintendent

MAY 6, 2022

Date

REDDING SCHOOL OF THE ARTS



Lane Carlson, Administrator

5/4/2022

Date

Appendix

Business Services/Support to be provided by Columbia Elementary School District: Budget Development/Interim Reports

1. Position control and budget development
2. Detail budget for all funds/resources for non-employee costs
3. LCFF revenue estimates
4. Other revenue estimates for all funds/resources
5. SACS report preparation, including all supplementary schedules and criteria and
6. standards
7. Cash Flow estimate
8. Multiyear projections, including summary of assumptions
9. Narrative summary for each budget
10. Special Ed Maintenance of Effort
11. Post budget updates to general ledger file
12. Review all batches for proper account in compliance with the California School Accounting Manual
13. Review all coding for proper account in compliance with the California School Accounting Manual
14. Submit quarterly Cash Management reporting
15. Complete misc program expenditure reports such as Title I comparability
16. Provide fiscal information for Consolidated Application for financial components
17. Maintain chart of accounts
18. Review and approve payroll

Year End Closing / Audit

1. Balance all funds/resources
2. Post closing journal entries for receivables/payables
3. Coordinate with independent financial auditor
4. SACS report preparation, including all supplementary schedules and criteria and standards
5. Maintain capital asset schedule and depreciation calculations
6. Maintain long-term debt reconciliation
7. Assist with preparation of MD&A section of audited financial statements

Employee Compensation Discussions / Negotiations

1. Prepare schedules and assist in employee discussions/negotiations sessions as needed

Note: Unusual discussion activities may require additional time which will be discussed with the Superintendent to approve the increased cost.

Redding School of the Arts Agrees to the Following:

1. To be the first line of communication with employees and furnish CESD with all of the information, on a timely basis, needed to properly perform services contracted for.
2. To Share Redding School of the Arts Work Calendars with CESD
3. To communicate any negotiated contract changes with CESD.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.5 – 2022/23 Columbia/RSA Food Service Contract

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve Contract

BACKGROUND:

The Governing Board will approve the Memorandum of Understanding (MOU) between RSA and Columbia ESD for the purpose of providing breakfast & lunch services to RSA for the 2022/23 school year.

- See Attached Columbia MOU

REFERENCE:

Board of Trustees
Melissa Reyes, President
Toby Berens, Clerk
Walter Albert
Charles Van Hoosen
James Luna

Clay Ross
Superintendent



Columbia School District
Kids First!

10140 Old Oregon Trail, Redding, California, 96003
530-223-1915 FAX 530-223-4168

**MEMORANDUM OF UNDERSTANDING BETWEEN
COLUMBIA ELEMENTARY SCHOOL DISTRICT,
AND
REDDING SCHOOL OF THE ARTS**

This Memorandum of Understanding (“MOU”) is executed by and between the Columbia Elementary School District (hereinafter “SFA”) and the Redding School of the Arts, a Nonprofit Public Benefit Corporation, (hereinafter referred to as “RSA”).

This Agreement, executed in duplicate and entered into on July 1, 2022 through June 30, 2023 between the Administering Sponsor, hereinafter referred to as School Food Authority (SFA), and the Recipient Charter School, hereinafter referred to as RSA is created for the purpose of providing:

- Lunches under the National School Lunch Program
- Seamless Summer Feeding Option
- School Breakfast Program


It is hereby agreed that:

1. If at any time **RSA** no longer meets the eligibility requirements to participate in the federal child nutrition program (CNP), they will immediately notify the **SFA** and the **SFA** will drop the Recipient from participation under its PSA.
2. The **SFA** will represent the **RSA** as the CNP Sponsor and will claim reimbursement from the California Department of Education (CDE) for all meals served to children enrolled in the **RSA** meal program(s). The **SFA** will only claim reimbursement for complete meals served to students, according to each child’s eligibility category, at the rate of one lunch per child per day.
3. Once approved by the CDE, **the term of this Agreement is one (1) year**. Either party may terminate this agreement for cause upon ten days written notice. The **SFA** will provide a written notice of termination to the CDE Nutrition Services Division.
4. The **SFA** will conduct the free and reduced-price meal application process, including the distribution, review, and approval of applications for the sites belonging to **RSA**. The **SFA** will create and update the eligibility roster and provide current lists to **RSA** as soon as possible after changes occur.
5. **RSA** will perform the point-of-service meal counts. The **SFA** will provide training as necessary

to staff at **RSA** regarding point-of-service meal counts and completion of all required documents; however the **SFA** will ultimately be responsible for meal counts and claiming accountability.

6. The **SFA** will perform the required daily and monthly meal count edit checks.
7. The **SFA** will conduct the annual Verification process, as well as perform any necessary eligibility verifications for cause, and will notify **RSA** of its findings and any needed changes.
8. The **SFA** will assume responsibility for any over claims identified during a review or audit, and reimburse the CDE accordingly.
9. The **SFA** will obtain CDE approval from this Agreement and then include all participating **RSA** sites in its PSA with the CDE.
10. The **SFA** will provide meals to **RSA** that comply with the nutrition standards established by the United States Department of Agriculture (USDA).
11. The **SFA** will prepare the meals in the kitchens located at Columbia Elementary and/or Mountain View Middle School kitchens using **SFA** staff members. These preparation sites will maintain the appropriate state and local health certifications for the facility.
12. Both parties will be responsible for maintaining the proper temperature of the meals/snacks until they are served.
13. Where applicable, **RSA** will return on an annual basis any and all property owned by the **SFA**.
14. The **SFA** will provide necessary trays, dishes, utensils, straws, and napkins.
15. No later than one (1) week prior to the end of each month the **SFA** will provide to **RSA** a monthly menu consisting of the meals to be served the following month.
16. **RSA** will notify the **SFA** of the number of lunch meals needed for the day as well as the number of breakfasts for the following morning no later than 9:00am via email each day.
17. In the event of extraordinary costs, such as special meals requested or nonpayment of non-subsidized meals. The **SFA** may submit to **RSA** itemized invoices for the meals provided by the **SFA**. The invoices will be for the actual cost of producing meals plus payments from the participating children and adults minus the state and federal reimbursements. **RSA** will submit payment to the **SFA** in such form as required by the **SFA** in a timely manner.
18. When requested by **RSA**, the **SFA** will provide sack lunches for field trips that meet meal pattern requirements. Sack lunches for field trips will be requested at least **7 working days in advance**. The cost per lunch will remain the same as for the regular lunch. **RSA** will be responsible for maintaining the appropriate temperature of lunches until served.
19. All meals, including those for field trips, will be transported from the **SFA** to **RSA**.


20. The gift or exchange of commodities is not permitted. Until students are served a meal, all food remains the property of the SFA.
21. RSA will indemnify and hold the SFA and its officers, employees, and agents harmless from any and all liability, cost, or expense incurred as a result of negligence on the part of the SFA.
22. RSA will keep and maintain liability insurance, including extended coverage for the product liability in an amount no less than one million dollars each occurrence and will provide the SFA with a certificate evidencing insurance in the amount, naming the SFA as an additional insured and specifying that the coverage will not be canceled or modified without 60 days notice to the SFA.
23. Both parties will comply with all applicable federal, state, and local statutes and regulations with regard to the preparation and service of National School Lunch Program and /or School Breakfast Program meals, including but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritional content of meals, and nondiscrimination. All records maintained by both parties shall be open and available to inspection by Federal, State, and local authorities in accordance with applicable statutes and regulations.
24. All business and information relating to the execution of this agreement and the services thereof, including kitchen visitation, will be directed to the Food Service Director, SFA.



Lane Carlson, Executive Director
Redding School of the Arts

5/13/22

Date



Clay Ross, Superintendent
Columbia Elementary School District

MAY 20, 2022

Date

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.1 – Finance Committee Meeting Update

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

The Finance Committee will report out on their 5/9 and 5/31 meetings.

- See Attached Finance Committee Meeting Minutes
- See Attached Finance Committee Report Recommendations

REFERENCE:

Finance Committee

Finance Committee Recommendations - June 7, 2022

1. Approve the 22-23 Adopted Budget.
2. Redesignate Additional Reserves based on updated Ending Fund Balance
 - a. Increase Economic Uncertainties from 5% to 7.5% (to reflect Board Goal)
 - b. Increase High School Building Reserve from \$200,000 to 60% of Remaining Adjusted Fund Balance.
 - c. Increase Reserve for Deferred Maintenance from \$30,000 to 20% of Remaining Adjusted Fund Balance.
 - d. Increase Reserve for Technology Replacement from \$30,000 to 20% of Remaining Adjusted Fund Balance.
3. Consider additional Salary Schedule increases for 23-24 based on projected COLA.

**Redding School of the Arts
Finance Committee
May 9, 2022 Meeting Notes
Conference Room**

Names of those present:

As Appointed by the Board

Lane Carlson, Exec. Director <u>X</u> Lisa Stewart, RSA Treasurer <u> </u>	Cathleen Serna, Director of Finance X Laura Dunaj, Cert Rep <u>X</u> -arrived 3:55 <u> </u>
Linda Schexnayder, Classified Rep <u>X</u> Margaret Johnson <u>X</u>	Abby Schanuth, Community <u> </u> Robyn Stamm, CESD Business <u>X</u>

Others invited:

Blake Schack, Building Supervisor X Wendy Sanders, Intervention Director X
Adel Morfin, Admin Assistant X
Guest: Carla Zimmerman X

1. Committee reviewed revenues and compared them with estimated prior year final numbers.
 - a. Reviewed significant changes for reasonableness - group noted that salary schedule included in the costs and noted that the costs in the 5000 category has been reduced at 2nd interim
 - b. Reviewed anticipated ADA numbers of classroom based and non-classroom based programs. 624 is the enrollment to make the 599 ADA. Cathleen shared that she has heard that the COLA may increase to 6.6% to state dollars and possibly 1-time funds.

2. Reviewed expenditures and compared them with estimated prior year numbers.
 - a. Reviewed the need for additional curriculum purchases/cost for site based and IS programs, especially categorical or designated funds.
 - b. Reviewed for anticipated capital asset purchases.
 - c. Reviewed Department Budgets –
 - I. committee reviewed the thoughts from cooking dept increase to \$4000,
 - II. instrumental music dept. (Noble) \$3000 split for band and strings classes,
 - III. Choir dept \$1,500,
 - IV. academic music \$4,500 between Burkett and Wylie,
 - V. theme day/field trips budget increase to \$4000,
 - VI. break out of dance, drama and tumbling with class budgets of \$350,
 - VII. Elective art budget increases to \$3,500/ teacher and \$4,800/academic art teacher (\$40/ student as an estimate X 150 middle school students and 90 4th and 5th graders) based on which teacher is teaching which section.

- VIII. remainder of program budget to be reviewed by administration for recommendations.
- d. Reviewed special education costs - to be reviewed with Wendy and included in preliminary costs.
- e. Reviewed staffing needs to continue to mitigate learning loss for certificated and classified positions - to be reviewed by administration and recommended at the next meeting.
- f. High School Building costs - RSA will be applying for a building grant that will help offset the final costs of building the school. It will still require some city permitting but not as much.
 - I. RSA will have expended all of the \$500,000 set aside for this year to complete the design portion of the project.
 - II. It is recommended that \$200,000 be included in the building for the reservation of costs for next year until the grant is awarded. Due to timeline constraints the building committee has recommended planning for portables for 2 school years. Estimated cost to buy and install 4 portables \$120,000.
- g. Other anticipated costs

Follow up meeting 5/31 at 12:00

**Redding School of the Arts
Finance Committee
May 31, 2022 Meeting Agenda and Notes
Staff Room**

Join Zoom Meeting

<https://us02web.zoom.us/j/85763446509?pwd=Z1ILWmFNWHNCaU1wK3Zyb05kVIMvZz09>

Meeting ID: 857 6344 6509

Passcode: 168959

Names of those present:

As Appointed by the Board

Lane Carlson, Exec. Director-X Lisa Stewart, RSA Treasurer	Cathleen Serna, Director of Finance-X Laura Dunaj, Cert Rep-X
Linda Schexnayder, Classified Rep-X Margaret Johnson-X	Abby Schanuth, Community-X Robyn Stamm, CESD Business-X

Others invited:

Blake Schack, Building Supervisor-X

Wendy Sanders, Intervention Director

Adel Morfin, Admin Assistant-X

Purpose of Finance Committee

The Governance Board may designate members of a Finance Committee that will hold a separate Budget Planning meeting in place of a meeting of the entire Board. In the case of a separate Finance Committee meeting, the results of this meeting will be presented to the Board at their next regular or special Board meeting. The purpose of the Finance Committee is to develop budgets, provide finance review of questions for the board and to submit interim reports as requested by the Governing Board.

Meeting called to order at 12:10.

1. Review Minutes from May 9, 2022

Minutes were reviewed and approved with corrections of typographical errors.

2. Discuss Governor's May Budget Revision proposal

a. Proposed COLA for 22-23

Current actual COLA being given is 6.56% with a possibility of an additional 3%. The increase in CA tax revenues means additional monies will come to education. Possibility of increases in facilities and teacher training costs.

b. Proposed COLA salary placeholder for 23-24

The idea of a placeholder for increased salaries was discussed being placed in the budget. The committee agreed with Serna's recommendation to advise the board on the **anticipated** cost of a 3% COLA increase to salaries. This will help the governing board to keep salary concerns on the front burner. Stamm to prepare anticipated costs for the next governing board meeting on June 7, 2022.

3. Review 22-23 Budget Comparison
 - a. Revenue changes from previous
 - b. Expenditure changes from previousReviewed by the committee and agreed on.

4. Review and discuss allocation of Designated Reserves (as outlined on MYP)
The committee discussed the unassigned ending fund balance. It was determined that the ending unassigned fund balance that is in excess of the minimum recommended reserve for economic uncertainties should be assigned. The committee discussed assigning additional funds for the High School Building Reserve to cover anticipated costs for the project. Additional discussion occurred regarding the Deferred Maintenance and the Technology Replacement funds, as the flat \$30,000 assigned reserves for these funds have been in place since 2012.

After the committee discussed suggestions from Serna, the committee agreed to recommend to the board that the unassigned fund balance in excess of the other required reserves be committed as follows: 60% for the High School Building Reserve Fund, and 20% to each of the Deferred Maintenance and Technology Replacement funds.

5. Discuss recommendations
 - a. Recommend COLA as it applies to 23-24
Committee agreed that it should provide the board with the anticipated costs for a 3% in COLA for the 2023-2024 school year to keep salary schedules high on the board's goals.
 - b. Designate additional reserves from Unassigned to High School Building
Committee agreed on 60% of the adjusted fund balance to move to the High School Building Fund and 20% each to Deferred Maintenance and Technology Replacement funds.
 - c. Recommend to approve 22-23 Adopted Budget
Committee agreed with the recommendation to approve the 2022-2023 adopted budget.
6. Draft Board recommendations for June 7th Board meeting
Carlson to write a draft board recommendation and send it out for committee comment and approval.

Respectfully submitted,
Laura Dunaj

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.2 – 2022/23 Salary Schedules – 2nd Read

- 2.2.1 Administrative/MTSS Salary Schedule Proposals – 2nd Read
- 2.2.2 Certificated/MTSS Salary Schedule Proposals – 2nd Read
- 2.2.2 High School Counselor Salary Schedule Proposal – 2nd Read
- 2.2.3 Classified/MTSS Salary Schedule Proposals – 2nd Read

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Salary Schedules

BACKGROUND:

RSA is presenting final drafts of the 2022/23 Certificated, High School Counselor, Classified, and Admin Salary Schedules for approval as recommended by the Finance Committee. The board will discuss the budget impact and decide whether or not to approve the salary recommendations for the 2022/23 school year.

- See Proposed Salary Schedules

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget

Redding School of the Arts

PROPOSED WITH 3% INCREASE 2022/23 Administrative Salary Schedule

Steps	1	2	3	4	5-7	8-10	11-12	13-15	16-18	19-21
FACILITIES MGR 218 Work Days + 11 p (10 Month) (11 Month)	\$ 53,560	\$ 58,916	\$ 60,094	\$ 61,296	\$ 62,522	\$ 63,773	\$ 65,048	\$ 66,349	\$ 67,676	\$ 69,029
VICE PRINCIPAL 195 Work Days	\$ 74,511	\$ 77,323	\$ 80,242	\$ 82,956	\$ 86,479	\$ 89,460	\$ 92,547	\$ 95,741	\$ 99,046	\$ 102,467
SPEC ED DIR 195 Work Days	\$ 81,721	\$ 84,533	\$ 87,452	\$ 90,166	\$ 93,689	\$ 96,670	\$ 99,757	\$ 102,951	\$ 106,256	\$ 110,175
DIR BUSINESS 221 Work Days + 11 paid holidays	\$ 85,818	\$ 89,575	\$ 93,517	\$ 97,616	\$ 101,904	\$ 103,917	\$ 106,995	\$ 110,167	\$ 113,433	\$ 116,798
PRINCIPAL 210 Work Days	\$ 90,187	\$ 93,627	\$ 97,208	\$ 100,939	\$ 104,824	\$ 108,447	\$ 112,198	\$ 116,080	\$ 120,098	\$ 124,255
EXECUTIVE DIRECTOR 210 Work Days	\$ 120,508	\$ 124,679	\$ 128,995	\$ 132,865	\$ 136,735	\$ 140,604	\$ 144,200	\$ 148,342	\$ 152,792	\$ 157,375

Stipends:

Masters Stipend \$ 1,000

PHD Stipend \$ 1,000

Supplemental Aughoiz \$ 1,000

*e.g. CPA Certificate and CBO Certificate

**The salary of this position is negotiated with the Board

Board Approved:

Redding School of the Arts

CERTIFICATED SALARY SCHEDULE

PROPOSED - 2022-2023

Effective July 1, 2022

182 Work Days

Step	A	B	C
	BA - 60	BA 60 +	BA + 75
1	\$ 52,000	\$ 52,390	\$ 52,783
2	\$ 52,599	\$ 52,914	\$ 53,311
3	\$ 53,125	\$ 53,443	\$ 54,377
4	\$ 53,656	\$ 53,977	\$ 55,465
5	\$ 54,193	\$ 55,057	\$ 56,574
6	\$ 54,735	\$ 56,158	\$ 57,705
7	\$ 55,830	\$ 57,281	\$ 58,859
8	\$ 56,947	\$ 58,427	\$ 60,036
9	\$ 58,086	\$ 59,596	\$ 61,237
10	\$ 59,248	\$ 60,788	\$ 62,462
11	\$ 59,248	\$ 62,612	\$ 64,336
12	\$ 59,248	\$ 64,490	\$ 66,266
13	\$ 59,248	\$ 66,425	\$ 68,254
14	\$ 59,248	\$ 68,418	\$ 70,302
15	\$ 59,248	\$ 70,471	\$ 72,411
16	\$ 59,248	\$ 72,585	\$ 74,583
17	\$ 59,248	\$ 72,585	\$ 75,329
18	\$ 59,248	\$ 72,585	\$ 76,082
19	\$ 59,248	\$ 72,585	\$ 76,843
20	\$ 59,248	\$ 72,585	\$ 77,611
21	\$ 59,248	\$ 72,585	\$ 78,387
22	\$ 59,248	\$ 72,585	\$ 79,171
23	\$ 59,248	\$ 72,585	\$ 79,963
24	\$ 59,248	\$ 72,585	\$ 80,763
25	\$ 59,248	\$ 72,585	\$ 81,571
26	\$ 59,248	\$ 72,585	\$ 82,387
27	\$ 59,248	\$ 72,585	\$ 83,887
28	\$ 59,248	\$ 72,585	\$ 85,387
29	\$ 59,248	\$ 72,585	\$ 86,887
30	\$ 59,248	\$ 72,585	\$ 88,387

Stipends: \$1000 Masters/National Board Certification

Redding School of the Arts

SPECIAL EDUCATION/MTSS

Education Specialist

PROPOSED 2022-2023

Effective July 1, 2022

182 Work Days

Step	A	B
	60 Units	75 Units
1	\$ 52,126	\$ 53,690
2	\$ 53,169	\$ 54,764
3	\$ 54,232	\$ 55,859
4	\$ 55,317	\$ 57,535
5	\$ 56,977	\$ 59,261
6	\$ 58,686	\$ 61,039
7	\$ 60,447	\$ 62,870
8	\$ 62,260	\$ 64,756
9	\$ 64,128	\$ 66,699
10	\$ 66,052	\$ 68,700
11	\$ 68,034	\$ 70,761
12	\$ 70,075	\$ 72,884
13	\$ 72,177	\$ 75,071
14	\$ 74,342	\$ 77,323
15	\$ 76,572	\$ 79,643
16	\$ 76,572	\$ 80,439
17	\$ 76,572	\$ 81,243
18	\$ 76,572	\$ 82,055
19	\$ 76,572	\$ 82,876
20	\$ 76,572	\$ 83,705
21	\$ 76,572	\$ 84,542
22	\$ 76,572	\$ 85,387
23	\$ 76,572	\$ 87,095
24	\$ 76,572	\$ 87,966
25	\$ 76,572	\$ 88,846
26	\$ 76,572	\$ 90,346
27	\$ 76,572	\$ 91,846
28	\$ 76,572	\$ 93,346
29	\$ 76,572	\$ 94,846
30	\$ 76,572	\$ 96,346

Stipends: \$1000 Masters/National Board Certification

Employee may be required to travel between sites/schools.

Board Approved:
Board Amended:

**Redding School of the Arts
COUNSELOR/NURSE/SPEECH &
LANGUAGE PATHOLOGIST**

PROPOSED 2022-2023

**Effective July 1, 2022
182 Days**

Step	60 Units	75 Units
1	\$ 52,000	\$ 52,520
2	\$ 52,780	\$ 53,570
3	\$ 53,308	\$ 54,641
4	\$ 54,108	\$ 56,112
5	\$ 55,731	\$ 57,712
6	\$ 57,403	\$ 59,386
7	\$ 59,125	\$ 61,108
8	\$ 60,899	\$ 63,888
9	\$ 63,030	\$ 65,709
10	\$ 64,921	\$ 67,581
11	\$ 66,869	\$ 69,507
12	\$ 68,206	\$ 70,788
13	\$ 69,570	\$ 72,488
14	\$ 71,657	\$ 74,591
15	\$ 73,807	\$ 76,769
16	\$ 76,021	\$ 78,460
17	\$ 76,021	\$ 79,409
18	\$ 76,021	\$ 80,362
19	\$ 76,021	\$ 81,343
20	\$ 76,021	\$ 82,326
21	\$ 76,021	\$ 83,323
22	\$ 76,021	\$ 84,339
23	\$ 76,021	\$ 85,359
24	\$ 76,021	\$ 86,400
25	\$ 76,021	\$ 87,455
26	\$ 76,021	\$ 88,955
27	\$ 76,021	\$ 90,455
28	\$ 76,021	\$ 91,955
29	\$ 76,021	\$ 93,455
30	\$ 76,021	\$ 94,955

Masters/National Board Certified Stipend \$1000

Employee may be required to travel
between sites/schools

RSA Special Education/MTSS Employees

SCHOOL PSYCHOLOGIST

PROPOSED 2022-2023

Effective July 1, 2022

182 Work Days

Step	60 Units	Daily
1	\$ 73,920	\$ 406.15
2	\$ 74,104	\$ 407.17
3	\$ 75,364	\$ 414.09
4	\$ 75,891	\$ 416.99
5	\$ 78,965	\$ 433.88
6	\$ 81,058	\$ 445.37
7	\$ 83,165	\$ 456.95
8	\$ 85,327	\$ 468.84
9	\$ 87,588	\$ 481.26
10	\$ 89,296	\$ 490.64
16+	\$ 91,573	\$ 503.14

Board Certified Behavior Analyst - \$1,500

Marriage/Family Therapist - \$1,500

Masters Stipend - \$1,000

Employees who are working to complete the internship requirement for a PPS credential in school

Classified School Psychologist Intern:
\$54,000/Year*

*This classified salary is based on a 193-day calendar: 182 work days + 11 paid holidays

Employee may be required to travel between sites/schools.

RSA High School Counselor

PROPOSED 2022-2023 Salary Schedule

Effective July 1, 2022

200 Days

Step	BA 60+	BA 75+
1	57,143	57,714
2	58,000	58,868
3	58,580	60,045
4	59,459	61,662
5	61,243	63,420
6	63,080	65,259
7	64,973	67,152
8	66,922	70,207
9	69,264	72,208
10	71,342	74,265
11	73,482	76,381
12	74,952	77,789
13	76,451	79,657
14	78,744	81,968
15	81,107	84,362
16	83,540	86,220
17	83,540	87,263
18	83,540	88,310
19	83,540	89,388
20	83,540	90,468
21	83,540	91,564
22	83,540	92,680
23	83,540	93,801
24	83,540	94,945
25	83,540	96,104
26	83,540	97,753
27	83,540	99,401
28	83,540	101,049
29	83,540	102,698
30	83,540	104,346

*Masters/National Board Certified Stipend \$1000

**RSA Special Education/MTSS Employee
Classified Occupational Therapist**

PROPOSED 2022-2023

Effective July 1, 2022

193 Days (182 Work Days + 11 Paid Holidays)

Step	60 Units	75 Units
1	\$ 52,000	\$ 52,520
2	\$ 52,520	\$ 53,570
3	\$ 53,570	\$ 54,641
4	\$ 54,641	\$ 55,734
5	\$ 56,007	\$ 57,127
6	\$ 57,407	\$ 58,698
7	\$ 58,842	\$ 60,312
8	\$ 60,607	\$ 62,724
9	\$ 63,031	\$ 64,606
10	\$ 64,764	\$ 66,544
11	\$ 66,545	\$ 69,516
12	\$ 68,375	\$ 70,454
13	\$ 70,255	\$ 72,498
14	\$ 72,187	\$ 74,600
15	\$ 74,172	\$ 76,465
16	\$ 74,601	\$ 77,405
17	\$ 74,601	\$ 77,595
18	\$ 74,601	\$ 78,548
19	\$ 74,601	\$ 79,514
20	\$ 74,601	\$ 80,491
21	\$ 74,601	\$ 81,482
22	\$ 74,601	\$ 82,483
23	\$ 74,601	\$ 83,499
24	\$ 74,601	\$ 84,527
25	\$ 74,601	\$ 85,568
26	\$ 74,601	\$ 87,068
27	\$ 74,601	\$ 88,568
28	\$ 74,601	\$ 90,068
29	\$ 74,601	\$ 91,568
30	\$ 74,601	\$ 93,068

Stipends: \$1000 Masters/National Board
Certified

Employee may be required to travel between
sites/schools

Board Approved:

Amended:

Redding School of the Arts

Classified Salary Schedule for 2022/23

PROPOSED

							Elect *
Step	A	B	C	D	E	F	
1	\$ 15.45	\$ 15.60	\$ 15.76	\$ 17.63	\$ 23.11	\$ 29.25	
2	\$ 15.47	\$ 15.63	\$ 15.78	\$ 18.09	\$ 23.74	\$ 34.25	
3	\$ 15.50	\$ 15.66	\$ 15.81	\$ 18.57	\$ 24.39	\$ 39.25	
4	\$ 15.52	\$ 15.68	\$ 16.17	\$ 19.07	\$ 25.07		
5	\$ 15.54	\$ 15.90	\$ 16.59	\$ 19.58	\$ 25.76		
6	\$ 15.56	\$ 16.33	\$ 17.03	\$ 20.11	\$ 26.46		
7	\$ 15.65	\$ 16.76	\$ 17.47	\$ 20.65	\$ 27.19		
8	\$ 15.72	\$ 17.20	\$ 17.93	\$ 21.21	\$ 27.94		
9	\$ 15.80	\$ 17.43	\$ 18.18	\$ 21.50	\$ 28.34		
10	\$ 15.88	\$ 17.66	\$ 18.41	\$ 21.77	\$ 28.73		
11	\$ 16.04	\$ 17.88	\$ 18.66	\$ 22.08	\$ 29.13		
12	\$ 16.20	\$ 18.14	\$ 18.91	\$ 22.38	\$ 29.52		
13	\$ 16.22	\$ 18.36	\$ 19.16	\$ 22.69	\$ 29.94		
14	\$ 16.24	\$ 18.60	\$ 19.47	\$ 22.99	\$ 30.36		
15	\$ 16.27	\$ 18.86	\$ 19.67	\$ 23.31	\$ 30.78		
16	\$ 16.27	\$ 19.10	\$ 19.95	\$ 23.60	\$ 31.23		
17	\$ 16.27	\$ 19.36	\$ 20.22	\$ 23.96	\$ 31.65		
18	\$ 16.27	\$ 19.36	\$ 20.22	\$ 24.28	\$ 32.09		
19	\$ 16.27	\$ 19.36	\$ 20.22	\$ 24.28	\$ 32.19		
20	\$ 16.27	\$ 19.36	\$ 20.22	\$ 24.28	\$ 32.29		

RSA - Categories

Grade A - After Sch Care Para 1, Classroom Para, Student Supervision Para

Grade B - After Sch Care Para II, Classroom Para II, Custodian/Maint 1, Lead Yard Supv Para, Office Clerk, Teach Assist

Grade C - After Sch Care Supervisor, Health Clerk, Library Info Specialist, Receptionist, SpEd Para

Grade D - Amphitheater Tech, Facilities Mech Tech, School Secretary, Tech Support

Grade E - Administrative Assistant, Attendance (SISAT), IT Supervisor, Payroll/HR Tech

Grade F - Speciality Elective Paraprofessionals/Instructors i.e. Mandarin, Drama, etc. applies to those working

* Elective Not Step related

* Elective Hourly Substitute Pay Rate: \$25.00

Stipends: \$250 AA Degree
 \$500 BA Degree

Effective July 1, 2022, Employees will be eligible for longevity pay of 3% for 21-24 years of service and 5% for 25+ years of service. Longevity pay is to be implemented as of July 1 after the year the employee completes the required 20 or 24 years of consecutive service with RSA

RSA Board Approved:

Board Amended:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.3 – 2022/23 Annual Budget & MYP– 1st
Read

PREPARER: Robyn Stamm

RECOMMENDATION: Discussion

BACKGROUND:

The Governing Board will review the 1st draft of the 2022/23 Annual Budget & MYP. The budget will reflect current financial data projections for the new fiscal year.

- 2022/23 Annual Budget & MYP to be provided under separate cover

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.4 – High School Portables Purchase & Sale Agreements

- 2.4.1 Millville Elementary School District Agreement
- 2.4.2 Columbia Elementary School District Agreement

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Agreements

BACKGROUND:

RSA is proposing to purchase four portable classrooms for the high school. The board will review the contract proposals by Millville and Columbia ESD for the purchase of two portables from each district.

The portables will be moved and installed over the summer.

- See Attached Millville and Columbia ESD Agreements

REFERENCE:

Millville Elementary School

8570 Brookdale Road, Millville, California 96062

530.547.4471 . Fax 530.547.3960

www.millvilleschool.net

Purchase Agreement

Millville Elementary School District agrees to sell (2) portable classroom units to Redding School of the Arts for \$5,000 each.

The total purchase price of \$10,000.00 will be invoiced on or after July 1, 2022

Additionally Insured

Redding School of the Arts shall name Millville Elementary School District as additionally insured for \$1,000,000 per occurrence and \$2,000,000 aggregate.

Indemnity

Redding School of the Arts (RSA) shall indemnify, hold harmless and defend Millville Elementary School District (MESD) and its elected or appointed officials, agents and employees from and against all claims, damages, losses and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from Contractor's performance of the Work, or work performed by RSA's agents or employees, or subcontractors employed on the project, their agents or employees, or products installed on the project by RSA or subcontractors, excepting only such injury or harm as may be caused solely and exclusively by MESD's fault or negligence. Such indemnification shall extend to all claims, demands, or liabilities occurring after completion of the project as well as during the progress of work.

Millville Elementary School District:

Signed: Mundy DeSantis Title: Principal / Supt Date: May 30, 2022
Bd. Approval 3-31-22

Redding School of the Arts:

Signed: [Signature] Title: Exec. Director Date: May 31, 22

EXHIBIT A

FORM OF PURCHASE AND SALE AGREEMENT

This Purchase and Sale Agreement (“Agreement”), dated and effective between July 1, 2022- August 31, 2022 (“Effective Date”) is entered into by and between Columbia Elementary School District (“Seller”), a California school district having a business address of 10140 Old Oregon Trail, Redding, CA 96003, and Redding School of the Arts (“Buyer”), a California school district having a business address of 955 Inspiration Place, Redding, CA 96003, and becomes effective upon execution by the parties.

Recitals

A. Seller owns two (2) portable classroom buildings, as described on Schedule I hereto (each, a “Portable” and together, the “Portables”) and located on the site of Seller’s Elementary School located at 10142 Old Oregon Trail, Redding, California.

B. Pursuant to California Education Code section 17542, the governing board of any school district may sell used personal property, such as the Portables, and the governing board of any other school district may purchase such property, upon such terms as approved by fixed by their respective governing boards and approved by the County Superintendent of Schools, without any further authorization, or compliance with any other provisions of the Education Code. Concurrent with the delivery of this Agreement, the Shasta County Superintendent of Schools will so approve this Agreement as evidenced by her execution hereof.

C. Seller desires to sell the Portables to Buyer under the terms of this Agreement.

Agreement

ACCORDINGLY, THE PARTIES AGREE AS FOLLOWS:

Section 1. Purchase and Sale. Pursuant to California Education Code section [17542/17546], Seller hereby sells the Portables (including any personal property affixed to or contained within the Portables, as may be further described in Schedule I) to Buyer [for the total aggregate purchase price of five thousand dollars (\$5000.00) and ten thousand dollars (\$10,000.00) (“Purchase Price”)]. Buyer will assume all responsibility for the Portables and all risk of loss and ownership once title to the Portables has transferred to Buyer as set forth in Section 2 below. [Payment of the Purchase Price shall be made to Seller in full, in one lump-sum cash payment, immediately upon transfer of title. Upon receipt of the Purchase Price,] Seller shall deliver to Buyer all proofs of purchase and/or ownership, including the Bill of Sale described in Section 2.

Section 2. Transfer of Title. Transfer of title to each Portable will be deemed complete upon completion of all of the following: (a) both parties have signed this Agreement; and (b) Seller has executed and delivered to Buyer the related Bills of Sale for each Portable substantially in the form attached as Exhibit A.

Section 3. Warranties; Limitations. Seller warrants that it is the lawful owner of the Portables and when ownership transfers, each Portable shall be free and clear of all liens and

encumbrances. The Portables are sold “as is” in their condition as of the Effective Date and Buyer accepts the same, in such condition. Seller makes no warranties regarding the condition of the Portables or warranties regarding suitability for the Buyer’s use of the Portables.

Section 4. Buyer Obligations. Buyer shall be responsible, at no cost to Seller, for obtaining and complying with any and all applicable licenses, applications, approvals, permits and/or certifications required by the State of California (including, but not limited to, California Department of Education, Division of the State Architect, Department of General Services, DMV, CalTrans, and CHP), City, County, or any other state, regional, or local agency necessary for the acquisition, ownership, removal, transport, and/or use of the Portables. Additionally, Buyer shall have in effect sufficient occurrence-based liability insurance to insure against any loss, damage, destruction, injury, or death to Seller’s real or personal property, officers, board members, employees, agents, volunteers, students or parents arising from, relating to, or associated with Buyer’s ownership, removal, or transportation of the Portables.

Section 5. Indemnification. Buyer agrees to indemnify Seller, its agents, directors, officers and employees for, and hold Seller and its agents, directors, officers and employees harmless from, all liabilities, obligations, losses, damages, penalties, actions, judgments, suits, claims, costs, expenses and disbursements of any kind (including, without limitation, reasonable fees and disbursements of counsel for Seller) which may be imposed on, incurred by, or asserted against Seller or such other party at any time by reason of its performance of or in connection with the purchase and sale of the Portables or any of the transactions contemplated under this Agreement, unless due to the negligence or willful misconduct of Seller, its agents, directors, officers and employees. The provisions of this section shall survive the termination of this Agreement.

Section 6. Governing Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event of any dispute arising out of or in connection with this Agreement, venue shall be with the appropriate state or federal court serving Shasta County.

Section 7. Integration. This Agreement is intended by the parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.

Section 8. Counterparts. This Agreement may be executed in any number of counterparts, all of which, taken together, shall constitute the same instrument. A copy, original or facsimile with all signatures appended together shall be deemed a fully executed Agreement.

Section 9. Binding Effect. This Agreement is binding upon the heirs, successors and assigns of the parties.

Section 10. No Assignment Without Written Consent. This Agreement may not be assigned by the Buyer except with the express written consent of Seller.

Section 11. Partial Invalidity. If any term or provision of this Agreement shall, to any extent, be held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining terms and provisions of the Agreement shall continue in effect.

Section 12. Amendments. This Agreement may only be amended, modified, changed or supplemented by a written instrument executed by both parties.

Section 13. Interpretation. The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

Section 14. Authority to Execute. Each person executing this Agreement warrants that he or she is legally authorized to execute this Agreement on behalf of the designated entity and that such execution shall bind the entity to the terms and conditions of this Agreement.

Section 15. Notices. All notices and other communications required or permitted hereunder, or desired to be made or given with respect hereto, shall be deemed to have been properly made, given or delivered, if made, given or delivered personally, or sent by registered or certified mail, telegram, express mail, or express delivery service, with all postage or charges prepared addressed to the respective parties at the addresses first listed above. Either party hereto shall have the right to change the above addresses by giving written notice of such change to the other party hereto.

Section 16. Waiver. Waiver by either party of any breach by the other party of any provision of this Agreement shall not be deemed a waiver of any provisions hereunder and such provision shall remain in full force and effect.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

COLUMBIA ELEMENTARY SCHOOL DISTRICT
as Seller

By: _____
Name: Clay Ross
Title: Superintendent

REDDING SCHOOL OF THE ARTS
as Buyer

By: _____
Name: Lane Carlson
Title: Executive Director

[IF REQUIRED BY A SALE UNDER 17542]

APPROVED:

SHASTA COUNTY OFFICE OF EDUCATION

By: _____
Name: Judy Flores
Title: Superintendent of Schools

SCHEDULE I

DESCRIPTION OF PORTABLE

Total Number of Portables Subject to this Agreement: 2

Portable No. 1

Manufacturer: Mod-Tech

Year Made: 1991

Size (Dimensions, Square Footage): 960 square feet

Serial Number: 10383-10384

Other Identifying Information: Room #76

Other Personal Property Contained within or

Affixed to the Portable subject to the Purchase and Sale: HVAC unit (new)

Portable No. 2

Manufacturer: Mod-Tech

Year Made: 1991

Size (Dimensions, Square Footage): 960 square feet

Serial Number: 100017

Other Identifying Information: Room #75

Other Personal Property Contained within or

Affixed to the Portable subject to the Purchase and Sale: HVAC unit

EXHIBIT A

FORM OF BILL OF SALE

Pursuant to the terms of that certain Purchase and Sale Agreement, dated July 1, 2022-August 31, 2022 (“Agreement”), between Columbia Elementary School District (“Seller”) and Redding School of the Arts (“Buyer”), Seller hereby sells, transfers, and conveys to Buyer, and Buyer hereby [purchases and] accepts, all of Seller’s right, title and interest in and to that certain portable classroom building, 960 square feet in size, with Identifying Information as follows: 10383-10384, including any personal property contained in or affixed to the Portable, all of which are presently located on Buyer’s campus or campuses and more particularly described as Portable No. 76 in the Agreement (the “Portable”).

[The total purchase price for the Portable is ten thousand dollars (\$10,000) (“Purchase Price”). The Purchase Price represents the total consideration of the purchase and sale of the Portable and is due and payable as set forth in the Agreement.]

Such sale and transfer is made, and Buyer hereby accepts title to and possession of the Portable, in its current “AS-IS, WHERE-IS” condition, without any representations or warranties from Seller whatsoever, express, implied, statutory or otherwise, including without limitation, any warranties of merchantability or fitness for a particular purpose. Except as provided in the Agreement, Buyer releases Seller from any and all liability with respect to the Portable arising after the date of transfer of title to Buyer.

This Bill of Sale is binding upon the successors and assigns of Seller and Buyer.

Dated: _____, 2022

COLUMBIA ELEMENTARY SCHOOL DISTRICT

By: _____
Name: Clay Ross
Title: Superintendent

REDDING SCHOOL OF THE ARTS

By: _____
Name: Lane Carlson
Title: Executive Director

EXHIBIT A

FORM OF BILL OF SALE

Pursuant to the terms of that certain Purchase and Sale Agreement, dated July 1, 2022-August 31, 2022 (“Agreement”), between Columbia Elementary School District (“Seller”) and Redding School of the Arts (“Buyer”), Seller hereby sells, transfers, and conveys to Buyer, and Buyer hereby [purchases and] accepts, all of Seller’s right, title and interest in and to that certain portable classroom building, 960 square feet in size, with Identifying Information as follows: 100017, including any personal property contained in or affixed to the Portable, all of which are presently located on Buyer’s campus or campuses and more particularly described as Portable No. 75 in the Agreement (the “Portable”).

[The total purchase price for the Portable is five thousand dollars (\$5,000) (“Purchase Price”). The Purchase Price represents the total consideration of the purchase and sale of the Portable and is due and payable as set forth in the Agreement.]

Such sale and transfer is made, and Buyer hereby accepts title to and possession of the Portable, in its current “AS-IS, WHERE-IS” condition, without any representations or warranties from Seller whatsoever, express, implied, statutory or otherwise, including without limitation, any warranties of merchantability or fitness for a particular purpose. Except as provided in the Agreement, Buyer releases Seller from any and all liability with respect to the Portable arising after the date of transfer of title to Buyer.

This Bill of Sale is binding upon the successors and assigns of Seller and Buyer.

Dated: _____, 2022

COLUMBIA ELEMENTARY SCHOOL DISTRICT

By: _____
Name: Clay Ross
Title: Superintendent

REDDING SCHOOL OF THE ARTS

By: _____
Name: Lane Carlson
Title: Executive Director

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.5 – Approve Authorized Signers for All
RSA Warrants & Fund Transfers through the County
Treasury

PREPARER: Margaret Johnson

RECOMMENDATION: Discussion/Action to Approve

BACKGROUND:

In accordance with Education Code Sections *42631, 42632, and 42633, the Board of Trustees of Redding School of the Arts authorizes the following persons to sign for approval of warrants and fund transfers through the County Treasury:

Lane Carlson – Executive Director
Robyn Stamm – Business Service Provider
Cathleen Serna – Business Service Provider

RSA will remove existing Executive Director, Margaret Johnson, as an authorized signer effective 6/30/2022.

REFERENCE:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.6 – 2021/22 Title IX Reporting

PREPARER: Carol Wahl

RECOMMENDATION: Discussion/Action to Approve Title IX Reporting

BACKGROUND:

The purpose of Title IX is to prohibit discrimination on the basis of sex in any education program or activity that is federally funded.

In accordance with federal law, Carol Wahl will report out on the number of students that participated in RSA's Fox Sports Club during the 2021/22 school year. This is an annual reporting requirement.

- See Attached Title IX Report

REFERENCE:

Title IX of the Education Amendments of 1972



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

雷丁艺术学校
教育与艺术融合的舞台/殿堂

Title IX Reporting 2021-2022

Number of Students enrolled in Redding School of the Arts classified by gender:

TK-3		Total Students:	262
		Male:	110
		Female:	152
		Other:	0
4th-5th		Total Students:	124
		Male:	45
		Female:	79
		Other:	0
6th- 8th		Total Students:	154
		Male:	57
		Female:	97
		Other:	0
		Total Enrollment	540

Number of Students who participated in competitive athletics:

<u>Cross Country Coed Teams:</u>			
K-3		Total Students:	14
		Male:	6
		Female:	8
		Other:	0
4th-8th		Total Students:	14
		Male:	7
		Female:	7
		Other:	0
<u>Volleyball Coed Team:</u>			
6th-8th		Total Students:	18
		Male:	10
		Female:	8
		Other:	0
<u>Basketball (coed) teams:</u>			
6th- 8th		Total Students:	13
		Male:	8
		Female:	5
		Other:	0

Redding School of the Arts, Inc.
California Not for Profit Corporation

General Reporting

SUBJECT: Agenda Item 2.7 – CSDC Governing Board Self-Audit & Composition Table

PREPARER: Lane Carlson/Margaret Johnson

RECOMMENDATION: Discussion

BACKGROUND:

The Governing Board Self-Audit assessment tool was created by CSDC to assist charter school governing board members in data collection regarding their efficiency and performance. This tool is the first step in the board self-evaluation process. The board will review and discuss the information collected for use in goal setting and performance improvement.

- See Attached Composition Tables
- Governing Board Self-Audit to be provided under separate cover

REFERENCE:



Gender						
Male						
Female						
Racial & Ethnic Diversity						
Caucasian						
African American						
Latino						
Asian						
American Indian						
Other						
Personal Qualities & Characteristics						
Team player, consensus oriented						
Visionary, "big picture" thinker						
Detail and task-oriented "do-er"						
Able to make time commitment						
Successful track record						
Well connected, networked						

** A school district is entitled to a single representative on the governing board if the school is constituted as, or operated by, a non-profit corporation (Education Code Section 47604(b)).



Gender						
Male	X					
Female						
Racial & Ethnic Diversity						
Caucasian	X					
African American						
Latino						
Asian						
American Indian						
Other						
Personal Qualities & Characteristics						
Team player, consensus oriented	X					
Visionary, "big picture" thinker						
Detail and task-oriented "do-er"	X					
Able to make time commitment	X					
Successful track record	X					
Well connected, networked	X					

** A school district is entitled to a single representative on the governing board if the school is constituted as, or operated by, a non-profit corporation (Education Code Section 47604(b)).



Gender						
Male						
Female						
Racial & Ethnic Diversity						
Caucasian						
African American						
Latino						
Asian						
American Indian						
Other						
Personal Qualities & Characteristics						
Team player, consensus oriented						
Visionary, "big picture" thinker						
Detail and task-oriented "do-er"						
Able to make time commitment						
Successful track record						
Well connected, networked						

** A school district is entitled to a single representative on the governing board if the school is constituted as, or operated by, a non-profit corporation (Education Code Section 47604(b)).



Gender						
Male	<input checked="" type="checkbox"/>					
Female	<input type="checkbox"/>					
Racial & Ethnic Diversity						
Caucasian	<input checked="" type="checkbox"/>					
African American	<input type="checkbox"/>					
Latino	<input type="checkbox"/>					
Asian	<input type="checkbox"/>					
American Indian	<input type="checkbox"/>					
Other	<input type="checkbox"/>					
Personal Qualities & Characteristics						
Team player, consensus oriented	<input checked="" type="checkbox"/>					
Visionary, "big picture" thinker	<input checked="" type="checkbox"/>					
Detail and task-oriented "do-er"	<input checked="" type="checkbox"/>					
Able to make time commitment	<input checked="" type="checkbox"/>					
Successful track record	<input checked="" type="checkbox"/>					
Well connected, networked	<input type="checkbox"/>					
	<input type="checkbox"/>					
	<input type="checkbox"/>					
	<input type="checkbox"/>					

** A school district is entitled to a single representative on the governing board if the school is constituted as, or operated by, a non-profit corporation (Education Code Section 47604(b)).



Gender						
Male						
Female	X					
Racial & Ethnic Diversity						
Caucasian	X					
African American						
Latino						
Asian						
American Indian						
Other						
Personal Qualities & Characteristics						
Team player, consensus oriented	X					
Visionary, "big picture" thinker	X					
Detail and task-oriented "do-er"	X					
Able to make time commitment	X					
Successful track record	X					
Well connected, networked	X					

** A school district is entitled to a single representative on the governing board if the school is constituted as, or operated by, a non-profit corporation (Education Code Section 47604(b)).



Gender						
Male						
Female	✓					
Racial & Ethnic Diversity						
Caucasian	✓					
African American						
Latino						
Asian						
American Indian						
Other						
Personal Qualities & Characteristics						
Team player, consensus oriented	✓					
Visionary, "big picture" thinker	✓					
Detail and task-oriented "do-er"	✓					
Able to make time commitment	✓					
Successful track record	✓					
Well connected, networked	✓					

** A school district is entitled to a single representative on the governing board if the school is constituted as, or operated by, a non-profit corporation (Education Code Section 47604(b)).

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.8 – Set August 2022 Board Meeting Date

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Aug Board Meeting Date

BACKGROUND:

In accordance with the Bylaws, the Board shall meet at its principal executive office at least once annually within thirty (30) days of the beginning the academic school year for the purpose of reorganizing the Board and conducting other business as may be determined necessary.

The Governing Board will set Aug 9, 2022 as their first meeting date for the 2022/23 Academic school year

REFERENCE:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Policy Review & Amendments

SUBJECT: Agenda Item 2.9 – Policy Review - 1st Reads
2.9.1 2022/23 High School Family Handbook

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

RSA will introduce the initial draft of 2022/23 High School Family Handbook for discussion. The handbook will serve to establish procedures and guidelines for the new High School.

- See Attached High School Family Handbook

REFERENCE:

RSA Policies & Procedures/Governing Board Policies/Policy Adoption



REDDING SCHOOL of the ARTS

WHERE EDUCATION AND THE ARTS CONNECT

雷丁艺术学校

教育与艺术融合的舞台/殿堂

High School Family Handbook 2022-2023

Adopted:

Redding School of the Arts High School

955 Inspiration Place – Redding CA 96003

Phone: (530) 247-6933 / FAX (530) 243-4318

The mission of Redding School of the Arts, where education and the arts connect, is to educate K-8 students who have an interest in visual and performing arts and cultivate their knowledge and skills for the betterment of their local and global community. Utilizing an inter-disciplinary theme based approach, students will learn to read, write, speak, problem solve, use technology and sustainable practices. RSA seeks to accomplish its goal of high academic and behavioral standards through a student centered, multicultural and multilingual environment with an emphasis on the arts. This charter school will enable students to become literate, self-motivated and life-long learners who participate in the art of their community. — To be determined by Staff

Redding School of the Arts (“RSA” or “the School”) does not discriminate against any student or employee based on actual or perceived characteristics of nationality, race, ethnicity, religion, sex, gender, ethnic group identification, age, national origin, ancestry, immigration status, genetic characteristics, mental or physical disability, marital status, sexual orientation, gender identity, gender expression or association with a person or group with one or more of these actual or perceived characteristics or other category protected by law.

RSA STUDENT CODE OF CONDUCT

Trustworthiness	Blue: Think True Blue	<ul style="list-style-type: none"> • Be honest: don't deceive, cheat or steal • Keep your promises • Have the courage to do what is right
Respect	Yellow/Gold: Think the Golden Rule	<ul style="list-style-type: none"> • Follow the Golden Rule – treat others how you want to be treated • Recognize the value of people, property and the environment • Use good manners • Be considerate of others' feelings • Accept others' differences
Responsibility	Green: Think being responsible for a garden, reliable like an oak tree	<ul style="list-style-type: none"> • Use self-control, think before you act and think of the consequences of your actions • You are accountable for your choices and decisions; you don't blame others for your actions • Plan ahead and prepare for their school day • Do your best, never give up, and choose to learn from their mistakes
Fairness	Orange: Think of dividing an orange into equal sections to share	<ul style="list-style-type: none"> • Listen to all sides before making judgments • Play by the rules • Take turns and share • Treat people equally
Caring	Red: Think of the heart	<ul style="list-style-type: none"> • Be kind, considerate and friendly • Show appreciation and gratitude: say "Please" and "Thank You" • Be forgiving • Help others in need • Be compassionate and empathetic
Citizenship	Purple: Think regal purple as representing the state	<ul style="list-style-type: none"> • Do your share to make your school and community better, cleaner and safer • Respect those in charge of you • Follow the school rules • Cooperate with others • Have a positive attitude

RSA PARENT CODE OF CONDUCT

Trustworthiness	Blue: Think True Blue	<ul style="list-style-type: none"> • Be reliable - pick up your child on time • Keep your promises • Be honest with your children and others • Support your child's learning, but don't do their work for them • If you have a concern, speak directly with the people involved
Respect	Yellow/Gold: Think the Golden Rule	<ul style="list-style-type: none"> • Be tolerant, respectful and accepting of those who are different from you • Deal peacefully with anger, insults and disagreements • Follow the Golden Rule • Provide guidelines and firmness for children, but implement them with dignity • Treat staff as professionals • Support education by respecting school hours • Schedule appointments to meet with teachers (teacher duties run from 7:35am- 3:45pm)
Responsibility	Green: Think being responsible for a garden, reliable like an oak tree	<ul style="list-style-type: none"> • Review papers and information from school and return them in a timely manner • Check school, teacher and Aeries websites regularly • Teach and model for your children how to be accountable for choices • Know and refer to the family handbook as a first step to addressing questions and concerns • Arrive on time and make your student's appointments outside school hours
Fairness	Orange: Think of dividing an orange into equal sections to share	<ul style="list-style-type: none"> • Understand, follow and support the school rules • Do your part to help out at school • Actively listen to others before taking action • Treat all people fairly • Be open-minded to others' perspectives
Caring	Red: Think of the heart	<ul style="list-style-type: none"> • Be forgiving of others, everyone makes mistakes • Be kind • Tell your children that you love them • Express gratitude for what is done for you and your children • Be considerate of office staff
Citizenship	Purple: Think regal purple as representing the state	<ul style="list-style-type: none"> • Do your part to improve your school and community • Cooperate • Be involved in school • Respect authority for the well-being of your child • Obey the traffic laws, including the parking lot at school

Table of Contents

Diversity5

Curriculum5

Health and Important Enrollment Requirements5

Health Guidelines6

Availability of Pupil Mental Health Services8

Additional State Resources: Bullying and Human Trafficking Prevention8

Guidelines for the First Days9

Drop Off and Pick Up Procedures.....10

General Rules11

Attendance14

Student Rights and Responsibilities16

Dress Code, Personal Appearance, Personal Property.....16

Discrimination and/or Harassment20

Student Discipline.....22

Technology Use Policy24

Library Usage.....26

Homework27

Academic Grades, Report Cards and Conferences29

Safe School Policy.....30

RSA Reopening Plan30

School Cancellation Policy.....30

Parent General Information & Guidelines31

Uniform Complaint Procedures.....36

Special Education Services38

STATE REQUIRED TESTING– Parent Opt Outs.....38

Quick Reference40

Parent/Student Agreement42

Dear Family,

Welcome to RSA! We are glad that you have joined our incredible community. Redding School of the Arts (RSA) is a unique school where administrators, teachers, parents, and students work together to create an engaging learning environment that will reach the whole child.

We are very proud of our school and the results we see in the lives of the students who attend RSA, as well as those who have graduated from our programs. Those who go through our program for any length of time tend to be self-confident, lifelong learners who are good citizens, and have an appreciation of the arts. This is brought about by the dedication of the multi-talented staff and parents here at RSA. Welcome to the team!

This handbook is meant to be used by parents, students, teachers, and anyone interested in knowing how things work here at RSA. We encourage you to read through it and become familiar with it. When things seem unclear regarding rules or policies, please check here first. You may find the answers you are looking for.

Warmly,

The RSA Staff

Diversity

Students are diverse in learning styles, language, cultural and religious backgrounds, developmental levels, and social and emotional understandings. Our goal is to respond in ways that honor the richness of this diversity. It means that students, teachers, and parents at RSA respect and appreciate diversity, realizing that we all contribute in unique ways to the RSA family. RSA will not discriminate against any student or employee based on actual or perceived characteristics of nationality, race, ethnicity, religion, sex, gender, ethnic group identification, age, national origin, ancestry, immigration status, genetic characteristics, mental or physical disability, marital status, sexual orientation, gender identity, gender expression or association with a person or group with one or more of these actual or perceived characteristics or other category protected by law.

Curriculum

The high school graduation requirements include all of the UC/CSU recommended courses (a-g). The ninth through twelfth grade curriculum encompasses language arts, math, science, social studies, visual and performing arts, foreign language and P.E. using a combination of traditional onsite classes with articulated, facilitated, dual-enrollment and concurrent enrollment classes in partnership with Shasta College.

Health and Important Enrollment Requirements

Evidence of Age

Prior to admission into any public school, the parent/guardian must present proof of the age of their child. Evidence of age can be in the form of a certified birth certificate or a statement by the local registrar or county recorder certifying the date of birth, a baptism certificate duly attested, a passport, or when none of the foregoing is obtainable, an affidavit by the parent.

Immunizations

To protect the health of all students and staff and to curtail the spread of infectious diseases, RSA desires to cooperate with state and local health agencies to uphold the laws regarding immunization requirements. New immunization requirements:

Students Admitted at TK/K-12 Need:

- Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) — 5 doses
 - (4 doses OK if one was given on or after 4th birthday. 3 doses OK if one was given on or after 7th birthday.
 - For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.
- Polio (OPV or IPV) — 4 doses
(3 doses OK if one was given on or after 4th birthday)
- Hepatitis B — 3 doses
(not required for 7th grade entry)
- Measles, Mumps, and Rubella (MMR) — 2 doses
(Both given on or after 1st birthday)
- Varicella (Chickenpox) — 2 doses

Students who have some of the immunizations above may be conditionally admitted. (See Shots For Schools Website: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/shotsforschool.aspx>)

Personal Belief Exemption

Effective January 1, 2016, parents and guardians of students in any California school are no longer allowed to submit a new Personal Beliefs Exemption (PBE) for currently required vaccines. A PBE properly filed before January 1, 2016 is valid until entry into the next grade span (e.g., seventh grade).

Students who have properly completed PBE signed before January 1st, 2016 at their enrollment to Kindergarten-6th grade, are allowed to continue with the Waiver until start of 7th grade, but need to present completed vaccinations, as required by law, to be enrolled in 7th grade or above.

Medical Exemptions

Students may be exempt from immunization requirements if they have a valid medical exemption. Medical exemptions can be permanent or temporary based on a licensed physician's findings.

Before January 1, 2021, if you are seeking a medical exemption you must provide RSA a signed, written statement from a physician (MD or DO) licensed in California which states:

- The specific nature of the physical condition or medical circumstance of the child for which a licensed physician does not recommend immunization.
- Each specific required vaccine that is being exempted.
- Whether the medical exemption is permanent or temporary.
- If the exemption is temporary, an expiration date no more than 12 calendar months from the date of signing.

Starting January 1, 2021, all medical exemptions will be submitted electronically directly into the California Immunization Registry (CAIR) utilizing a standard form.

Starting January 1, 2020, all existing medical exemptions at that time continue to be valid except as explained below: If a student is enrolled and fails to fulfill the immunization requirements, the school will prohibit the student from onsite classes until that student has been fully immunized. Immunization records are reviewed by the school nurse. For additional details on immunization records see the RSA Immunization Policy.

Health Guidelines

Illness

A child who is ill should not be sent to school, since this may result in his/her health becoming worse and exposing others. Good indicators that students should be kept home are temperature or vomiting within the previous 24-hour period. Students should be kept home until they are fever-free, without medication, for a 24-hour period or as otherwise instructed by RSA staff.

Please inform the school if your child has any of the following diseases: Chicken pox, measles, scarlet fever, flu, COVID-19 (or exposed to someone with COVID-19), infectious Hepatitis A, Bacterial Meningitis, Conjunctivitis (pink eye), Impetigo, Ringworm, Scabies, or head lice. Notices informing parents of possible exposure to an infectious disease may be sent home with students if deemed necessary. The note will indicate the grade and class of those exposed and will include a brief description of symptoms.

Head Lice

To prevent the spread of head lice infestations, School personnel shall report all suspected cases of head lice to the school nurse, or designee, as soon as possible. The nurse, or designee, shall examine the student and any siblings of affected students or members of the same household in accordance with the School's health examination policy. If lice are seen on a child at school the parents should be called to pick up the child at the end of the school day and be given a copy of the brochure "A Parent's Guide to Head Lice". At home, all members of the family must be checked for head lice. This policy allows the parent to treat the child overnight. The day following treatment, the child should be re-examined and admitted to class. If the child is still infested, then the parent should be re-contacted.

While classroom or school-wide notification is not recommended after head lice have been detected in a student, this policy is at the discretion of the school nurse or administration. In the event of two or more persons infested with live lice in the same classroom, an exposure notice with information about head lice maybe sent home to all parents/guardians of the students that have been exposed to the head lice.

School personnel shall maintain the privacy of students identified as having head lice and excluded from attendance.

Medicine on School Campus

RSA staff shall not assist a student in the administration of or administer medication – including pain relievers, asthma inhalers, cough drops, antibiotics, poison oak medication, antihistamines, or any other type of tablet, liquid, or ointment unless a "Request for Medication" form, completed and signed by both the doctor and the parent, is turned in to school along with the medication. This form must be updated yearly. All medications must be delivered to the school by the parent/guardian or his/her adult representative. Medication must be in a properly labeled pharmacy bottle containing the name and telephone number of the pharmacy, the student's name, name of the doctor, and dosage of medication. All medication will be kept in the office in a locked container.

Before the School will allow a student to carry and self-administer prescription auto-injectable epinephrine, inhaled asthma medication, or have authorized School personnel administer medications or otherwise assist a student in administering his or her medication, the School must receive a copy of the following:

1. A written statement executed by the student's authorized health care provider specifying the medication the student is to take, the dosage, and the period of time during which the medication is to be taken and a statement that the medication must be taken during regular school hours, as well as detailing the method, amount and time schedule by which the medication is to be taken;
2. A written statement by the student's parent or guardian initiating a request to have the medication administered to the student or to have the student otherwise assisted in the administration of the medication, in accordance with the authorized health care provider's written statement. The written statement shall also provide express permission for the School to communicate directly with the authorized health care provider, as may be necessary, regarding the authorized health care provider's written statement.

In the cases of self-administration of asthma medication or prescription auto-injectable epinephrine, the School must also receive a confirmation from the authorized health care provider that the student is able to self-administer the medication and a written statement from the parent/guardian consenting to the student's self-administration and releasing the School and its personnel from civil liability if the self-administering student suffers an adverse reaction by self-administering his/her medication.

New statements by the parent/guardian and the authorized health care provider shall be required annually and whenever there is a change in the student's authorized health care provider, or a change in the medication, dosage, method by which the medication is required to be taken or date(s), or time(s) the medication is required to be taken. If there is not a current written statement by the student's parents or guardian and authorized health care provider, the School may not administer or assist in administration of medication. The School will provide each parent with a reminder at the beginning of each school year that they are required to provide the proper written statements.

Parent(s)/guardian(s) of students requiring administration of medication or assistance with administration of medication shall personally deliver (or, if age appropriate, have the student deliver) the medication for administration to the School nurse or their designee.

Termination of Consent: Parent(s)/guardian(s) of students who have previously provided consent for the School to administer medication or assist a student with the administration of medication may terminate consent by providing the School with a signed written withdrawal of consent on a form obtained from the office of the School.

Illness and Accidents at School

If a student becomes ill or has an accident at school, efforts will be made to contact parents, guardians, or the emergency number(s) listed on the student's registration card.

Availability of Pupil Mental Health Services

RSA wants to ensure that parents, guardians, and students are informed about resources available for anyone who believes they are in a mental health crisis. We also encourage parents/guardians and students to talk with any adult in the school if they are concerned about possible mental health needs for themselves or other students. RSA takes all threats of suicide seriously.

Community/School Resources:

1. Shasta County Health & Human Services Agency, https://www.co.shasta.ca.us/index/hhsa_index.aspx, which provides a full spectrum of supports. Their phone numbers for immediate help are: 24-hr mental health 530-225-5252 or 888-385-5201; Suicide Help 800-273-TALK (8255).
2. RSA has supports through administration and School Counselor. Students or parents may request mental health supports through the front office, notifying their classroom teacher, administration or Mrs. Percia (School Counselor) cpercia@rsarts.org.

Additional State Resources: Bullying and Human Trafficking Prevention

To access more resources that provide support to youth who have been subject to discrimination, harassment, intimidation, or bullying please visit the CDE Safe School Website:

<https://www.cde.ca.gov/ls/ss/se/bullyingprev.asp>.

The CDE has provided resources for youth who have been affected by gangs, gun violence, and psychological trauma caused by violence at home, at school, and in the community at the following website: <https://www.cde.ca.gov/ls/ss/sa/>.

Please the following resources focused on human trafficking prevention:

- <https://www.cde.ca.gov/ls/ss/vp/commsexexploitationchild.asp>
- <https://lacounty.gov/human-trafficking/>
- <http://da.co.la.ca.us/operations/human-trafficking>

Guidelines for the First Days

Classroom Supplies

Please see your student's teacher's websites for a list of materials the student will be expected to have for their class.

Breakfast/Lunch

**Will be offered to all families at no cost for the 2022-2023 School Year.*

Current lunch menus are posted on the RSA website. We do our best to educate and encourage your child to make healthy choices. Because of possible food allergies among our student body, sharing food is not allowed at school.

RSA serves healthy lunches prepared by the Healthy Lunch Program. Healthy foods come from whole foods, which are minimally processed and derive their nutrients from the soil. Whole foods are not "enriched" or contain preservatives or artificial colors. The Healthy Lunch Program produces lunches based upon the 2005 Dietary Guidelines for Americans published by the USDA and the Department of Health and Human Services. Lunches are made daily by our chef from fresh, whole foods, packaged in reusable containers, and delivered to our schools.

Drop Off and Pick Up Procedures

ALL vehicles entering RSA **MUST follow the right entrance** to the school. All vehicles must exit from the north end of the parking lot only.

Regular Drop Off Procedures (7:40 a.m. – 8:30 a.m.):

Students are to report directly to either the Activity Center (7:40-8:10) for breakfast or their classrooms (if after 8:10) by entering the building through the designated entry points. (Updated routes for drop off and pick up will be emailed home to families each August or when a change to current practices occur).

Drop off Lanes-In front of school – First car pulls all the way forward as directed by a staff member or to the North or South wings of the building depending on entry points for your student. Student unloading occurs in designated areas as indicated on Drop Off/Pick Up map.

Parking Lot Drop Off- Pull into a parking spot to unload students. Students may walk to the cross walks. **DO NOT unload students from driving lanes.** Students and parents should wait at the cross walk until directed to cross. To exit the parking lot, follow the traffic arrows to the parking lot north exit.

Pick Up Procedures (2:50 p.m. – 4:00 p.m.)

1. Parking Lot- Pick Up– Parents park in an appropriate parking space and must walk to the front of the school to pick up student. Please use cross walks. Students dismissed at the 2:50 p.m. pick-up time may cross at the cross walk to meet their family in the parking lot.
2. In front of school Cars will form single lines along the curbs on either the South or North designated Pick up locations. (Drop-Off/Pick Up map will identify by grade level). If you have students to pick up at both locations you start pick up at South wing and round the corner to the North wing to pick up second student. All Lines for pick up will be single file and for the safety of all, students will not load in any middle lanes. Drivers must comply with directions given by RSA staff.
3. Parents may permit their middle school child to be picked up off site at a designated location, such as the RABA terminal. Those students are expected not to return to campus as RSA is a closed campus and students remaining on-site will be supervised in either the YMCA After School Care or Outside Interest programs.

Please be respectful and pick up your child on time. No students are allowed to congregate in the lobby of the school or outside the school building waiting for their ride. Students who are not picked up by the specific end time will remain with their teacher and family will be contacted.

Coming to School and Going Home

- Students must be dropped off and picked up at the designated areas. (Please see locations listed in Drop-Off/Pick-Up Map.) If using the drop off/pick up lanes, parents must stay in their vehicles in order to keep the line moving.
- Bikes must be walked on school grounds and locked in the bike rack.

- Students must have written permission from their parents on file in the school office if they choose to walk or bike.
- Bus Rules: Respect, Safety and Accountability. The RSA adopted themes of appropriate behavior applies to anyone riding the bus to or from School. When you are participating in riding the bus to and/or from school, you must obey all Redding School of the Arts standards of conducts as outlined in the Family Handbook. Remember, riding the bus is a privilege and pupils riding buses must obey all rules and regulations.

RABA The School Express

The route serves RSA, Simpson, and Shasta College. The bus drives directly to RSA with arrival @ 7:40am. RABA Pick Up –RSA students ride the bus back to the terminal. Students taking bus home will need to be at the bus stop @ 3:15. Subsidized monthly passes are available as RSA front Desk, payable to RSA (\$20 1st child, \$10 for siblings) full price monthly passes and Pay-as-you-go cards are available at the RABA Terminal and City Hall Permit Center.

School personnel may issue a discipline referral for failure to abide by these rules:

- Students failing to follow the above rules and regulations will be subject to school appropriate disciplinary procedures.
- Disregard for the rules and regulations may result in losing the privilege of riding the bus.
- A student's bus riding privilege will be suspended/ revoked for serious offences or multiple citations.

Early Pick Up

If you desire to pick up your child early, you must go to the office first and sign him or her out. The office will then notify the teacher to send your child to the office. In order to keep classroom interruptions at a minimum, please remain at the office and do not proceed to the classroom. Please note that your child will not be released to someone who is not on your approved list on your child's registration card. For your child's safety, a verbal authorization over the phone, email or note needs to be received by the office before we will release your child to another individual.

General Rules

Respect and Behavioral Expectations

Redding School of the Arts maintains high behavioral standards based on the six pillars of character: trustworthiness, respect, responsibility, fairness, caring and citizenship. Students are expected to exhibit behaviors reflective of these six tenets in all school-related facilities and activities. RSA has adopted and will implement a school-wide behavior management plan. Details of our behavior management plan will be distributed by your student's teacher and/or are located on the RSA website. If appropriate behavior expectations are not met, a Student Study Team (SST) meeting with the parent/guardian and the administration may be held to discuss discipline problems. Our behavioral goals can best be accomplished when we work together: students, staff and parents.

In the Classroom and On Campus

1. Follow Student Code of Conduct at ALL times.
2. Be respectful of other's learning time. Be prompt to class.
3. Be courteous. Use appropriate language.
4. Come prepared for class. Bring pencils, erasers, books and any other materials that will be needed.
5. Follow directions. Each teacher will establish academic expectations for his/her classroom. Students will follow the school-wide Behavior Management Program.
6. Students are expected to complete and turn in all assignments on time. If a student is absent, they are expected to make arrangements to make up missed work.
7. Appropriate clothing is expected at all times. Follow the RSA dress code.
8. Students must take personal academic responsibility; if a student needs assistance or help, see a teacher, administrator, or other staff member.
9. No chewing gum, paper, rubber bands, paper clips, or other items. It is not only dangerous but can be distracting. Gum is not allowed anywhere on campus unless used under the direction of your teacher.
10. Abuse of technology, on or off campus, may result in loss of technology privilege at school.

During Lunch

1. Eat lunch and snacks in the designated areas.
2. Good behavior and table manners are expected at all times. Use a quiet voice in the cafe.
3. Bring lunch or eat a school lunch, but don't beg or otherwise force someone to give you food.
4. Because of possible food allergies among our student body, sharing food is not allowed.
5. Take Pride in your school – Clean eating areas and throw trash in the trash cans.
6. Be courteous and respectful to all staff and parent volunteers.

Closed Campus and Leaving School Grounds

1. RSA campus is a closed campus. This means that students may not leave the grounds at any time during the school day without permission from the office.
2. A parent or other adult, designated by the parent, must sign the student out in the office. Students will **only** be dismissed from class after the office contacts the teacher. You may send a note, email or phone the office to pre-arrange a planned release due to appointment.
3. During school hours or when participating in activities, students are to remain on campus, and under the supervision of Redding School of the Arts staff. This includes after school RSA activities.
4. All visitors, parents or other adults must sign in at the office during school hours of 7:30 a.m. – 4:00 p.m.
5. During school hours and After School Care/Outside Interest times the campus and playground is not available for public use, i.e. 7:30 a.m. – 6:15 p.m. unless there has been prior authorization through facility use form.

RSA personnel will release children only to parents, guardians, persons listed on the emergency/health forms, or those authorized for carpooling purposes. Parent(s)/guardian(s) must provide the school with documents about restraining orders or custody limitations. Notify your child's teacher if there is any concern that an individual with restricted access to the child might attempt to contact or collect the child from school.

If you are in a carpool, please write a note letting the office know which of your children are in the carpool and which adults are driving. If your child is going with someone else after school, please send a note to your child's teacher. Please make these arrangements before school as we will not interrupt instruction to deliver messages to the classroom. Students will be notified of changes during their designated break times. Students who ride a bicycle or walk to school do so at their own risk. Written permission is required for students to ride bicycles or walk home from school. The school does not provide crossing guards beyond the front of the school. Students must use designated crosswalks/bike lanes for crossing the street.

Telephone Usage

In general, school telephones are for business use by the staff. Only urgent messages will be delivered to your child. Students may use the phone at school when directed by school staff or in an emergency.

Cellphones/Electronic Devices

As a general rule, cell phones are not to be seen or heard during the school day. The school day is defined as beginning upon the students' arrival on campus and ending with the students' last class. Cell phones that are seen or heard during the school day will be taken and returned to the parent. Repeated offenses will result in the student being prohibited from possessing the cell phone on campus. Using cell phones to take pictures will not be allowed at any time. After their last class, students will be allowed to use their cell phones for legitimate and appropriate communication purposes only.

In emergency situations, such as an unscheduled school closing, the administration will use our school's communication system to notify parents, however, they may notify teachers to allow students to use their cell phones to contact their parents.

Electronic devices (i.e., earPODS) are very easy to steal and virtually impossible to prove ownership. Students are encouraged to leave these valuable items at home. RSA is not responsible for lost, damaged, or stolen items.

Attendance

The State of California and RSA Governing Board believes that excessive absenteeism, whether caused by excused or unexcused absences, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the school.

The Governing Board believes that regular attendance plays an important role in student achievement. The Administration shall work with parents/guardians and students to ensure their compliance with all state attendance laws and may use appropriate legal means to correct problems of chronic absence or truancy

Please note: The main source of funds for the K through 8th grade RSA programs come from the public monies generated by the attendance of enrolled students at the school on a day to day basis (ADA funds) and fundraising. Charter schools are not funded for excused absences or illnesses nor do we get additional funding for the various music and arts programs/experiences we provide. RSA's success depends on full attendance by all students.

Excused Absences for Classroom Based Attendance

Attendance is taken every day and reviewed monthly. Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law or Board policy (Education Code 46010, 48216, 48205)

Student absence for religious instruction or participation in religious exercise away from school property may be considered excused.

Insofar as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during non-school hours.

Students shall not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency or as authorized pursuant to Education Code 46010.1, for a confidential medical appointment.

Verifications:

1. Verification of absences are to be made by telephone. The parent or guardian must call the school attendance line at 530-247-6933 ext. 4 within 72 hours for an absence to be marked as excused.
Or
2. A note from the parent or guardian indicating the date and reason for absence may be submitted at the front desk or emailed to luhleman@rsarts.org.

Short Term Independent Study

An Independent Study (IS) Program is available through the office for students who know in advance that they will be away from school for three (3) or more days. An Independent Study packet does not always adequately replace the direct instruction and participation of the classroom experience. Families are highly encouraged to request Independent Study for special circumstances only. Contact must be made in person

at the front office by noon the appropriate number of days in advance. Independent study will not be issued the "day of". The teacher will need preparation time for gathering assignments. In order to accommodate teacher preparation time, all IS's must be requested an equal number of days that the student will be absent plus 2 days. For example, if a student will be absent three (3) school days, the parent must contact in person the office by noon five (5) school days or more in advance of the requested absence dates to allow each teacher the same amount of time to plan the assignments.

Missed, incomplete or lost work will result in student's absence being marked as unexcused, and will be subject to attendance policy requirements and/or truancy procedures. Independent Study will generally not be approved for dates beyond May 1st. All work not turned in by the date student returns from Independent Study (day after the independent study term ends) will result in student's attendance record marked as unexcused absences.

RSA provides multiple breaks during the year to engage in outside activities that take a student out of the classroom. These include Thanksgiving Break, Winter Break, President's weekend, and Spring Break. We ask that you plan vacations or other plannable events during these times to allow your child to prosper from direct instruction offered on a daily basis.

In order to participate in a short-term independent study, the parent/guardian and school must enter into an independent study written agreement. RSA administration retains the right to deny Independent Study requests based on individual pupil circumstances. For example, Independent Study requests that include absent days occurring within the appointed state testing window or if there are multiple prior absences (excused or unexcused) that are impeding student educational progress may not be granted. Student absences during a denied Independent Study request will be marked as unexcused and subject to truancy procedures.

Unexcused Absences/ Truancy and/or Chronic Absenteeism:

Truancy (three unexcused absences in a year or three tardies of 30 minutes or greater) and/or Chronic Absenteeism (a student is chronically absent from school when he or she has missed 10 percent or more of the days he or she has been enrolled in school- either excused or unexcused) is detrimental to your student's educational progress. There is no adequate way for students to recover missed teacher explanations and instruction, or class discussions.

It is the policy of Redding School of the Arts that students attend school every day and be punctual. Students shall be classified as truant if absent from school without a valid excuse three full days in one school year or tardy or absent for more than any 30 minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof. Such students shall be reported to the Director or designee. Any student who has once been reported as a truant shall again be reported to the Director or designee as a truant if he/she is absent from school without valid excuse one or more days or is tardy 30 or more minutes on one or more additional days.

Upon his/her third truancy within the same school year, a student shall be classified as a habitual truant. Students who are habitual truants, or habitually insubordinate or disorderly during attendance at school may be referred to their district of residence, and required to attend an attendance review board, a truancy mediation program established by their district of residence's attorney or the probation officer, or a comparable program deemed acceptable by the Director or designee.

Consequences/Procedures for Tardies/Absences:

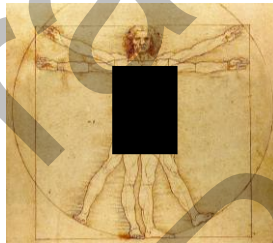
1. Punctuality is valued at RSA. After school detentions will be assigned to students who have five or more tardies of any length of time. Multiple lunch recess detentions may be substituted in place of an after school detention at Administration's discretion. For more information on detention procedures check

with the Student Information System Registrar.

2. **School Start Times: School begins promptly at 8:30 a.m.** The first bell rings at 8:25 a.m. and students are considered tardy if they are not inside their classroom at 8:30 a.m. Students who are tardy disrupt and deter the education of others in the class.
3. The Director, or designee, shall implement positive steps to reduce truancy. Students who are habitual truants or habitually insubordinate or disorderly during attendance at school may be referred to the appropriate law enforcement agency.
4. If absences and/or tardies become excessive as determined by the Director or designee (e.g., chronic absenteeism), a Student Study Team meeting will be scheduled to discuss resolutions to attendance issues and/or student will be disenrolled because excessive absences and tardies are viewed as a parent's intent to voluntarily withdraw from school.

Student Rights and Responsibilities

As a student, you have the right to learn in a pleasant and safe atmosphere. It is your responsibility to do your best at school. It is up to each of you to help make each day a good one. You are an important part of the school community. Take pride in your school and help keep it one of the best in California.



Cover the Core

Dress Code, Personal Appearance, Personal Property

RSA is committed to protecting the health, safety, and welfare of the students and the Board believes that appropriate dress and grooming contribute to a productive learning environment. Inappropriate apparel includes clothing that compromises safety or is disruptive and/or distracting to the school environment and instructional process. Students not following dress code will be asked to call home for a change of clothes or will be provided some from items donated to the office.

For optimal learning, the school requires the following criteria for personal dress and appearance:

1. Clothing must cover areas from one armpit across to the other armpit, down to at least 3 to 4 inches in length on the upper thighs (see images on next page). Tops must have at least a one inch strap.
Under garments may not be seen. Shorts may not have holes or frays above the 3-4 inch length.
2. Clothing with inappropriate logos, sayings or pictures (i.e., alcohol, drugs, tobacco, weapons, sexual implications, hate speech) is not to be worn at school because they can cause a substantial disruption

to the learning environment of the classroom. Gang affiliated attire is not allowed.

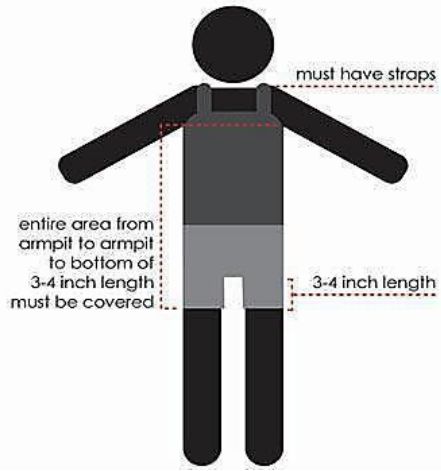
3. Clothing must be neat, clean, and appropriate for class.
4. Pants must not have **excessive** rips, holes or frays or have holes above 3-4 inch length. (see images on next page)
5. Clothing must be appropriate for activity and movement.
6. Sunglasses are to be worn outside only.
7. Hair color and style, make- up, jewelry and clothing must not disrupt learning. Spiked jewelry accessories of any kind are not allowed.
8. Shoes must be worn and should be activity specific. **No slides or flip flops.**
9. Hats may be worn, bill forward only, and must not have inappropriate logos/sayings. Hats/hoodies/beanies must be removed indoors. Faces must be visible at all times – no zipped hoods above the neck.
10. Headwear for religious, medical or other reason approved by administration is permissible.
11. See through clothing of any kind must have under clothes that “cover the core.”
12. All forms of tattoos or body art must be kept covered.
13. Makeup must be minimal and applied at home.
14. For student safety, only pierced ears with appropriate earrings are acceptable. Facial jewelry must be minimal in quantity and size.
15. Flip flops are not permitted at school.

Consequences for Dress Code Violations

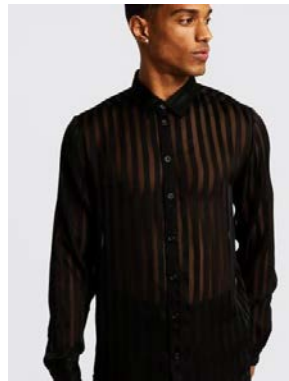
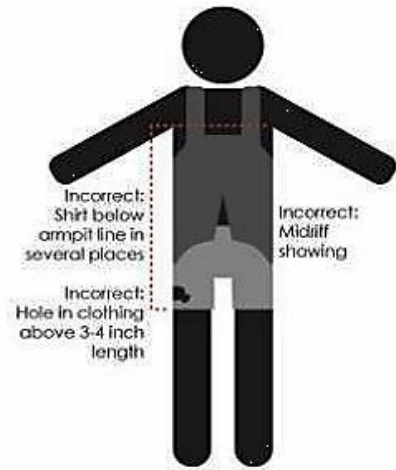
Students who violate RSA School Dress Code will be sent to the office to make arrangements for more appropriate clothes. Repeated violations will be considered defiant behavior and the student will be disciplined accordingly. The school dress code applies at all school functions and events, unless otherwise noted. Volunteers and visitors are asked to model the RSA dress code.

Administration will have the final determination whether a student’s attire/accessories is appropriate. If there is a question as to whether articles of clothing or accessories are appropriate, ask school administration before it is worn to school.

Appropriate



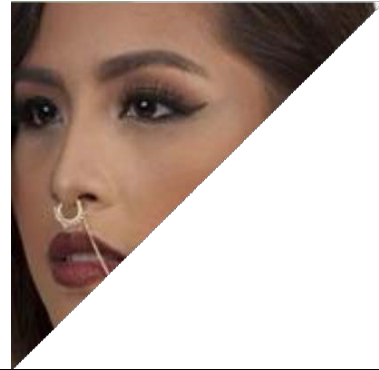
Not Appropriate



Appropriate



Not Appropriate



Items Not Allowed on Campus: The following items are not allowed on campus (before, during, or after school) or at any school activity, unless specifically authorized by the school administration:

- Personal music devices or other personal electronic equipment
- Cigarettes, matches, lighters, tobacco, in any form
- Aerosol cans of hair spray, antiperspirant, etc.
- Sunglasses worn indoors without administrative approval
- Obscene or profane material in any form

It is recommended that personal sports equipment and jewelry be left at home, due to possibility of theft. Due to rapid changes in society, it may become necessary to modify the dress code or personal property code to include additional items at the judgment of the administration. If you would like an accommodation to this dress code (e.g., religious accommodation), please make a request to the School.

Freedom of Expression

Students attending the School have the right to exercise free expression including, but not limited to the use of bulletin boards, distribution of printed materials or petitions, and wearing buttons, badges and other insignia. The Board of Directors ("Board") respects students' rights to express ideas and opinions, take stands and support causes, whether controversial or not, through their speech, their writing, their clothing, and the printed materials they choose to post or distribute.

Student liberties of expression shall be limited only as allowed by law in order to maintain an orderly school environment and to protect the rights, health and safety of all members of the School community.

Students will not be disciplined solely on the basis of speech or other communication that would be constitutionally protected when engaged in outside of school, but may be disciplined for harassments, threats, or intimidation unless constitutionally protected. Education Code § 48950.

Students will be permitted to wear buttons, badges, armbands, and other insignia as a form of expression. Students will be subject to disciplinary action when expressive activities such as the distribution of materials, wearing of buttons or displays, or posting of notices or other materials:

1. Are obscene, libelous or slanderous;
2. Incite students so as to create a clear and present danger of the imminent commission of unlawful acts on school premises or of the violation of lawful School rules or of the substantial disruption of the orderly operation of the School;
3. Express or advocate racial, ethnic or religious prejudice so as to create a clear and present danger of imminent commission of unlawful acts on School premises or of the violation of lawful School regulations or of the substantial disruption of the orderly operation of the School;
4. Are distributed in violation of the time, place and manner requirements;
5. Are in violation of current federal, state and local laws.

Discrimination and/or Harassment

Discrimination and harassment of or by any student or member of the School staff shall not be tolerated. The Board considers discrimination and/or harassment to be a major offense. Any student who engages in the discrimination or harassment of anyone may be subject to disciplinary action up to and including

expulsion.

Furthermore, the School prohibits all unlawful discrimination against any student or employee based on actual or perceived characteristics of nationality, race, ethnicity, religion, sex, gender, ethnic group identification, age, national origin, ancestry, immigration status, genetic characteristics, mental or physical disability, marital status, sexual orientation, gender identity, gender expression or association with a person or group with one or more of these actual or perceived characteristics or other category protected by law. (AB9)

Specific Hate Crime

Prohibitive Hate-motivated behavior includes any act or attempted act intended to cause emotional suffering, physical injury, or property damage through intimidation, harassment, bigoted slurs or epithets, force or threat of force, or vandalism motivated in part or in whole by bias or hostility toward the victim's real or perceived ethnicity, national origin, immigrant status, religious belief, gender, sexual orientation, age, disability, political affiliation, race, or any other physical or cultural characteristic.

Specific Sexual Harassment

Prohibited sexual harassment includes, but is not limited to:

- Unwelcome leering, sexual flirtations, sexual comments or propositions
- Graphic verbal comments about an individual's body, or overly personal conversation
- Sexual jokes, stories, drawings, pictures or gestures
- Spreading sexual rumors
- Touching an individual's body or clothes in a sexual way
- Displaying sexually suggestive objects in the educational environment

A student who believes that he or she has been sexually harassed is encouraged to inform the harasser directly that the conduct is unwelcome and must stop. A student who has witnessed sexual harassment should report the harassing conduct immediately. If a student witnesses sexual harassment, the student should intervene only if he/she feels it is safe to do so.

Any student who believes he or she has been the victim of sexual harassment or has knowledge of conduct which may constitute sexual harassment should report the alleged acts to a teacher or administrator. The report may be verbal or written. The use of a formal reporting form is not required. If a student wants to use a form, one is available from the school office.

Sexual harassment regulated by this policy pertains to behavior of a sexual nature while students are under the jurisdiction of the School.

Bullying

RSA believes that all students have a right to a safe and healthy school environment. The School and community have an obligation to promote mutual respect, tolerance, and acceptance. Redding School of the Arts will not tolerate behavior that infringes on the safety of any student. A student shall not intimidate or harass another student through words or actions. Such behavior includes: direct physical contact, such as hitting or shoving; verbal assaults, such as teasing or name-calling; use of technology to harass or intimidate another student and social isolation or manipulation.

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in Education Code 48900. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation. Cyberbullying can occur on various electronic forums (E.g., email, chat rooms, text messaging, social networks, internet forums, image or video posting platforms, websites with free registration, blogs, etc.)

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.

RSA expects students and/or staff to immediately report incidents of bullying to administration.

To ensure bullying does not occur on school campuses, Redding School of the Arts will provide staff development training in bullying prevention and cultivate acceptance and understanding in all students and staff to maintain a safe and healthy learning environment. Parents can request a full copy of the Bullying Prevention Policy- Procedure in the main office.

Student Discipline

Suspension, Expulsion, and Dismissal

Student Disciplinary Procedures and Conduct Code – (*Refer to Suspension and Expulsion Policy*)

RSA maintains comprehensive student discipline policies. Students who habitually fail to comply with these policies and/or who present an immediate threat to health and safety may also be suspended and/or expelled by the school's governing board in compliance with school policies. The policies will conform to applicable federal law regarding students with exceptional needs. Parents can request a copy of the Suspension and Expulsion Policy in the main office.

Per the Suspension and Expulsion Policy, a student may be suspended or expelled for any of the following acts:

- Caused physical injury to another person or willfully used force or violence upon the person of another, except in self-defense;
- Possessed, sold or otherwise furnished any firearm, knife, explosive or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from an authorized certificated school employee, with the Director or designee's written concurrence;
- Unlawfully possessed, used, sold or otherwise furnished, or was under the influence of, any controlled substance as defined in Health and Safety Code sections 11053-11058 (including, but not limited to, opiates, hallucinogenic substances, stimulants, depressants and narcotic drugs), alcoholic beverage or intoxicant of any kind;
- Unlawfully offered, arranged or negotiated to sell any controlled substance as defined in Health and Safety Code sections 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered or otherwise furnished to any person another liquid substance or material and represented the same as a controlled substance, alcoholic beverage or intoxicant;
- Committed robbery or extortion;

- Caused damage to school property or private property;
- Stole school property or private property;
- Possessed or used tobacco or any products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel;
- Committed an obscene act or engaged in habitual profanity or vulgarity;
- Unlawfully possessed or offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code section 11014.5;
- Knowingly received stolen school property or private property;
- Possessed an imitation firearm, i.e., a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm;
- Committed a sexual assault as defined in Penal Code sections 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code section 243.4;
- Committed sexual harassment;
- Intentionally harassed, threatened or intimidated a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading student rights by creating an intimidating or hostile educational environment.

The above list is not exhaustive and depending upon the offense, a pupil may be suspended or expelled for misconduct not specified above. For further information about suspensions and expulsion, please review the Suspension and Expulsion Policy.

Potential Disciplinary Actions

Discipline includes, but is not limited to, advising and counseling students, conferring with parents/guardians, detention during and after school hours, community service on or off campus, and the use of alternative educational environments, suspension and expulsion. Corporal punishment shall not be used as a disciplinary measure against any student. Corporal punishment includes the willful infliction of, or willfully causing the infliction of, physical pain on a student. Corporal punishment does not include an employee's use of reasonable force necessary to protect the employee, students, staff or other persons or to prevent damage to school property.

Disciplinary action taken by school officials is a result of the action already taken by the student. A student is responsible for his/her behavior. RSA favors using strategies like, restorative justice focused on working with students (e.g., the victims and the accused) to come to a solution, rather than simply handing down punishment. In addition, we approach discipline schoolwide as opportunities for students to take accountability for their actions, think about their hurtful behaviors and utilize age appropriate and circumstance-based consequences that leads to a satisfactory resolution.

Technology Use Policy

Redding School of the Arts provides students, volunteers and staff access to learning opportunities using computers, technology and telecommunication resources. The purpose of the RSA technology system is to support educational activities and communications. Your use of these resources must be consistent with the educational goals of RSA. The school reserves the right to prohibit students who violate the technology use policy from using technology at school. RSA will provide internet safety training to all students.

Acceptable Use

Students, volunteers and staff are expected to understand and practice ethical use of RSA technology resources. The following items are consistent with ethical technology use:

- Be polite and respectful;
- Use appropriate language;
- Do not disrupt others;
- Do not share your personal information;
- Do not share the personal information of others;
- Follow the directions of teachers and school staff;
- Use technology only for school-related education and research.

RSA has the authority to determine appropriate use and may deny, revoke, or suspend a user account based upon its determination of inappropriate use. Furthermore, academic or legal disciplinary actions may be taken as needed.

Prohibited Activities

The following activities are strictly forbidden on any RSA computer or technology resource:

- Performing any action that is against the law;
- Downloading, copying, or sharing copyrighted materials without the specific written permission of the copyright owner;
- Harassment, intimidation or the persistent annoyance of another person includes but is not limited to the sending of unwanted email, text, or other communications;
- Sharing any personal information about another person;
- Use of RSA resources for political or commercial purposes or personal business unrelated to RSA;
- Use of RSA technology resources for any non-academic activity including any games, music, etc. not assigned by a staff member;
- Any use of the network that aims to disrupt the network for other users;
- Use of the network to access inappropriate material or unsafe files;
- Establishing network connections to live communications which includes text, voice or video unless specifically authorized by a teacher or staff member.
- Vandalizing or misuse of equipment that cause physical damages.

Monitoring and Security

RSA reserves the right to inspect any files stored in private areas of the network. No user should have any expectation of privacy when using RSA resources. Any attempt to bypass or evade any technology security or monitoring system is grounds for disciplinary action.

Security on the RSA technology system is a high priority, and as such, the rules below must be followed:

- Never share your user account information, including your username or password, with anyone.
- Do not attempt to log on to any system using a user account other than your own.
- Notify a teacher or staff member if you suspect that a security problem exists. Do not demonstrate security problems to other users.
- Students and volunteers may not enable any password that prevents teachers and staff members from using a technology. This includes, but is not limited to, screensaver and hardware passwords.
- Teachers and staff members may only enable system level passwords as authorized by the IT department. Furthermore, the passwords used must be documented by the IT department.
- Student and volunteer-owned technology and electronic devices are to be used only with teacher or staff permission when at school or when using the school network. These devices are subject to all aspects of this policy.

Technology and Software

RSA technology will be installed and maintained only by authorized staff. Only the IT staff or the principal in cooperation with IT staff will be allowed to authorize installation or maintenance of RSA technology and software.

- Software not related to the educational goals of RSA will not be installed on RSA School equipment.

- Students and volunteers may not install any software on RSA technology or systems.
- Staff members who request that non-standard software be installed on their technology must certify that they are using the software according to its license and must register the license information with the IT department.

Controversial Material

It is against RSA policies to use RSA resources to access inappropriate or offensive material. In an effort to comply with the Children's Internet Protection Act, RSA uses blocking and filtering services which will make it more difficult for students to access inappropriate sites on the Internet. However, students and parents should realize that it would be impossible to find and block all objectionable content on the Internet. Therefore, if a student encounters material inappropriate to an educational environment they must notify a teacher or staff member immediately.

Parent Liability

If a student willfully damages or defaces, or willfully does not return upon demand RSA property, parents may be held responsible for paying to repair or replace the school property (up to \$10,000). Additionally, grades, diplomas and transcripts may be withheld if a parent does not repair or replace such school property.

Disciplinary Actions

Cyber bullying at RSA, off campus or any behavior that infringes on the safety of any student will not be tolerated.

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in Education Code 48900. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

RSA has the authority to determine appropriate use and may deny, revoke, or suspend a user account based upon its determination of inappropriate use. Vandalism and harassment may result in cancellation of user privileges, fees to replace or repair equipment and possible criminal charges. Furthermore, academic or legal disciplinary actions may be taken as needed.

Library Usage

Students are asked to follow all Library Rules and adhere to Library behavior expectations:

- Use quiet/inside voices when in the library;
- Students are responsible for keeping track of their library books.
- Students may check out one book at a time, with the due date being two weeks after the check out date.
- Student should use a book marker when looking for a book. This helps keep the books in order.
- NO FOOD OR DRINK allowed in the library;
- There is no running, playing or disrespecting the library. Student should use caution on the elevated green rug. No students are allowed on the stairs.

- Students will be given notice if they have books out over three weeks. Prior year fines must be paid before a child may check out library materials.
- The borrower is responsible for all books checked out in their name. If a student loses or damages a book it will have to be replaced with the identical item or cash/check to cover cost of replacement. Parents and all staff are allowed to check out library materials. Parents may come in during your child's library time, or contact the librarian for an available time. Also, you can send in a note with the title you're interested in checking out.

Homework

Students will be assigned homework on a regular basis. The daily time depends on many things, including the student's work habits.

Student Homework Pledge

- Use class time wisely to reduce the amount of homework;
- Listen carefully to all directions and explanations about homework;
- Ask questions if the assignment is not clear;
- Keep a record of all assignments, including due dates and other specific requirements;
- Have a definite time and place for study, free from interruptions, and stocked with working materials;
- Budget time wisely and plan time for completion of long term assignments;
- Hand in on time, neat, accurate, and meaningful assignments;
- Make use of such aids as libraries, dictionaries, maps, general reference materials, and the questioning of people who are authorities or are experienced in various fields, as appropriate;
- Strive for the best results, rather than the minimum which will be acceptable;
- Take the initiative in making up work missed for any reason;
- Study independently, unless a group project has been assigned;
- Do not copy other people's work. The student will use his/her own words in homework assignments; plagiarism is prohibited.
- Contact another student or the teacher if, after reasonable effort, the assignment cannot be done. If this is not possible, have the parent write a note of explanation on the assignment. Teachers' discretion will be used.

Parent/Guardian Homework Pledge

- Provide a suitable place for study;
- Assist students in obtaining make up work due to absence;
- Help students develop routine home study habits;
- Assist and correct, but do not do the actual work;
- Notify the teacher if students experienced extreme difficulty;
- Be aware of long-term assignments and assist students in learning to budget their time accordingly;

- Contact the teacher if he/she observes an absence of homework.

Staff Homework Pledge

- Assign homework that is meaningful and useful to individuals;
- Provide appropriate and timely response to all homework assignments;
- Provide a balance between long-range and short-term assignments;
- Monitor long-term assignments in order to avoid last minute student efforts;
- Give clear, concise directions; and allow time for student questions;
- Consider availability of materials; provide legible worksheets or assignment criteria;
- Monitor the effectiveness of homework as reflected in student performance;
- Coordinate long term assignments with other departments for school calendar;
- If assignments are given over the weekend, they should be no longer than a daily assignment;
- Whenever possible, assignments will not be given the day prior to school break periods that would require completion of an assignment only during the school break.

Outside Performance, Competitions or School Sponsored Events

Outside performances, competitive sports, and other forms of competition can enhance charter school spirit and student morale and impact positively on students' social growth, development and physical well-being provided the programs are carefully planned. These activities include, but are not limited to, music, drama and dance performances, Odyssey of the Mind, Robotics, Academic challenges and Mountain Biking.

These activities do not take precedence over academics but rather supplement academic study. Therefore, outside performances or competitions must not conflict with or jeopardize the academic program of the charter school. To participate in a school sponsored performance or competition students must maintain

**passing grades. Outside performances or competitions must not exploit the students participating in such activities and must always be conducted in a manner that promotes students' health and welfare. Absence, full or partial day (50% of the day), from school on the day of a scheduled extra-curricular activity (performance, rehearsals, socials and/or contest) shall result in denial of the privilege to participate. Exceptions shall be granted by the school administration on a case-by-case basis. Participation in Saturday or holiday events will be affected by attendance the last school day preceding the event.

The goal of outside performances or competitions is the development of visual and performing art skills, motor skills, the maintenance of physical fitness, development of self-awareness and socially desirable behavior, development of recreation skills and positive character traits such as discipline, commitment, sportsmanship and co-operation.

Every student, coach, and advisor are representatives of the charter school. Therefore, they must be exemplary role models. All students participating in outside performances must maintain a good citizenship record and passing grades in all academic classes.

** Passing grade (D or better) in all classes and minimum GPA of 2.0

** Compliance with the Family Handbook

All students participating in interscholastic sports must first obtain a medical clearance. Any injured students must receive medical clearance prior to again participating in any interscholastic sports.

All participating students are required to wear appropriate safety equipment in the manner approved by the manufacturer.

Coaches, advisors, and full-time members of the charter school staff, will be knowledgeable and competent in first-aid, CPR and emergency procedures, and coaching techniques as it relates to performance or sports participation. Coaches or advisors will ensure that training/practice and competition will not over-tax the physical capabilities of the participating students.

Academic Grades, Report Cards and Conferences

Redding School of the Arts will inform parents of the progress of all students. Report cards are issued four times during the school year. In addition, if a student is doing failing work or work is below his/her ability, a warning notice called a Progress Report will be sent to the parents at the middle of each quarter. Academic grades are recorded on the permanent record ("transcript") on a semester basis.

For the purposes of establishing a student's grade point average and his/her rank in the class, all courses taken, including physical education, will be computed on the traditional 4 point scale: A=4, B=3, C=2, D=1, F=0 13 scale. Plus or minus grades (e.g. A-, B+) do not factor into the Grade Point Average. This average is computed for each student at the end of each quarter. Please refer to the Course Guide for more information related to assessment of student learning and grading scales.

Quarter Grades: Report cards will be issued to students in the middle of each semester (exact dates are on the yearly calendar). These grades are formal reports on student progress; they do not carry any credit and are not part of the permanent record. Quarter and semester grades count for athletic eligibility.

Progress Reports/Deficiency Notices: Deficiency Notices are sent home in the middle of each quarter to those students whose work indicates the need for improvement (students earning a D, F, or Incomplete). These notices assist the student in correcting deficiencies before the end of the grading period. With this information parents can help the student raise his/her grade to passing by the end of the quarter.

Semester Grades: Semester report cards are issued at the end of each semester. These grades reflect final credit and are considered permanent grades. These grades become part of the student's official transcript. Semester and quarter grades count for extracurricular eligibility.

Incomplete Grades: Students may receive an incomplete grade when a teacher determines that assignments, tests, projects or other requirements of the course have not been completed by the end of the grading period due to extenuating circumstances. Incomplete grades must be made up by the end of the next grading period or they will become "F" grades.

Academic Conferences: Academic conferences are scheduled during the fall and spring semester. Priority is given to students in greatest need based on report card performance (e.g. D, F). The Academic Conference Bell Schedule is followed on Academic Conference days. Appointments for these conferences are scheduled by the Registrar. Conferences are encouraged to minimize the possibility of failure by the student. Parents may wish to have their student complete weekly or monthly progress checks with teachers to monitor student progress. Arrangements for progress reports can be made by contacting the student's counselor.

Parents are encouraged to contact teachers directly if they have questions about a student's progress. Email addresses for every teacher is available on our website (www.rsarts.org). Parents may also monitor student progress through the online Aeries program.

Safe School Policy

In order to maintain a safe learning environment for the students of Redding School of the Arts,

- Parents, volunteers, and visitors must report to the RSA office and obtain an RSA badge which will be worn at all times when on campus.
- Badges are used to help teachers and students recognize visitors and volunteers in the school.
- Visitors and volunteers must return to the office to sign out when leaving campus. These procedures are designed to protect our students from unauthorized individuals and to identify and locate individuals on campus in the case of an emergency.
- Visitors and volunteers must treat all students and staff members with respect. Any parent compromising a student or staff member's safe learning environment will receive a written warning and be required to leave the campus immediately and/or their student(s) will be returned to their district of residence.

Security

RSA has authorized the use of security cameras as part of its crime prevention/safety program. Said cameras are intended to promote public safety, protect personnel, students and RSA's Facility. As RSA respects the privacy of the entire RSA community and the students' need to feel safe and secure, this policy has been developed to meet the requirements set forth by RSA's primary insurance company with respect to loss control and safety. RSA shall take all necessary action to ensure and oversee the use of RSA-authorized security cameras onsite while mandating cameras are used judiciously.

RSA Reopening Plan

RSA maintains a COVID Safe School Reopening Plan under a separate document. Please refer to this document for updated information related to COVID-19 school requirements. It is also found on the RSA website.

School Cancellation Policy

In the event that it becomes unsafe, school may be cancelled due to extreme weather conditions or emergencies either before school or during a school day.

Procedure:

- **Before school** parents must provide transportation of students to and from school. Therefore, when extreme weather or emergencies happen before school, RSA will use the phone system and email to announce the school's closure. RSA will follow Columbia School District closure as announced on the radio.
- **During School**, if time and conditions permit, students will be dismissed to go home prior to the inclement weather. Parents will be notified by phone. Please make sure that your emergency cards are current for who may pick up your child(ren).

Procedure for when conditions develop with little or no warning, the following emergency actions should be followed:

Severe Weather Conditions

1. In extreme cases, students and staff should be assembled inside shelter or buildings.
2. If students are sent home, staff will call parents/emergency contact to arrange transportation and pickup time.
3. Students who are walking/biking are released upon verbal permission from their parent or emergency contact.

Parent General Information & Guidelines

Volunteer Policy, Procedures, and Parent/Guardian Responsibilities

Parent/guardian participation is essential to the success of Redding School of the Arts because children learn more when their parent/guardian is involved in their education. As documentation for the Local Control Accountability Plan (LCAP) and potential educational grants, parents/guardians will be asked to serve on committees, share expertise in specific areas of need, help with outreach, and/or assist with field trips. Parents/guardians are encouraged to support the work of the school by volunteering when they can.

Volunteer Confidentiality Agreement

In accordance with federal law, all school volunteers are expected to maintain confidentiality while working at the school. All things that are seen and heard at school about employee's or students and their families should be considered privileged/confidential information. Trust must be established and maintained in order for our volunteer program to be successful. Volunteers can strengthen the bond between themselves and the school by following these guidelines:

- Treat all students and employee information as personal and confidential regardless of the source.
- Communicate relevant information about students only to the respective teacher or principal/school leader.
- Seek clarification of unusual situations that occur in the school or at school activities from the person(s) involved and avoid discussing such matters with others unless so directed by the assigned teacher or principal/school leader.
- Retain a sense of perspective regarding comments heard and actions observed.
- Understand that not all information can and will be shared with volunteers, due to legal requirement.
- Deal impartially with students regardless of background, intelligence, physical or emotional maturity
- Do not discuss student progress or behavior with the parent. All relevant information should be referred to the teacher or the principal. Direct all inquiries about students to the professional staff
- Speak constructively of all staff; however, report difficulties involving the welfare of students or the school to the principal.
- Do not discuss confidential information with anyone. This information includes, but is not limited to:
 - o Scholastic and health records
 - o Test scores and grades
 - o Discipline and classroom behavior

- Character traits of students
- Supports and services a student may receive

- All volunteers chaperoning overnight trips are required to sign a statement of confidentiality

Discipline: Discipline of students is solely the responsibility of the teacher in charge. Volunteers should not under any circumstances discipline students. Should students misbehave in your presence, you should report this immediately to the teacher in charge. The teacher will then determine the necessary course of action. Also note that we expect students to treat the volunteers with the same level of respect given to other school personnel. If you feel that students are not being respectful towards you, do not hesitate to discuss the matter with the teacher or administration.

While all student information should be treated confidentially, and sharing of student information with others may be a violation of the law, do not make a promise to a student that you will keep confidential information that pertains to the welfare of the student(s). Although the student is free to share confidential information with you, there are certain things you are required by law to tell the principal or school administrator. Any personal information learned from a student, should be held in the strictest confidence except:

- If a student confides in you that he or she is a victim of sexual, emotional, chemical or physical abuse (including bullying and cyber bullying).
- If a student confides that he or she is involved in any illegal activity
- If a student confides that he or she is considering homicide or suicide

Should one of these exceptions arise, you are required to immediately notify the school principal or administrator. Remember, the information is extremely personal and capable of damaging lives, so do not share it with anyone (including other school staff members) except the principal or school administrator. Any needs of students communicated to the volunteer should be referred to the appropriate staff person.

Parent Code of Conduct:

RSA has adopted the six pillars of character as part of our positive school climate plan. A parent code of conduct based on these pillars of character outlines our expectations. A copy is attached for your review at the front of this document.

Parent Liability

Parents may be liable for a maximum of ten thousand (\$10,000) for any willful misconduct of their minor children which results in injury to another student or school employee, damage to school or personal property (E.C. 48904)

Parent-Teacher or Student Directed Conferences

Individual conferences are may be scheduled to discuss your student's progress. To assure your student's success at school, it is imperative that parents and teachers meet in person at these conferences. In situations of shared custody, it is important that both parents attend conferences together if at all possible. Throughout the year, parents and teachers are encouraged to discuss any matters of concern as soon as they arise. You may e-mail the teacher or send a note to class to schedule an appointment. Spontaneous meetings in the hallway or during class times are usually unsatisfactory tools for discussing a child's progress due to safety issues, confidentiality, and a lack of proper attention that is deserved for a conference.

In general, parent/guardian responsibilities include (but are not limited to) the following:

- to consider participation in the Redding School of the Arts community whose mission is to be an

active participant in their student's education;

- to assess, at all times, whether this program is the right program for his/her student;
- to give feedback about their student to the teacher to help improve the classroom, including responding to the annual feedback survey;
- to be responsible for transporting their student to and from Redding School of the Arts;
- to use the proper protocols when problems arise between parent and staff. Parents are encouraged to take their concerns to the staff person most directly involved; and
- to not speak when speaking about other people's students in front of their own student or with others who have no need to know. This is an issue of confidentiality.

Volunteer Log

Volunteering is not mandatory, but we strongly encourage parent volunteering to support RSA. In accordance with Education Code Section 49011, RSA's admissions preferences do not require mandatory parental volunteer hours as a criterion for admission or continued enrollment.

Volunteer hours will be calculated by household **and** earned by adult family members or their designee. We encourage, but do not require, volunteers to complete volunteer logs of 20 hours by winter break, 30 hours by March 1st, and 40 hours by May 30th.

The final submission request is May 30th. Volunteer hours will be totaled after June 1st.

This data will be used for reporting to CA Dept. of Education and the LEA of parent participation and involvement with the school per the charter, LCAP and Local Control Funding Formula (LCFF).

When to Sign Up to Volunteer

Sign up for volunteering can happen in many ways. One way is to make arrangements with the classroom teacher to see what help they need. You can also let us know if there is a specific time/day you are able to come in. There are many ways to help even if you cannot come into the classroom during school hours- you can make copies, do prep work, or work on school fundraisers or events. Watch for emails or the monthly news for these opportunities for sign up genius or event coordinators. We hope you will make time for the school, as it is important to your child's success here at RSA. Questions should be directed to the office. When volunteering as a classroom driver, the driver must have an approved drivers application on file at least 48 hours prior to the trip and be transporting at least 3 children where 2 are not their own.

Volunteer Safe School Policy

This year the school will allow very limited volunteering in the classrooms or on the campus per the CDC and Shasta Public Health guidelines. All volunteers must follow the health and safety guidelines for the year. There are a few things we think will make your work as a volunteer in the classroom, playground or on a field trip smoother:

- When you arrive at school to volunteer, please first check in at the office (sign the volunteer log and get an RSA volunteer sticker). This is a security precaution.
- When you volunteer to help in the classroom, you are acting as an extension of the teacher. You must be available to help other children in the class (not just your child). You may want to explain this to your child before you volunteer so he/she understands.
- You should be prepared to help the children follow classroom rules and discipline policies (the teacher will go over these with you). Please always feel free to alert the teacher should difficulty arise at an appropriate time.
- When you commit to a specific time/day to volunteer and you cannot make it, please try to find a replacement from the class. If that fails, call the teacher at the earliest possible time so that they can plan accordingly, teachers will prepare activities, based on your promise to come in, so please try to keep that promise.
- On field trips and some theme days you will be assigned a group of students for whom you are responsible. You may not leave the field trip area (without prior notice to the teacher) or buy items for your group of children (without permission of the teacher.)
- Be aware of the discipline policies for the classroom and the playground. If a problem should arise, kindly alert the teacher, administrator or paraprofessional on duty.
- Visitors and volunteers must return to the office to sign out when leaving campus. These procedures are designed to protect our children from unauthorized individuals and to identify and locate individuals on campus in the case of an emergency.
- Visitors and volunteers must treat all students and staff members with respect. Any parent compromising a student or staff members safe learning environment will receive a written warning and be required to leave the campus immediately.

Suggested Volunteer Dress Code

Parents are encouraged to follow the same dress code as students when volunteering at school. Below is a list of suggested dress code attire. Your clothes do not have to be fancy but they should be neat, clean and, appropriate for school. General guidelines for dress code are:

1. Clothing must promote modesty.
2. Undergarments must not be visible.
3. Midriffs must be covered.
4. Shoes must be worn.
5. Gang-related clothing or symbols are not allowed.
6. Clothing or accessories bearing the following messages may not be worn:
 - i. Obscene or profane statements or pictures.
 - ii. Statements advocating immoral, illegal, sexual, or violent behavior.
 - iii. Messages referring to death, violence, Satanism, racism, or sex.
 - iv. Statements of disrespect directed against the school, law, or other reasonable

authority; or negative slogans regarding school, studying, homework etc.

- v. Statements advertising, promoting, or picturing alcoholic beverages, tobacco, drugs, and others.

In general, no clothing that distracts or disrupts from the learning environment is allowed. Administration reserves the right to request volunteers to comply with dress code requirements

Parent/Volunteer Drivers

Because RSA relies on volunteer drivers for field trips, our insurance carrier requires drivers to have appropriate insurance and other documentation at least 48 hours in advance of the field trips. Please obtain and fill out a Driver Application Form from the school office. Also, the drivers must obtain and return to the office the following information before driving on any student field trips:

1. DMV driving record
2. Valid California driver's license
3. Current auto registration
4. Your current vehicle insurance coverage (see forms for minimum dollar coverage)

Volunteer's vehicles must have working seatbelts for each passenger in their car and sufficient tread on all four tires. If your vehicle is equipped with airbags, children under the age of 12 must sit in the back seat. Car seats laws will be enforced.

Back to School Night and Open House

Two important evening events that will help you to get to know RSA are Back to School Night held in the fall and Open House held in the spring. Back to School Night is a parent only evening when your child's instructor will walk you through the daily classroom schedule and inform you of other important information, such as homework, academic goals, and student behavior expectations. Open House is a family event, where you can tour your child's classroom to see what they have been learning throughout the year.

Fundraising

Each RSA Family agrees to support the school in its fundraising efforts. The main source of funds for the K through 12th grade RSA programs comes from the public monies generated by the attendance of enrolled children at the school on a day to day basis (ADA funds) and fundraising. Charter schools are not funded for excused absences or illnesses nor do we get additional funding for the various music and arts programs/experiences we provide. RSA's success depends on full attendance by all students and all families participating in fundraising efforts.

Fundraising is critical to the financial health of the school. Unlike other traditional public schools, RSA has full responsibility for all expenses including capital and operating costs (rent). The school's programs are not permitted to operate at a deficit. Every family must share the responsibility for fundraising. Many companies such as Cisco, Macy's, PG&E, Washington Mutual, B of A, Charles Schwab and Wells

Fargo offer corporate matching funds to schools on behalf of their employees. Please check with your employer to see if they have a matching funds program.

Protocol for Handling Conflicts and Complaints

While parents are encouraged to take their concerns to the staff member most directly involved, they may at times feel uncomfortable doing so. In these cases, parents are encouraged to contact the administration to help in naming their concerns and moving toward a resolution. In such cases the procedure will be as follows:

- Discussion and identification of concern;
- Investigation of concern; and

Within 30 school days of the original complaint the administration shall respond to the parent(s)/ guardian(s) regarding the investigation and decision.

Uniform Complaint Procedures

(Refer to the RSA Website for Complete UCP Policy & Procedure Information)

This notice is provided by Redding School of the Arts (RSA) annually to our students, employees, parents or guardians of its students, school advisory committees, and other interested parties of RSA's Uniform Complaint Procedures ("UCP") process. Copies of our UCP process are available free of charge.

RSA is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP, to the extent offered by RSA:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education, Career Technical, Technical Training (state)
- Career Technical Education (federal)
- Child Care and Development
- Compensatory Education
- Course Periods without Educational Content
- Education of Pupils in Foster Care, Pupils
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans For Student Achievement
- School Safety Plans
- School Site Councils

A pupil shall not be required to pay a pupil fee for participation in an educational activity, unless the charge for such a fee is specifically authorized by law and does not violate Education Code § 49011. A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

The following RSA official has been designated to receive UCP complaints:

**Lane Carlson, Executive
Director Redding
School of the Arts 955
Inspiration Way
Redding, CA 96003**

Pupil fee complaints must be filed no later than one (1) year from the date the alleged violation occurred and may also be filed with the Principal or designee. Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months of the alleged misconduct or the date the complainant first obtained knowledge of the misconduct. A pupil fees and/or an LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint.

Complaints will be investigated and a written report with a decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with our UCP policies and procedures.

The complainant has a right to appeal RSA's decision concerning complaints regarding specific programs and activities subject to the UCP to the California Department of Education by filing a written appeal within 15 days of receiving our decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our decision.

Civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders, may be available to the complainant under state or federal discrimination, harassment, intimidation, or bullying laws, if applicable.

RSA posts a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in Education Code §§ 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

All RSA students have a right to a free public education, regardless of immigration status or religious beliefs. For more information about this issue, we recommend families review the "Know Your Rights" immigration enforcement established by the California Attorney General and available on the California Attorney General website here: <https://oag.ca.gov/immigrant/rights>.

Special Education Services

Redding School of the Arts works continually to better establish open communication between Redding School of the Arts, the districts of residence and the Special Education Local Plan Area (SELPA) staff to ensure that students with exceptional needs are identified and that their needs are evaluated and served in compliance with any and all applicable laws.

Identification and Assessment: Redding School of the Arts uses a broad range of practices to identify special needs. These may include an annual "Kindergarten Round-Up" day where we engage in various academic and other screenings such as vision, speech, and hearing screenings; best practices for child find; and a Student Study Team (SST) process to prevent unnecessary identification of special needs and to help ensure that students' needs are met in the traditional classroom environment. In conjunction with the El Dorado SELPA, RSA receives professional and expert assessment services and maintains sophisticated capacity to develop and implement Individualized Education Plans (IEPs)."

Instruction: Delivery of Special Education Services occurs at the Redding School of the Arts school site or at other sites maintained by the school, district, county office of education or other appropriate providers. These arrangements are developed on a case by case basis and are reviewed and modified on a regular basis in coordination with applicable laws and individualized education plans.

Parent Involvement: Parent Involvement in identifying goals and priorities for their children's Individual Educational Program (I.E.P.) or Individualized Academic Instructional Program (A.I.P.) is necessary. These plans are based on an assessment of each child's level of functioning and learning styles, and developed through collaboration between teachers, staff, and when appropriate, the student.

STATE REQUIRED TESTING– Parent Opt Outs

Redding School of the Arts follows the rules and procedures for all State required testing. The California Assessment of Student Performance and Progress administration includes the Smarter Balanced Summative Assessments for English Language Arts & Math; the California Alternate Assessments (CAAs), including the CAA for Science; the California Science Test (CAST); and the California Spanish Assessment (CSA). Other state testing requirements include Physical Fitness Test(PFT), and English Language Proficiency Assessments for California (ELPAC)

In addition, RSA routinely utilizes various assessment scores to identify goals for our Local Control Accountability Plan and to provide appropriate resources/interventions to ensure all students are making adequate annual academic progress.

All students will participate in applicable state required tests as listed below. ** A parent or guardian must annually submit to the school a written request to excuse his or her child from any or all parts of any test provided pursuant to Education Code section 60640 for the school year. The written request must specify the tests to be exempted. (i.e. the Smarter Balanced Math test or All CAASPP testing.) If a parent or guardian submits an exemption request after testing has begun, any test(s) completed before the request is submitted will be scored and the results reported to the parent or guardian and included in the pupil's records.

Please Note: Testing months are subject to change on a yearly basis. Please check the RSA website or

with your student's teacher for current testing dates, which are slated in the fall of each school year. Redding School of the Arts will follow state and federal guidelines for accommodations and modifications of all tests deemed necessary for students with exceptional needs as determined by the IEP or 504 Plan teams.

STATE REQUIRED TEST	REQUIRED GRADES	TESTING MONTH(S)
ELPAC-Eng. Lang Proficiency Initial & Summative Assessments	9-12th	Initial: August-May Summative: March-May
PFT- Physical Fitness Test	9th	February-April
CAASPP- Smarter Balanced ELA and Math	10th	March-June*
CAST- Calif. Science Test	TBD	March-June*

Draft
1st Read

Quick Reference

Parents and or Guardians may have questions about resources and programs available at school. Below are general topics and the general contact person. This general list may not address your specific question, however, the receptionist or school secretary will be able to provide additional information.

Question/Concern	Contact Person
Attendance, Education and Health	
Student will be or is absent	Mrs. Uhleman
Independent study due to family vacation (min. of 3 days and must be requested the same # of days absent prior to the trip)	Mrs. Uhleman
Student Information updates – address, phone #, etc.	Mrs. Uhleman or Mrs. Vernon
Admission and Lottery	Mrs. Uhleman
Pick-up Authorization when not on card (signed permission needed)	Mrs. Vernon
After School YMCA Program	Denise, YMCA (application on RSA website) 530-440-5952
School and State Testing results	Administration
Accessing Aeries.net Portal for reviewing student grades	Mrs. Uhleman
Schedule questions	Mrs. Uhleman
Elective Fees or Donations	Mrs. Uhleman or Mrs. Vernon
General educational concerns with student's homework, academic progress or report cards	1 st request a meeting with your student's teacher. If additional meetings are needed request a Student Study Team meeting through your student's teacher or intervention office
Established IEP questions or concerns	Contact Case Carrier or Teacher – leave message at Intervention office 530-255-8614
Medication to be given to student while at school	Complete the form found on the web. Contact the school's Health Clerk 530-247-6933.
I have concerns with my student's health needs or immunization records.	Request a phone call from school nurse 255-8614 Additional meetings may be necessary to address the needs of student with the school nurse.

I have concerns with instructional program occurring in the classroom, i.e. Electives, Curriculum, Special Education.	Request a meeting with your student's teacher. If additional meetings are needed request a meeting with school administration.
Riding RABA – bus passes, locations	School Office
Library books and fines	Mrs. Jacobsen
Special Events such as an assembly or school performance?	RSA web page, Individual Teacher's web page, School Secretary
Facilities	
Rental of rooms or amphitheater	Mrs. Vernon or Blake Schack
Safety Committee	Blake Schack, Mr. Carlson
General Safety Concerns	Administration
General School	
Governing Board – meets 2 nd Tuesday of each month (some exceptions)	Web site for details or contact Executive Director
School Policies	School Office / Administrative Assistant
Williams Act – Uniform Complaint Procedures	Website and/or Administration
Technology	Mrs. Sawyer

Parent/Student Agreement

The philosophy and goals of RSA's charter is to create a respectful environment that fosters a love of learning and nurtures life-long learners. These ideals also apply to our parents. We expect mutual respect from all adults and children on campus.

Parent(s)/Guardian(s) and student commit to the following:

- To guarantee that the information represented in the application and signed parent contract is accurate. If information is misrepresented student will be subject to dismissal.
- Actively engaged in my child's education. This may take the form of encouraged volunteering for a five (5) hours each month or 40 hours per year per household. Hours may be earned by a parent/guardian or adult family member at the school, working on a designated volunteer project or a school-related function as per the volunteer policy.
- To attend school every day and to be punctual.
- To pursue the student's personal interest (with parent/guardian support) in an area of visual or performing arts beyond what the school provides.
- To allow for flexibility in scheduling.
- To work to the best of his/her ability
- Support RSA fundraising efforts- Fundraising is critical to the financial health of the school all families are encouraged to participate in some facet of fundraising.

I understand that attendance at Redding School of the Arts is a choice. If the student does not meet attendance requirements and parameters as described in the Family Handbook and in compliance with RSA board policy, Families understand that students may be dismissed and returned to their district of residence.

I have received the handbook, and I understand that it is my responsibility to read and comply with the policies and procedures contained in this handbook and any revisions made to it. I understand the importance of actively engaging in my child's education

This document will be signed electronically through your Aeries Data Confirmation page.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Policy Review & Amendments

SUBJECT: Agenda Item 2.10 – Policy Amendments
2.10.1 Home School / Independent Study Policy
2.10.2 Conflict of Interest Code
2.10.3 Conflict of Interest Policy

PREPARER: Margaret Johnson

RECOMMENDATION: Discussion/Action to Approve Amended Policies

BACKGROUND:

The policies have been amended to reflect updated mandated California and Federal laws per CSDC recommendations.

The Conflict of Interest Code was originally adopted in 2008. The Conflict of Interest Policy was drafted in compliance with Government Code section 1090, the Political Reform Act (PRA) and the Corporations Code, all of which apply to charter schools beginning January 1, 2020.

➤ See Attached Policies

REFERENCE:

RSA Policies & Procedures/Governing Board Policies/Policy Adoption

Home School/ Independent Study Policy

It is the philosophy of the Redding School of the Arts (RSA) to offer alternative learning opportunities to students who have an interest in in shaping their student's school program. RSA believes that Home School/Independent Study is an effective tool of instruction to meet this philosophy by building a strong home and school partnership that will help our students achieve in a safe and positive learning environment.

As the California Department of Education states, Home School/ Independent Study (IS) is a voluntary instructional strategy that responds to an individual's needs and styles of learning. This course of study will be available to kindergarten through eighth grade and will respond to the student's specific educational needs, interest, aptitudes, and abilities within the confines of the school policies and procedures. The school recognizes that successful independent study students have the motivation, commitment, organizational skills, and academic skills necessary to work independently. As necessary, the school assists motivated and committed students in strengthening their organizational and academic skills so they can work independently. Elementary students' success requires that parents/guardians/caregivers play a significant role as knowledgeable teaching assistants.

RSA believes that instruction through Home School/ ~~IS~~IS:

1. Allows a student to study at his or her own pace within the limits of compulsory attendance requirements.
2. Creates a bridge between the school and the community.
3. Challenges each student to excel in his or her area of special interest, abilities and learning styles.
4. Allows a child to be educated at home.
5. Encourages the student's resourcefulness.
6. Facilitates the student's active participation in his or her own education through the support of a credentialed teacher.
7. Offers elective courses to the student, such as, ballet, swing, jazz and tap, drama, visual art, and others while enrolled in Home School.

RSA offers Home School and Independent Study

These policies apply to all pupils participating in independent study at Redding School of the Arts. (the "School").

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of an assigned certificated employee or employees.

For students in all programs of independent study, the maximum length of time that may elapse between the time an assignment is made and the date by which the student must complete the assigned work shall be as follows:

- For pupils in kindergarten and grades one through three, **20 days**

Curriculum and Instruction

- For pupils in grades four through eight, **20 days**.
- For students in grades nine through twelve, **20 days**

When special or extenuating circumstances justify a longer time for individual students, the Executive Director or their designee may approve a period not to exceed **10 days**.

This program is available to all students who meet the school's enrollment requirements. Instructional materials will be provided through the school including teacher directed enrichment, and on-site electives for grades 4th – 8th, immunized students, homeschool field trip opportunities, and curriculum that meet the California grade level standards. RSA will allot discretionary funds per student for additional educational materials to be used for teacher preapproved educational expenses. If families opt out of the RSA electives, families will be offered a discretionary educational fund to be used for fine art/ music classes, athletic/ sport activities, world language programs, additional technology support or supplemental materials, and tutoring as preapproved by teacher of record.

Academic Content: Independent study shall include the provision of content aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction.

Independent study shall include access to all courses offered by the School for graduation and approved by the University of California or the California State University as creditable under the A-G admission criteria.

Courses and materials are aligned to state content standards, which may include textbooks most recently adopted by the State Board of Education or, in the case of high school, by the LEA

- a. Independent study lesson plans are standards aligned and developed by subject matter experts.
- b. The pacing of instruction enables students to cover the LEA's adopted standards-aligned curriculum.
- c. The curriculum and materials used enable students to perform well on state assessments.
- d. Supplemental materials may be used to respond to individual student interests and learning styles, but materials that are sectarian in nature are not to be used.

Missed Assignments and Level of Satisfactory Progress: When any student fails to complete **5** missed assignments during any period of **10 days** or fails to make satisfactory progress (as defined below) the school will conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study or to return to the regular school program. A written record of the findings of any evaluation made pursuant to this subdivision shall be maintained in the pupil's permanent record and treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school.

Curriculum and Instruction

Satisfactory educational progress shall be based on all of the following indicators, as applicable:

- Pupil achievement and engagement, as measured by all of the following, as applicable:
 - Statewide assessments that are part of the California Assessment of Student Performance and Progress (a.k.a., “CAASPP”, or any other subsequent assessment as certified by the state board of education),
 - The percentage of pupils that have successfully completed courses that satisfy the requirements for entrance to the University of California and California State University,
 - The percentage of pupils who have successfully completed courses that satisfy the requirements for career technical education sequences or programs that align with state board-approved career technical education standards and frameworks,
 - The percentage of pupils who have successfully completed both the university entrance and career technical courses specified above,
 - The percentage of English learner pupils who make progress toward English proficiency as measured by the English Language Proficiency Assessments for California (“ELPAC” or subsequent assessments of English proficiency certified by the state board),
 - The English learner reclassification rate,
 - The percentage of pupils who have passed an advanced placement exam with a score of “3” or higher, and
 - The percentage of pupils who demonstrate college preparedness pursuant to the Early Assessment Program (or any subsequent assessment of college preparedness).
- Pupil engagement, as measured by all of the following, as applicable:
 - School attendance rates,
 - Chronic absenteeism rates,
 - Middle school dropout rates,
 - High school dropout rates, and
 - High school graduation rates.
- The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.

Curriculum and Instruction

- Learning requirement concepts, as determined by the supervising teacher.
- Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher,

Academic Content: Independent study shall include the provision of content aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction.

Independent study shall include access to all courses offered by the School for graduation and approved by the University of California or the California State University as creditable under the A-G admission criteria.

Tiered Reengagement: For all pupils who are not generating attendance for more than three schooldays or 60 percent of the instructional days in a school week, or who are in violation of their written agreement, or 10 percent of the required minimum instructional time over four continuous weeks of the School’s approved instructional calendar, or found not participatory in required live interaction or synchronous instruction for more than three schooldays in a school month as applicable to the student’s grade span, or found not participatory for 60 percent of the synchronous instruction in a school month as applicable to the student’s grade span, the school shall have procedures including the following reengagement strategies:

- Verifying current contact information for the pupil,
- Notifying parents or guardians of lack of participation within one school day of the recording of the absence or lack of participation,
- A plan for outreach from the school to determine pupil needs, including a connection with health and social services, as necessary,
- A clear standard requiring a pupil-parent-educator conference, as defined below, to review the pupil’s written agreement, reconsider the independent study program’s impact on the pupil’s achievement and well-being, consistent with the school’s policies regarding the maximum amount of time allowed between the assignment and completion of pupil’s assigned work, satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in independent study,

For the purposes of this policy, “pupil-parent-educator conference” means a meeting involving, at a minimum, all parties who signed the pupil’s written independent study agreement.

Opportunities for Live Interaction and Synchronous Instruction: The School shall plan to provide opportunities for live interaction and synchronous instruction as follows for all pupils engaged in independent study:

- For pupils in transitional kindergarten through grades 1 to 3 inclusive, the School shall plan to provide opportunities for daily synchronous instruction for all pupils throughout the year,

Curriculum and Instruction

- For pupils in grades 4 to 8 inclusive, the School shall plan to provide opportunities for both daily live interaction and at least weekly synchronous instruction for all pupils throughout the year,
- For pupils in grades 9-12 inclusive, the School shall plan to provide opportunities for at least weekly synchronous instruction for all pupils throughout the year,

For the purposes of this policy, “live interaction” means interaction between the pupil and certificated or non-certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including but not limited to wellness checks, progress monitoring, provision of services, and instruction. This live interaction may take place in-person, or in the form of internet or telephonic communication.

For the purposes of this policy, “synchronous instruction” means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications, and involving live two-way communication between the teacher of record and the pupil.

Teacher quality: Independent study teachers meet at least the same professional requirements as classroom-based teachers:

- a. The independent study student-teacher ratio will meet state requirements. A ratio of not more than 25-to-1 is recommended to give teachers adequate time to meet the individual needs of their students. This includes providing:
 - i. The direction and resources necessary for the student to meet academic goals while working independently.
 - ii. Additional assistance, including direct instruction and counseling necessary for individual student success.
- b. Independent study teachers are appropriately credentialed and have demonstrated subject matter competence in all core academic subjects.

Student admission to, and support in, independent study: Schools appropriately assess each student’s potential to be successful in independent study

- a. Students have regularly scheduled meetings with their teachers on a sufficiently frequent basis for the teachers to provide needed instruction, adequately judge student progress, and make appropriate modifications. Teachers are available to students between regularly scheduled meetings via online office hours, by phone or e-mail, in labs for tutoring, etc.
- b. The school provides supports for parents/guardians/caregivers, and other responsible adults who work with independent study students.
- c. All students have access to counselors and/or other personnel and services that meet their academic, social, career, and emotional needs.
- d. All students have assistance with a personal learning plan to prepare them to meet their academic, personal, and school-to-career goals.

Assessment of student academic achievement. Teachers and administrators understand that assessment is an integral, vital element in educational delivery. As part of the

Curriculum and Instruction

ongoing assessment of student achievement by highly qualified and committed teachers, a student-level data system is utilized, and student academic progress and achievement are frequently assessed.

Both teachers and the school monitor student academic progress and use state assessment data and other measures to shape and modify the school's instructional program in a timely manner.

Return to In-Person Instruction: For pupils whose families wish to return to in-person instruction from independent study, the School shall allow the student to return expeditiously, and in no case later than five instructional days,

Written Agreements: (5 C.C.R. § 11702) A current written agreement for each independent study pupil shall be maintained on file for each participating student. Each agreement shall be signed, dated, and in effect prior to the start of reporting attendance (ADA) pursuant to that agreement. The independent study agreement for a student will require and cover a study plan that represents the same amount of study that would be required of a student in the classroom and be consistent with the School curriculum and course of study of students participating in the regular classroom setting.

Agreement Content: Each independent study written agreement shall contain at least all of the following provisions:

- The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding academic progress.
- The objectives and methods of study for the pupil's work, and the methods used to evaluate that work.
- The specific resources, including materials and personnel that will be made available to the pupil. These resources shall include confirming or providing access for all pupils to the connectivity and devices adequate to participate in the academic program and complete assigned work.
- A statement of the policies adopted regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed prior to an evaluation of whether or not the pupil should be allowed to continue in independent study. The level of satisfactory educational progress and missed assignments shall conform to the requirements specified above in this policy.
- The duration of the independent study agreement, including the beginning and ending dates for participating in independent study, recognizing that no independent study agreement shall be valid for any period longer than one school year.
- A statement of the number of course credits, or for elementary grades pupils, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.

Curriculum and Instruction

- A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas such as English learners, individuals with exceptional needs as needed to be consistent with the student's individualized education program or plan pursuant to Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care, pupils experiencing homelessness, and pupils requiring mental health supports.
- The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate.

Written agreements shall be signed, prior to the commencement of independent study, by the pupil, the pupil's parent/guardian/caregiver if the pupil is less than 18 years of age, the certificated employee designated as responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil. Written agreements may be maintained electronically along with and may include subsidiary agreements, such as course contracts and assignment and work records. Written agreements may be signed using electronic signatures that comply with applicable state and federal standards and are intended by the signatory to have the same effect as a handwritten signature.

Before signing a written agreement pursuant to this section, and upon the request of the parent or guardian of a pupil, the School shall conduct a phone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

*For the 2021-22 school year only, written agreements may be completed and signed as provided above no later than 30 days after the first day a pupil commences independent study.

Adopted Jan. 16, 2002

Amended: June 6, 2013

Amended: May 19, 2016

Amended: December 7, 2017

Amended: August 10, 2021

Amended: June 7, 202

CONFLICT OF INTEREST CODE

Adoption

The Governing Board hereby adopts this Conflict of Interest Code (“Code”), which shall apply to all governing board members, candidates for member of the board, and all other designated employees of the Redding School of the Arts (“School”).

The Political Reform Act (Government Code section 8100, *et seq.*) requires local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to the amendments in the Political Reform Act. Therefore, the terms of 2 C.C.R. section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the School.

Definitions

“Designated Persons” are board members, officers and employees of the School who hold positions that involve the making or participation in making decisions that may foreseeably have a material effect on any financial interest of that individual. Designated positions within the School are listed in Appendix A attached to this Code and incorporated herein by reference.

“Disclosure Categories” are the descriptions of the types of financial interests Designated Persons in one or more job classifications must disclose on their Form 700. The categories must be tailored to the financial interests affected, and must not require public officials to disclose private financial information that does not relate to their School employment. The Disclosure Categories are listed in Appendix B.

“Form 700” is the Statement of Economic Interest, Form 700 disclosing the reportable investments, interests in real property, business positions, and income required to be reported under the category or categories to which the Designated Person’s position is assigned in Appendix A.

Disclosure Statements

Designated Persons designated positions shall file their Form 700 with the School, which will make the statements available for public inspection and reproduction. Upon receipt of the statements for designated members and employees, the School shall make and retain copies and forward the originals to the County Board of Supervisors. All other statements will be retained by the School.

Adopted: December 8, 2008

Amended: May 16, 2013

Amended:

APPENDIX A
Designated Positions

- I. Persons occupying the following positions are designated employees and must disclose financial interests in all categories defined in Appendix B (i.e. categories 1, 2, and 3).
- A. Members of the Governing Board
 - B. Candidates for Member of the Governing Board
 - C. Members of Committees of the Governing Board¹
 - D. Director of Charter School
 - E. Assistant Director
 - F. Chief Business Officer
 - G. Director of Personnel Services
 - H. Assistant Director of Personnel Services
 - I. Consultants²
 - J. Other Employees³
- II. Persons occupying the following positions are designated employees and must disclose financial interests defined in Category 1 of Appendix B.
- A. Purchasing Manager
 - B. Assistant Business Officer
 - C. Other Employees⁴
- III. Persons occupying the following positions are designated employees and must disclose financial interests defined in Categories 2 and 3 of Appendix B.
- A. Information Systems Technician
 - B. Contractor
 - C. Other Employees⁵

¹ This category must be included if the committee has members that are not otherwise covered by the other identified categories and the committee possesses decision making authority. Decision making authority is present when the committee: a. may make a final decision; b. may compel a governmental decision or it may prevent a decision either by reason of an exclusion power to initiate the decision or by reason of a veto that may not be overridden; or c. makes substantial recommendations that are, and over an extended period have been, regularly approved without significant amendment or modified by another designated employee.

² A consultant will occupy a “designated position” when he/she is contracting with the agency to do the following: 1) Make a governmental decision wither to, among other things, (a) authorize the agency to enter into, modify or renew a contract provided it is the type of contract that requires agency approval; (b) grant agency approval to a contract that requires agency approval and to which the agency is a party, or to the specifications for such a contract; (c) grant agency approval to a plan, design, report, study or similar item; or (d) adopt or grant agency approval of, policies, standards or guidelines for the agency or for any subdivision thereof; or 2) Serve in a staff capacity with the agency and in that capacity participates in making a governmental decision or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a designated position.

³ “Other Employees” include any employee occupying a position that requires the employee to make a governmental decision that foreseeably and materially affects a personal financial interest, source of income, or a business position in a business entity.

⁴ “Other Employees” include any employee with authority to make purchases that may foreseeably and materially affect an investment and/or business position in business entities or who are in a position to influence a governmental decision that may foreseeably and materially affect an investment and/or business position in a business entity.

⁵ “Other Employees include employees with authority to make purchases that may foreseeably and materially effect investments and business positions in business entities which provide services, supplies, materials, or equipment in which the employee has authority to purchase.

APPENDIX B
Disclosure Categories

Category 1 Reporting:

- A. Interest in real property which is located in whole or in part within the geographical service area of the School, including any leasehold, beneficial or ownership interests or option to acquire such interest in real property, if the fair market value of the interest is greater than \$2,000.

(Interests in real property of an individual include a business entity's share of interest in real property of any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly, or beneficially, a ten percent interest or greater.)

- B. Investments in or income from persons or business entities (including gifts, loans and travel payments) which are contractors or sub-contractors which are or have been within the previous two-year period engaged in the performance of building construction or design within the geographical service area of the School.

- C. Investments in or income from persons or business entities engaged in the acquisition or disposal of real property within the geographical service area of the School.

(Investment includes any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments and any partnership interest or other ownership interests.)

(Investments of any individual include a pro rata share of investments of any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly or beneficially, a ten percent interest or greater.)

(Investment does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency.)

(No investment or interest in real property is reportable unless its fair market value exceeds \$2,000. No source of income is reportable unless the income received by or promised to the public official aggregates \$500 or more in value or \$50 or more in value if the income was a gift during the preceding 12-month reporting period.

Category 2 Reporting:

- A. Investments in or income from persons or business entities (including gifts, loans and travel payments) which manufacture or sell supplies, books, machinery or equipment of the type utilized by the department for which the designated employee is Manager or Director. Investments include interests described in Category 1.

Category 3 Reporting:

- A. Investments in or income from persons or business entities (including gifts, loans and travel payments) which are contractors or sub-contractors engaged in the performance of work or services of the type utilized by the department for which the designated employee is Manager or Director. Investments include the interests described in Category 1.

Governing Board Policy

CONFLICTS OF INTEREST POLICY PURSUANT TO THE POLITICAL REFORM ACT OF 1974 (GOVERNMENT CODE §§ 87100, ET SEQ.) AND GOVERNMENT CODE SECTION 1090

I. Adoption

The Governing Board hereby adopts this Conflict of Interest Policy (“Policy”), which shall apply to all governing board members, candidates for member of the board, and all other designated employees of the Redding School of the Arts (“School”).

II. Definitions

“Designated Persons” are officers and employees of the School and Board members who hold positions that involve the making or participation in the making of decisions that may foreseeably have a material effect on any financial interest of that individual. The designated positions are listed in Appendix “A” attached to the School’s Conflict of Interest Code and incorporated herein by reference.

“Remote Interests in a Contract” are those interests identified in Government Code section 1091 and relate only to voting members on the Board of Directors and are referred to as “disqualifying interests” herein.

“Non-Interests in a Contract” are those interests identified in Government Code section 1091.5 and relate to directors, officers or employees of the School and are referred to as “disqualifying interests” herein. A copy of Government Code sections 1091 and 1091.5 are attached as Exhibit A to this policy.

III. Disclosure Statements

A. Statement of Economic Interest, Form 700

Each designated employee, including governing board members and candidates, shall file a Statement of Economic Interest, Form 700 (“Statement”) at the time and manner prescribed below, disclosing reportable investments, interests in real property, business positions, and income required to be reported under the category or categories to which the Designated Person’s position is assigned in Appendix A of the School’s Conflict of Interest Code.

An investment, interest in real property or income shall be reportable if the business entity in which the investment is held, the interest in real property, the business position, or source of income may foreseeably be affected materially by a decision made or by participation in the decision by the designated employee by virtue of his or her position. The specific disclosure responsibilities assigned to each position are set forth in Appendix B of the School’s Conflict of Interest Code.

Contents of Statements

Initial Statements: Initial Statements shall disclose any reportable investments, interests in business positions and real property held on the date of assuming office, and income received during the twelve (12) months prior to the effective date of the Code.

Assuming Office Statements: Assuming Office Statements shall disclose any reportable investments, interests in business positions and real property held on the date of assuming office, and income received during the 12 months before the date of assuming office or the date of being appointed or nominated.

Annual Statements: Annual Statements shall disclose reportable investments, interests in real property, and income and business positions held or received during the previous calendar year or since the date the designated employee took office if during the calendar year.

Leaving Office Statement: Leaving Office Statements shall disclose reportable investments, interests in real property, business positions held and income received at any time during the period between the closing date of the last statement required to be filed and the date of leaving office.

Timing of Filings

An initial Statement shall be filed by each designated person within 30 days after the effective date of the Code. Thereafter, each new Designated Person shall file a Statement within 30 days after assuming office. Each Designated Person shall file an annual Statement by April 1. Every Designated Person who leaves office shall file a Statement within 30 days of leaving office.

Statements Filed With the Charter School

All Statements shall be supplied by the Charter School on forms prescribed by the Fair Political Practices Commission. All Statements shall be filed with the Charter School. The Charter School's filing officer shall make and retain a copy and forward the original to the Charter School's code reviewing body.

B. Common Director Disclosure Statement

At the commencement of an individual's term with the Charter School and at the beginning of each fiscal year, each Board member shall complete a Common Director Disclosure Statement and provide it to the Charter School identifying all organizations for which he/she is a board member, employee or committee member that are not otherwise disclosed in the Statement of Economic Interest.

IV. Disqualification

Designated Persons: No Designated Person, or their spouses and dependent children, may be financially interested in any contract made by them in their official capacity. Board Members are presumed to have made contracts in which they, or their spouses and dependent children have a financial interest. A Designated Person may not make, participate in making, or in any way use or attempt to use his/her official position to influence any Charter School decision which he/she knows or has reason to know he or she has a disqualifying financial interest. A Designated Person has a "disqualifying financial interest" if the decision will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the Designated Person or a member of his or her immediate family. A Director that is also an employee of the School must follow the recusal provisions outlined below for any matters uniquely affecting that member's employment. A Designated Person must follow recusal provisions outlined below with respect to Remote Interests in Contracts and Non-Interests in

Contracts.

[Note: Making decisions includes the following actions: 1) Authorizing or directing any action; 2) Voting; 3) Appointing a person; 4) Obligating or committing his/her agency to any course of action; 5) Entering into any contractual agreement on behalf of the agency.]

[Note: Participating in making a decision includes the following actions, unless there is significant intervening substantive review: Providing information, an opinion or recommendation for the purpose of affecting the decision.] [Note: An official is attempting to use his/her official position to influence the decision if, for the purpose of influencing the decision, the official: 1) contacts or appears before any official in his/her agency or in an agency subject to the authority or budgetary control of his/her agency for the purpose of affecting the decision; or 2) contacts or appears before any official in any other government agency for the purpose of affecting the decision, and the public official acts or purports to act within his/her authority or on behalf of his/her agency in making contact.] [These prohibitions do not extend to ministerial actions; appearances as a member of the general public (d)(2); terms of employment (d)(3); public speaking (d)(4); academic decisions (d)(5); architectural and engineering documents (d)(6); other consulting services (d)(7).]

Board Make-Up: Not more than 49 percent of the persons serving on the Board of the Charter School may be Directors, or family members, that were compensated by the School for services rendered to it within the previous 12 months, whether as a full- or part-time employee, independent contractor or otherwise, excluding any reasonable reimbursement paid to a director as a director. No Directors shall serve on the Board of the Charter School if that person has a current financial interest in any contract made by him or her in his or her official capacity on the board, except that an employee Director is not disqualified from serving as a member of the Board of Directors because of that employee's employment status with the School.

Manner of Disqualification

Persons with Remote Interests in Contracts and Non-Interests in Contracts: When a Designated Person, other than a Board Member, determines that he/she should not make a decision because of a financial interest in a Contract, he/she should submit a written disclosure of the disqualifying interest to his/her immediate supervisor. The supervisor shall immediately reassign the matter to another employee and shall forward the disclosure notice to the Charter School Director, who shall record the employee's disqualification, and notify the Charter School Governing Board of the interest at its next meeting before the Governing Board discusses or votes on the item. In the case of the Charter School Director, this determination and disclosure shall be made in writing to the Governing Board.

Governing Board members shall orally disclose a Remote Interest, and in some instances a Non-Interest in a Contract, at the meeting during which consideration of the decision takes place. Employee Board members shall orally disclose an interest in any decision uniquely affecting that member's employment. This disclosure shall be made following the announcement of the agenda item, but before the discussion or vote commences. This disclosure shall be made part of the Board's official record. The disqualified Board member shall then refrain from participating in the decision in any way, but may remain seated if desired.

If the decision is made during a closed session, the member's disqualification may be made

orally during the open session before the body goes into closed session and shall be limited to a declaration that his/her recusal is because of a conflict of interest under Government Code section 87100. The declaration shall be made part of the official public record. The member shall not be present when the decision is considered in closed session or knowingly obtain or review a recording or any other non-public information regarding the decision.

The following must be must be confirmed in the affirmative prior to the Board's acceptance of a contract or transaction with a Designated Person with respect to a Remote or Non-Interest in a Contract:

- That the transaction is entered into for the benefit of the Charter School;
- That the transaction was fair and reasonable for the Charter School at the time it enters into the transaction;
- That after reasonable investigation under the circumstances, the Board determines, in good faith, that the Charter School could not have obtained a more advantageous arrangement with reasonable effort. Documentation of the results of the investigation shall be retained either in the Board minutes and/or in the school's financial files.

Disqualified Designated Persons shall not be counted toward achieving a quorum while the item is discussed.

Adopted: 12/8/2008 (formally Conflict of Interest Code)

Amended: 5/16/2013 (formally Conflict of Interest Code)

Amended:

Common Director Disclosure Statement

This Common Director Disclosure Statement is intended to help the charter school's officers and members of the Board of Directors ensure that they are not compromising their ability to act in the charter school's best interest by placing themselves in a position of an actual or potential conflict of interest. Please initial following Item A or Item B, whichever is appropriate, and provide a detailed explanation if you answered Item B (attach additional sheets if necessary). Please review the Conflicts of Interest Policy when completing these items.

Item A: I am not aware of any relationship or interest or situation involving myself or my immediate family or any entity with which I am affiliated that might result in a conflict of interest between me and the charter school.

Initial Here: _____

Item B: There may be relationships or interests or situations involving myself or my immediate family or any entity with which I am affiliated that either currently or is likely to result in a conflict of interest between me and the charter school.

Initial Here: _____

Immediate family is an individual's brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law.

Item C: I am a board member, a committee member, an officer or an employee of the following organization(s) which may present a real or potential conflict:

I have read and understand the charter school's conflicts of interest policy and agree to be bound by it. I will promptly inform the Board of Directors of any material change that develops in the information contained in the foregoing statement.

Type/Print Name

Signature

Date

EXHIBIT A

Government Code § 1091. Remote interest of officer or member

(a) An officer shall not be deemed to be interested in a contract entered into by a body or board of which the officer is a member within the meaning of this article if the officer has only a remote interest in the contract and if the fact of that interest is disclosed to the body or board of which the officer is a member and noted in its official records, and thereafter the body or board authorizes, approves, or ratifies the contract in good faith by a vote of its membership sufficient for the purpose without counting the vote or votes of the officer or member with the remote interest.

(b) As used in this article, “remote interest” means any of the following:

(1) That of an officer or employee of a nonprofit entity exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code (26 U.S.C. Sec. 501(c)(3)) or a nonprofit corporation, except as provided in paragraph (8) of subdivision (a) of Section 1091.5.

(2) That of an employee or agent of the contracting party, if the contracting party has 10 or more other employees and if the officer was an employee or agent of that contracting party for at least three years prior to the officer initially accepting his or her office and the officer owns less than 3 percent of the shares of stock of the contracting party; and the employee or agent is not an officer or director of the contracting party and did not directly participate in formulating the bid of the contracting party.

For purposes of this paragraph, time of employment with the contracting party by the officer shall be counted in computing the three-year period specified in this paragraph even though the contracting party has been converted from one form of business organization to a different form of business organization within three years of the initial taking of office by the officer. Time of employment in that case shall be counted only if, after the transfer or change in organization, the real or ultimate ownership of the contracting party is the same or substantially similar to that which existed before the transfer or change in organization. For purposes of this paragraph, stockholders, bondholders, partners, or other persons holding an interest in the contracting party are regarded as having the “real or ultimate ownership” of the contracting party.

(3) That of an employee or agent of the contracting party, if all of the following conditions are met:

(A) The agency of which the person is an officer is a local public agency located in a county with a population of less than 4,000,000.

(B) The contract is competitively bid and is not for personal services.

(C) The employee or agent is not in a primary management capacity with the contracting party, is not an officer or director of the contracting party, and holds no ownership interest in the contracting party.

(D) The contracting party has 10 or more other employees.

(E) The employee or agent did not directly participate in formulating the bid of the contracting party.

(F) The contracting party is the lowest responsible bidder.

(4) That of a parent in the earnings of his or her minor child for personal services.

(5) That of a landlord or tenant of the contracting party.

(6) That of an attorney of the contracting party or that of an owner, officer, employee, or agent of a firm that renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of 10 percent or more in the law practice or firm, stock brokerage firm, insurance firm, or real estate firm.

(7) That of a member of a nonprofit corporation formed under the Food and Agricultural Code or a nonprofit corporation formed under the Corporations Code for the sole purpose of engaging in the merchandising of agricultural products or the supplying of water.

(8) That of a supplier of goods or services when those goods or services have been supplied to the contracting party by the officer for at least five years prior to his or her election or appointment to office.

(9) That of a person subject to the provisions of Section 1090 in any contract or agreement entered into pursuant to the provisions of the California Land Conservation Act of 1965.

(10) Except as provided in subdivision (b) of Section 1091.5, that of a director of, or a person having an ownership interest of, 10 percent or more in a bank, bank holding company, or savings and loan association with which a party to the contract has a relationship of borrower or depositor, debtor or creditor.

(11) That of an engineer, geologist, or architect employed by a consulting engineering or architectural firm. This paragraph applies only to an employee of a consulting firm who does not serve in a primary management capacity, and does not apply to an officer or director of a consulting firm.

(12) That of an elected officer otherwise subject to Section 1090, in any housing assistance payment contract entered into pursuant to Section 8 of the United States Housing Act of 1937 (42 U.S.C. Sec. 1437f) as amended, provided that the housing assistance payment contract was in existence before Section 1090 became applicable to the officer and will be renewed or extended only as to the existing tenant, or, in a jurisdiction in which the rental vacancy rate is less than 5 percent, as to new tenants in a unit previously under a Section 8 contract. This section applies to any person who became a public official on or after November 1, 1986.

(13) That of a person receiving salary, per diem, or reimbursement for expenses from a government entity.

(14) That of a person owning less than 3 percent of the shares of a contracting party that is a for-profit corporation, provided that the ownership of the shares derived from the person's employment with that corporation.

(15) That of a party to litigation involving the body or board of which the officer is a member in connection with an agreement in which all of the following apply:

(A) The agreement is entered into as part of a settlement of litigation in which the body or board is represented by legal counsel.

(B) After a review of the merits of the agreement and other relevant facts and circumstances, a court of competent jurisdiction finds that the agreement serves the public interest.

(C) The interested member has recused himself or herself from all participation, direct or indirect, in the making of the agreement on behalf of the body or board.

(16) That of a person who is an officer or employee of an investor-owned utility that is regulated by the Public Utilities Commission with respect to a contract between the investor-owned utility and a state, county, district, judicial district, or city body or board of which the person is a member, if the contract requires the investor-owned utility to provide energy efficiency rebates or other type of program to encourage energy efficiency that benefits the public when all of the following apply:

(A) The contract is funded by utility consumers pursuant to regulations of the Public Utilities Commission.

(B) The contract provides no individual benefit to the person that is not also provided to the public, and the investor-owned utility receives no direct financial profit from the contract.

(C) The person has recused himself or herself from all participation in making the contract on behalf of the state, county, district, judicial district, or city body or board of which he or she is a member.

(D) The contract implements a program authorized by the Public Utilities Commission.

(c) This section is not applicable to any officer interested in a contract who influences or attempts to influence another member of the body or board of which he or she is a member to enter into the contract.

(d) The willful failure of an officer to disclose the fact of his or her interest in a contract pursuant to this section is punishable as provided in Section 1097. That violation does not void the contract unless the contracting party had knowledge of the fact of the remote interest of the officer at the time the contract was executed.

§ 1091.5. Interests not constituting an interest in a contract

(a) An officer or employee shall not be deemed to be interested in a contract if his or her interest is any of the following:

(1) The ownership of less than 3 percent of the shares of a corporation for profit, provided that the total annual income to him or her from dividends, including the value of stock dividends, from the corporation does not exceed 5 percent of his or her total annual income, and any other payments made to him or her by the corporation do not exceed 5 percent of his or her total annual income.

(2) That of an officer in being reimbursed for his or her actual and necessary expenses incurred in the performance of official duties.

(3) That of a recipient of public services generally provided by the public body or board of which he or she is a member, on the same terms and conditions as if he or she were not a member of the body or board.

(4) That of a landlord or tenant of the contracting party if the contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial, or other public district of this state or an adjoining state unless the subject matter of the contract is the property in which the officer or employee has the interest as landlord or tenant in which event his or her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Section 1091.

(5) That of a tenant in a public housing authority created pursuant to Part 2 (commencing with Section 34200) of Division 24 of the Health and Safety Code in which he or she serves as a member of the board of commissioners of the authority or of a community development commission created pursuant to Part 1.7 (commencing with Section 34100) of Division 24 of the Health and Safety Code.

(6) That of a spouse of an officer or employee of a public agency in his or her spouse's employment or office holding if his or her spouse's employment or office holding has existed for at least one year prior to his or her election or appointment.

(7) That of a nonsalaried member of a nonprofit corporation, provided that this interest is disclosed to the body or board at the time of the first consideration of the contract, and provided further that this interest is noted in its official records.

(8) That of a noncompensated officer of a nonprofit, tax-exempt corporation, which, as one of its primary purposes, supports the functions of the body or board or to which the body or board has a legal obligation to give particular consideration, and provided further that this interest is noted in its official records.

For purposes of this paragraph, an officer is "noncompensated" even though he or she receives reimbursement from the nonprofit, tax-exempt corporation for necessary travel and other actual expenses incurred in performing the duties of his or her office.

(9) That of a person receiving salary, per diem, or reimbursement for expenses from a government entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that the interest is disclosed to the body or board at the time of consideration of the contract, and provided further that the interest is noted in its official record.

(10) That of an attorney of the contracting party or that of an owner, officer, employee, or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm, or real estate firm.

(11) Except as provided in subdivision (b), that of an officer or employee of, or a person having less than a 10-percent ownership interest in, a bank, bank holding company, or savings and loan association with which a party to the contract has a relationship of borrower, depositor, debtor, or creditor.

(12) That of (A) a bona fide nonprofit, tax-exempt corporation having among its primary purposes the conservation, preservation, or restoration of park and natural lands or historical resources for public benefit, which corporation enters into an agreement with a public agency to provide services related to park and natural lands or historical resources and which services are found by the public agency, prior to entering into the agreement or as part of the agreement, to be necessary to the public interest to plan for, acquire, protect, conserve, improve, or restore park and natural lands or historical resources for public purposes and (B) any officer, director, or employee acting pursuant to the agreement on behalf of the nonprofit corporation. For purposes of this paragraph, "agreement" includes contracts and grants, and "park," "natural lands," and "historical resources" shall have the meanings set forth in subdivisions (d), (g), and (i) of Section 5902 of the Public Resources Code. Services to be provided to the public agency may include those studies and related services, acquisitions of property and property interests, and any activities related to those studies and acquisitions necessary for the conservation, preservation, improvement, or restoration of park and natural lands or historical resources.

(13) That of an officer, employee, or member of the Board of Directors of the California Housing Finance Agency with respect to a loan product or programs if the officer, employee, or member participated in the planning, discussions, development, or approval of the loan product or program and both of the following two conditions exist:

(A) The loan product or program is or may be originated by any lender approved by the agency.

(B) The loan product or program is generally available to qualifying borrowers on terms and conditions that are substantially the same for all qualifying borrowers at the time the loan is made.

(b) An officer or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his or her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Personnel Reporting

SUBJECT: Agenda Item 2.11 – Personnel Updates

Resignations:

- Casey Colwell – 5/31/2022 Middle School Teacher
- Catherine Daly – 5/31/2022 Speech Language Pathologist
- Jamie Guido – 5/27/2022 Paraprofessional
- Huang Li – 5/26/2022 Paraprofessional

Release from Employment:

- Lisa Archer – 5/31/2022 Home School Teacher

New Hires:

- Na Luo – 8/10/2022 Kindergarten Mandarin Teacher
- Cassandra Plummer – 8/10/2022 Middle School Art Teacher

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Personnel Updates

BACKGROUND:

It is the Governing Boards responsibility to hire and terminate, upon nomination and recommendation of the School Director, all personnel.

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel